

of Kalamazoo

Board of Trustees Regular Meeting Agenda

September 26, 2016

The "Regular Meeting" of the Board of Trustees of the *Charter Township of Kalamazoo* will be held at 7:30 p.m., on Monday, September 26, 2016, in the *Charter Township of Kalamazoo* Administrative Offices, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099 for the purpose of discussing and acting on the below listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

1 – Call to Order

2 – Pledge of Allegiance

3 – Roll Call of Board Members

4 – Addition/Deletions to Agenda (Any member of the public, board, or staff may ask that any item of the consent agenda be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.)

5 – Public Comment on Agenda and Non-agenda Items (Each person may use three (3) minutes for remarks. If your remarks extend beyond the 3 minute time period, please provide your comments in writing and they will be distributed to the board. The public comment period is for the Board to listen to your comments. Please begin your comments with your name and address.)

6 – Consent Agenda (The purpose of the Consent Agenda is to expedite Business by grouping non-controversial items together to be dealt with in one Board Motion without discussion.)

Approval of:

- A. Board of Trustees Special Meeting Minutes of September 7, 2016
- B. Board of Trustees Work Session Meeting Minutes of September 12, 2016
- C. Board of Trustees Regular Meeting Minutes of September 12, 2016
- D. Board of Trustees Budget Meeting of September 19, 2016
- E. Payment of Bills in the amount of \$159,280.34

Receipt of:

- A. Treasurer's Report for August 2016
- B. Kalamazoo Area Building Authority Reports for August 2016
- C. Notice of MTA Township Finances workshop on November 18, 2016 in Grand Rapids, MI
- D. Updated list of potential 2017 sidewalk projects
- E. Notice of approval by the State of AMAR review
- F. Notice and materials from Road Commission seeking public input on proposed Intergovernmental Sign Policy

7 – Public Hearings

- A. None at this meeting

8 - Unfinished Business

- A. None at this meeting

9 – New Business

- A. Request to approve the appointment of Tonnie L. Hitt to the Planning Commission
- B. Request to approve the appointment of Fred Nagler to the Zoning Board of Appeals
- C. Consideration of request to purchase vehicle exhaust systems to be installed at fire stations
- D. Request to adopt a resolution to establish the levy to collect sufficient funds to pay the 2017 portion of the interest and principal for the general obligation unlimited tax bonds, series 2015
- E. Consideration of request for Change Order K7, for local road contract with Road Commission of Kalamazoo Township
- F. Consideration of request for Change Order K8, for local road contract with Road Commission of Kalamazoo Township
- G. Consideration of request for Change Order K9, for local road contract with Road Commission of Kalamazoo Township
- H. Request to establish public hearing on proposed 2017 budget for October 24, 2016
- I. Consideration of request to purchase "rough" mower unit for the Grand Prairie Golf Course at a price not to exceed \$16,200
- J. Consideration of request to install a new roof at a cost not to exceed \$9,000 on the Township owned building at the Grand Prairie Golf course
- K. Request to authorize hiring of dispatcher pending successful completion of the final steps of the hiring process

10 – Items removed from Consent Agenda

11 – Committee Reports

Election Commission / Street Light Committee - Clerk Thall
County Brownfield / KABA / Dispatch Authority - Treasurer Cochran
Metro Transit LAC / CCTA / Public Media – Trustee Goodacre
Planning Commission / Brownfield Redevelopment – Trustee Leuty
Fire Department / Noxious Weeds / Highway Commissioner – Trustee Martin
Parks and Recreation / Zoning Board of Appeals – Trustee Miller
Police Dept. / Policy and Admin. / KATS / COG / KRWWWC – Supervisor Reid

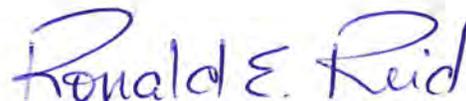
12 – Attorney Report

13 – Public Comments

14 – Board Member Comments

15 – Adjournment

Posted: September 23, 2016



Ronald E. Reid, Supervisor
Charter Township of Kalamazoo

CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES – SPECIAL MEETING
Wednesday, September 7, 2016

The Board of Trustees of the **Charter Township of Kalamazoo** held a Special Meeting on **Wednesday, September 7, 2016**, at **2:00 p.m.** in the Board Room of the Charter Township of Kalamazoo Administration Building, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099, for the purpose of discussing Special Meeting Agenda items, and any other business that may legally come before the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County.

PRESENT: Supervisor Ronald Reid, Clerk Donald Thall, Treasurer George Cochran, Trustees Donald Martin, Mark Miller and Steven Leuty

ABSENT: Trustee Pamela Brown Goodacre

Also Present: Four (4) members of the audience, five (5) Kalamazoo Township employees, and Mr. Dexter Mitchell

Supervisor Reid called the meeting to order at 2:00 p.m.

Item 1 – CONSIDERATION OF AGREEMENT WITH TOWNSHIP MANAGER

The Board received and discussed the final draft of the employment agreement for the Township Manager for Kalamazoo Charter Township.

Trustee Miller moved, seconded by Treasurer Cochran, to accept the Employment Agreement for the Township Manager for Kalamazoo Charter Township; and authorize Supervisor Reid to accept the contract subject to a modification regarding vacation leave. Roll call vote: 6 - Yes, 0 – No, 1 - absent (Trustee Goodacre). Motion carried.

Item 2 – PUBLIC COMMENT

Township residents Nicolette Leigh, Dianne Sower, and Sherine Miller welcomed Mr. Mitchell to the Charter Township of Kalamazoo.

Item 38 – ADJOURNMENT

Treasurer Cochran moved to adjourn the Special Meeting at 2:21 p.m.

BOARD MEMBERS PRESENT:

Supervisor Ronald E. Reid
Clerk Donald Z. Thall
Treasurer George E. Cochran
Trustee Steve C. Leuty
Trustee Donald D. Martin
Trustee Mark E. Miller

Respectfully submitted,

Donald Z. Thall, Clerk

ABSENT:

Trustee Pamela Brown Goodacre

Attested to by,

Ronald E. Reid, Supervisor

CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES - WORK GROUP SESSION
Monday, September 12, 2016

The Board of Trustees of the *Charter Township of Kalamazoo* held a Work Group Session on **Monday, September 12, 2016**, at **5:30 p.m.** in the Board Room of the Charter Township of Kalamazoo Administration Building, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099, for the purpose of discussing Work Session Agenda items, and any other business that may legally come before the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County.

PRESENT: Supervisor Ronald Reid, Clerk Donald Thall, Treasurer George Cochran, Trustees Pamela Brown Goodacre, Donald Martin, Mark Miller and Steven Leuty.

ABSENT: None

ALSO PRESENT: Ann Marie Roschek, representative from Grand Prairie Golf Course

Supervisor Reid called the meeting to order at 5:30 p.m.

Item 1 – PRESENTATION BY ANN MARIE ROSCHEK REGARDING GRAND PRAIRIE GOLF COURSE

Ann Marie Roschek gave an overview of the golf course operations and upcoming capital improvement needs.

Treasurer Cochran explained that the golf course is an enterprise fund and these funds must be self-sufficient.

Item 2 – DISCUSSION REGARDING ITEMS ON THE REGULAR AGENDA

There was no discussion on regular agenda items.

Item 3 – PUBLIC COMMENT

There was no public comment.

Item 4 – ADJOURNMENT

Supervisor Reid moved to adjourn the Work Session at 6:50 p.m.

Respectfully submitted,

Donald Z. Thall, Clerk,
Charter Township of Kalamazoo

**CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES MEETING
September 12, 2016**

The regular meeting of the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County, was held at 7:30 p.m., Monday, September 12, 2016, at the Charter Township of Kalamazoo Administrative Offices, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099.

Item 1 CALL TO ORDER

Supervisor Reid called the meeting to order at 7:30 p.m.

Item 2 PLEDGE OF ALLEGIANCE

Trustee Martin led the Pledge of Allegiance.

Item 3 ROLL CALL OF BOARD MEMBERS

All Board Members were present.

Item 4 ADDITIONS AND DELETIONS TO 09/12/2015 AGENDA

There were no additions or deletions.

Item 5 PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS

Claire Gaillard, 2229 La Cross, introduced herself to the Board and informed the Board that on October 1, 2016, from 10:00 a.m. to 3:00 p.m. there is an event for Intraplay at 1249 Portage Road.

Item 6 CONSENT AGENDA

Trustee Miller moved, seconded by Clerk Thall, to approve the consent agenda which included action on the following items:

Approval of:

- A. **Board of Trustees Regular Meeting Minutes of August 22, 2016**
- B. **Authorization of use of the Westwood Fire Station by the Westwood Firefighters Association for an open house to celebrate 75 years of dedicated service to the community of Westwood on October 15, 2016**
- C. **Payment of Bills in the amount of \$130,579.62**

Receipt of:

- A. **Budget Report for August 2016**
- B. **Treasurer's Report for July 2016**
- C. **Police Department Annual Report for 2015**
- D. **Fire Department Report for July 2016**
- E. **Planning and Zoning Department Report for August 2016**
- F. **Miss Dig Report for August 2016**
- G. **Notice of Michigan Township Association Emerging Issues in Emergency Services workshop on October 21, 2016, in Frankenmuth, MI**

Motion carried.

Item 7 PUBLIC HEARINGS

Item 7A **STREET LIGHTING AND SOLID WASTE COLLECTION, DISPOSAL AND RECYCLING OF SOLID AND YARD WASTE SPECIAL ASSESSMENT ROLL FOR THE 2017 CALENDAR YEAR**

Supervisor Reid gave an overview of the resolution confirming special assessment for street lighting and for collection, disposal and recycling of solid and yard waste for calendar year 2017. What was noticed was to have a special assessment levy of 0.54 mills (equivalent to \$0.54 per \$1,000.00 of taxable value) for street lighting purposes within the Township for use in 2017; however, the Board is proposing a special assessment levy of 0.50 mills, a decrease from the current 0.54 mills. What was noticed for the special assessment for collection, disposal and recycling of solid and yard waste is a proposed amount of \$60.00 per benefitted dwelling unit within the Township for calendar year 2017. The Board proposed an increase from \$60.00 to \$62.00 per benefitted dwelling unit within the Township for calendar year 2017.

Notice of the public hearing was published in the Kalamazoo Gazette and was mailed by first class mail to any new dwelling unit not previously assessed for solid waste and yard waste collection, disposal and recycling.

Supervisor Reid opened the public hearing at 7:40 p.m.

There were no public comments.

Supervisor Reid closed the public hearing at 7:41 p.m.

Item 7B **FIRE PROTECTION CAPITAL EXPENDITURES SPECIAL ASSESSMENT ROLL FOR THE 2017 CALENDAR YEAR**

Notice of public hearing was published in the Kalamazoo Gazette. Supervisor Reid gave an overview of the resolution approving special assessment for fire protection for calendar year 2016. The proposed levy is 1 mill (\$1.00 per \$1,000.00 of taxable value) for fire protection. This special assessment is the same levy as calendar year 2016.

Supervisor Reid opened the public hearing at 7:42 p.m.

There were no public comments.

Supervisor Reid closed the public hearing at 7:43 p.m.

Item 7C **POLICE PROTECTION OPERATING EXPENDITURES SPECIAL ASSESSMENT ROLL FOR THE 2017 CALENDAR YEAR**

Notice of public hearing was published in the Kalamazoo Gazette. Supervisor Reid gave an overview of the resolution approving special assessment for police protection operating expenditures for calendar year 2017. The proposed levy is 1.4 mills (\$1.40 per \$1,000.00 of taxable value) for police operating expenditures, and is the same as calendar year 2016.

Supervisor Reid opened the public hearing at 7:44 p.m.

There were no public comments.

Supervisor Reid closed the public hearing at 7:45 p.m.

Item 7D **POLICE PROTECTION CAPITAL EXPENDITURES SPECIAL ASSESSMENT ROLL FOR THE 2016 CALENDAR YEAR**

Notice of public hearing was published in the Kalamazoo Gazette. Supervisor Reid gave an overview of the resolution approving special assessment for police protection capital expenditures for calendar year 2016. The proposed levy is 0.6 mills (\$.60 per \$1,000 of taxable value) for police protection capital expenditures, and is the same levy as calendar year 2016.

Supervisor Reid opened the public hearing at 7:46 p.m.

A Township resident asked why the assessment roll is not put to public vote. Supervisor Reid and Township Attorney explained that the public hearings meet the requirement per state statute and prior public votes by Kalamazoo Township citizens.

Supervisor Reid closed the public hearing at 7:48 p.m.

Item 8 **UNFINISHED BUSINESS**

There was no unfinished business.

Item 9 **NEW BUSINESS**

Item 9A **REQUEST TO ADOPT RESOLUTION TO CONFIRM SPECIAL ASSESSMENT ROLL FOR STREET LIGHTING**

Clerk Thall read the highlights of the prepared resolution confirming street lighting special assessment for the 2017 calendar year. With the mills levied at .50 (\$.50 per \$1,000 of taxable value of real property within the Township), the total estimated cost of street lighting for the calendar year beginning January 1, 2017, would be \$196,242.

Trustee Miller moved, seconded by Treasurer Cochran, to adopt the resolution confirming street lighting special assessment for the 2017 calendar year with a levy of .50 mills. Roll Call Vote: 7 yes, 0 no. Resolution adopted. (See attached Resolution)

Item 9B **REQUEST TO ADOPT RESOLUTION TO CONFIRM SPECIAL ASSESSMENT ROLL FOR SOLID WASTE COLLECTION, DISPOSAL AND RECYCLING OF SOLID WASTE**

Clerk Thall read the highlights of the prepared resolution confirming special assessment for solid waste collection, disposal, and recycling. The annual assessment will be \$62.00 per benefitted dwelling unit (exclusive of mobile home parks, multiple dwellings containing more than four units, and the Cloisters and Leisure Pointe Condominiums) within the Township of Kalamazoo, which will raise the sum of approximately \$443,052.

Treasurer Cochran moved, seconded by Trustee Miller, to adopt the resolution confirming solid waste collection, disposal, and recycling special assessment for the 2017 calendar year. Roll Call Vote: 7 yes, 0 no. Resolution adopted. (See attached Resolution)

Item 9C **REQUEST TO ADOPT RESOLUTION TO CONFIRM SPECIAL ASSESSMENT ROLL FOR FIRE PROTECTION CAPITAL EXPENDITURES**

Clerk Thall read the highlights of the prepared resolution confirming special assessment for fire protection. The estimated capital cost for fire protection for the 2017 calendar year within the Township of Kalamazoo is \$392,484. This will require a levy of 1 mill (\$1.00 per \$1,000.00 of taxable value).

Trustee Miller moved, seconded by Trustee Martin, to adopt the resolution approving special assessment for fire protection for calendar year 2017. Roll Call Vote: 7 yes, 0 no. Resolution adopted. (See attached Resolution)

Item 9D **REQUEST TO ADOPT RESOLUTION TO CONFIRM SPECIAL ASSESSMENT ROLL FOR POLICE PROTECTION OPERATING EXPENDITURES**

Clerk Thall read the highlights of the prepared resolution confirming special assessment for police protection operating expenditures. The estimated cost for police protection operating expenditures for the 2017 calendar year within the Township of Kalamazoo is \$549,478. This will require a levy of 1.4 mills (\$1.40 per \$1,000 of taxable value).

Treasurer Cochran moved, seconded by Trustee Miller, to adopt the resolution approving special assessment for police protection operating expenditures for calendar year 2017. Roll Call Vote: 7 yes, 0 no. Resolution adopted. (See attached Resolution)

Item 9E **REQUEST TO ADOPT RESOLUTION TO CONFIRM SPECIAL ASSESSMENT ROLL FOR POLICE PROTECTION CAPITAL EXPENDITURES**

Clerk Thall read the highlights of the prepared resolution confirming special assessment for police protection capital expenditures. The estimated cost for police protection capital expenditures for the 2017 calendar year within the Township of Kalamazoo is \$235,490. This will require a levy of .6 mills (\$0.60 per \$1,000 of taxable value).

Trustee Martin moved, seconded by Trustee Leuty, to adopt the resolution approving special assessment for police protection capital expenditures for calendar year 2017. Roll Call Vote: 7 yes, 0 no. Resolution adopted. (See attached Resolution)

Item 9F **REQUEST FOR CONFIRMATION OF THE PURCHASE OF A REPLACEMENT UNMARKED POLICE VEHICLE**

An unmarked police vehicle, 2012 Chevrolet Impala, was involved in a traffic accident and the insurance company has deemed the vehicle a total loss. The insurance settlement for the 2012 Chevrolet Impala is \$12,000, and the price of the new 2016 Chevrolet Impala is \$24,892; therefore, the net cost to the Township will be \$12,892.

Trustee Leuty moved, seconded by Trustee Martin, to approve the purchase of a 2016 Chevrolet Impala as specified for the police department from Berger Chevrolet; and authorize the Supervisor to sign on behalf of the Township of Kalamazoo. Motion carried.

Item 9G **CONSIDERATION OF APPROVAL OF EXTENDING AN INVITATION TO PROSPECTIVE BOARD MEMBERS TO ATTEND MTA REGIONAL MEETING IN KALAMAZOO ON SEPTEMBER 29, 2016**

Clerk Thall moved, seconded by Trustee Goodacre, to authorize an invitation to the two (2) candidates for the two open Trustee seats and to the two (2) candidates for the Treasurer position to attend the September 29, 2016, Michigan Township Association On-The-Road regional meeting at Western Michigan University's Fetzer Center as the Township Board's guests. Motion carried.

Item 9H **CONSIDERATION OF EXTENSION OF CONTRACT WITH REPUBLIC SERVICES FOR 15 MONTHS FOR RECYCLING, LEAF AND BRUSH, AND BULK TRASH PICK-UP**

Clerk Thall moved, seconded by Trustee Miller, to approve a 15-month extension to the agreement with Republic Services (which expires on December 31, 2016) for the recycling, bulk trash and brush pick-up at \$5.16 per unit, per month, which represents a 1.5% increase over current rate for the period of January 1, 2017 through March 31, 2018. Motion carried.

Item 10 **ITEMS REMOVED FROM CONSENT AGENDA**

No items were removed from the consent agenda.

Item 11 **COMMITTEE REPORTS**

Clerk Thall reminded voters that the General Election is on November 8, 2016..

Treasurer Cochran updated the Board on the Dispatch Authority's search for a new location. He also said that there is a joint meeting of the Finance Committee and the Technical Advisory Committee on September 19, 2016, to discuss cost and equipment needs.

Trustee Goodacre updated the Board on the Central County Transportation Authority (CCTA).

Trustee Leuty updated the Board on the September 1, 2016, Planning Commission Meeting, which included a proposed new location for Pizza Hut on West Main.

Trustee Martin said that Wings Stadium held the 2016 Kalamazoo 9/11 Memorial Stair Climb. He also said that Dr. Rice, superintendent of Kalamazoo Public Schools, was a guest speaker at a 9/11 service held in Bronson Park.

Trustee Miller reported that the new play structure for Stroud Park will be delivered on Thursday, September 15, 2016.

Supervisor Reid reported that the Kalamazoo Township Police Department has a police officer vacancy due to the upcoming retirement of Detective Sergeant Paul Erlandson, as well as two (2) positions open for dispatchers.

Item 12 **ATTORNEY'S REPORT**

Township Attorney Seeber gave an update on a new pending medical marijuana bill regarding dispensaries and cooperatives.

Item 13 **AUDIENCE COMMENTS**

Claire Gaillard presented more information regarding Intraplay.

Dianne Sower, 3826 N. Westnedge, shared her concerns about the appearance of the property at 803 West Mosel Avenue.

Item 14 **BOARD MEMBER COMMENTS**

Trustee Goodacre thanked the audience member, Claire Gaillard, for her demonstration. She also expressed how much she enjoys the food at a new family owned restaurant, Lolita's Tacos, located at 2307 East Main Street.

Trustee Leuty commented that the police department and fire department reports are available on the Kalamazoo Township's website, "ktwp.org". He noted a 6% increase in solving crimes for the police department, and that there were 874 calls for fire and EMS.

Treasurer Cochran noted that the last day to pay summer taxes without penalty is on September 14, 2016.

Supervisor Reid reported that Ann Marie Roschek, representative of Grand Prairie Golf Course, gave a presentation to the Board at the Work Session earlier this evening. The golf course offers a junior league and is home for the Special Olympic program. There was also discussion of future improvements.

Item 15 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:08 p.m.

BOARD MEMBERS PRESENT:

Supervisor Ronald E. Reid
Clerk Donald Z. Thall
Treasurer George E. Cochran
Trustee Pamela Brown Goodacre
Trustee Steven C. Leuty
Trustee Donald D. Martin
Trustee Mark E. Miller

Respectfully submitted,

Donald Z. Thall, Clerk

ABSENT:

Attested to by,

ALSO PRESENT:

Attorney Seeber

Ronald E. Reid, Supervisor

CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES – SPECIAL MEETING
Monday, September 19, 2016

The Board of Trustees of the *Charter Township of Kalamazoo* held a Special Meeting on **Monday, September 19, 2016**, at **6:00 p.m.** in the Board Room of the Charter Township of Kalamazoo Administration Building, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099, for the purpose of discussing Special Meeting Agenda items, and any other business that may legally come before the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County.

PRESENT: Supervisor Ronald Reid, Clerk Donald Thall, Treasurer George Cochran, Trustees Donald Martin, Mark Miller and Steven Leuty

ABSENT: Pamela Brown Goodacre

Also Present: (1) audience member and Fire Chief Dave Obreiter

Supervisor Reid called the meeting to order at 6:00 p.m.

Item 1 – 2017 BUDGET DISCUSSION

The Board reviewed and discussed the revenue portion of the 2017 general fund budget. The Board also discussed numerous expense items that are part of the general fund.

Fire Chief Obreiter presented the Board with proposed changes to the hourly rates for training, relief duty, emergency response, and work details.

The Board set a second budget meeting for October 17, 2016, to review the balance of the general fund expenditure and the police budget.

Item 2 – PUBLIC COMMENT

There was no public comment.

Item 3 – ADJOURNMENT

Supervisor Reid moved to adjourn the Special Meeting at 8:05 p.m.

BOARD MEMBERS PRESENT:

Supervisor Ronald E. Reid
Clerk Donald Z. Thall
Treasurer George E. Cochran
Trustee Steve C. Leuty
Trustee Donald D. Martin
Trustee Mark E. Miller

Respectfully submitted,

Donald Z. Thall, Clerk

ABSENT:

Trustee Pamela Brown Goodacre

Attested to by,

Ronald E. Reid, Supervisor

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 09/27/2016 - 09/27/2016
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor 000392 - ACCIDENT FUND COMPANY:							
092316							
15017	ACCIDENT FUND COMPANY INSTALLMENT	09/23/2016 MONICAK	09/27/2016	42,757.25	42,757.25	Open	N 09/23/2016
	101-200-913.00	Worker's Comp.		2,565.44			
	206-336-913.00	Insurance - Workers Comp		13,254.75			
	207-301-913.00	Worker's Comp.		26,937.06			
	Total for vendor 000392 - ACCIDENT FUND COMPANY:			42,757.25	42,757.25		
Vendor 000396 - ACME TREE SERVICE:							
3144							
15067	ACME TREE SERVICE TREE REMOVAL	09/23/2016 MONICAK	09/27/2016	1,150.00	1,150.00	Open	N 09/23/2016
	101-265-932.00	Maint. - Grounds		1,150.00			
	Total for vendor 000396 - ACME TREE SERVICE:			1,150.00	1,150.00		
Vendor 002675 - BAUCKHAM, SPARKS, THALL & SEEBER:							
18713							
15013	BAUCKHAM, SPARKS, THALL & SEEBER LEGAL SUPPORT	09/23/2016 MONICAK	09/27/2016	16,738.80	16,738.80	Open	N 09/23/2016
	101-200-826.00	LEGAL SERVICES-BD. MEET.		730.00			
	101-200-827.00	LEGAL SERVICE-GEN. TWP.		7,320.00			
	101-400-827.00	LEGAL SERVICES - GEN. TWP.		2,805.00			
	101-209-827.00	LEGAL SERVICE		725.00			
	101-200-727.00	OFFICE SUPPLIES		118.80			
	207-301-827.00	LEGAL		1,800.00			
	101-310-827.00	Legal Service-Gen. Twp.		3,240.00			
18762							
15014	BAUCKHAM, SPARKS, THALL & SEEBER LEGAL SUPPORT	09/23/2016 MONICAK	09/27/2016	15,014.21	15,014.21	Open	N 09/23/2016
	101-200-826.00	LEGAL SERVICES-BD. MEET.		180.00			
	101-200-827.00	LEGAL SERVICE-GEN. TWP.		4,040.00			
	101-400-827.00	LEGAL SERVICES - GEN. TWP.		2,215.00			
	101-209-827.00	LEGAL SERVICE		155.00			
	101-200-727.00	OFFICE SUPPLIES		270.81			
	207-301-827.00	LEGAL		1,410.00			
	101-310-827.00	UNSAFE BUILDING		300.00			
	701-000-240.00	ZBA		582.50			
	701-000-240.00	PLANNING 1930 W MAIN PIZZA HUT		650.00			
	701-000-240.00	ZBA 3177 MEADOWCROFT		262.50			
	101-310-827.00	MUN CODE INFRACTION LEGAL FEES		4,398.40			
	101-200-827.00	SPEC ASSESSMENT NOTICE		550.00			
	Total for vendor 002675 - BAUCKHAM, SPARKS, THALL & SEEBER:			31,753.01	31,753.01		

09/23/2016 09:45 AM
 User: MONICAK
 DB: Kalamazoo Twp

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 09/27/2016 - 09/27/2016
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor 003007 - BILL'S LOCK SHOP, INC.:							
93703 15026	BILL'S LOCK SHOP, INC. KEYS 207-301-747.00	09/23/2016 MONICAK	09/27/2016	33.00	33.00	Open	N 09/23/2016
	Small Tools & Equipment			33.00			
	Total for vendor 003007 - BILL'S LOCK SHOP, INC.:			<u>33.00</u>	<u>33.00</u>		
Vendor 006308 - COBAN TECHNOLOGIES, INC.:							
12512 15025	COBAN TECHNOLOGIES, INC. ANTENNA/CAMERA 207-301-934.00	09/23/2016 MONICAK	09/27/2016	595.00	595.00	Open	N 09/23/2016
	Maint. - Machine			595.00			
	Total for vendor 006308 - COBAN TECHNOLOGIES, INC.:			<u>595.00</u>	<u>595.00</u>		
Vendor 010619 - RIVER RUN PRESS:							
131744 15027	RIVER RUN PRESS STICKERS 207-301-727.00	09/23/2016 MONICAK	09/27/2016	142.70	142.70	Open	N 09/23/2016
	Office Supplies			142.70			
131462 15028	RIVER RUN PRESS PD MEMO 207-301-727.00	09/23/2016 MONICAK	09/27/2016	126.35	126.35	Open	N 09/23/2016
	Office Supplies			126.35			
131327 15029	RIVER RUN PRESS STICKERS 207-301-727.00	09/23/2016 MONICAK	09/27/2016	203.47	203.47	Open	N 09/23/2016
	Office Supplies			203.47			
131914 15058	RIVER RUN PRESS NAME PLATES 101-400-811.00	09/23/2016 MONICAK	09/27/2016	73.28	73.28	Open	N 09/23/2016
	Purchased Service			73.28			
	Total for vendor 010619 - RIVER RUN PRESS:			<u>545.80</u>	<u>545.80</u>		
Vendor 012575 - FADER EQUIPMENT, INC.:							
119604 15060	FADER EQUIPMENT, INC. BOBCAT 101-276-945.00	09/23/2016 MONICAK	09/27/2016	235.00	235.00	Open	N 09/23/2016
	Rentals - Equipment			235.00			
	Total for vendor 012575 - FADER EQUIPMENT, INC.:			<u>235.00</u>	<u>235.00</u>		
Vendor 013007 - FARM "N" GARDEN, INC.:							

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
150219 15016	FARM "N" GARDEN, INC. BOW SAW/GRASS SEED 101-265-740.00 Operating Supplies Total for vendor 013007 - FARM "N" GARDEN, INC.:	09/23/2016 MONICAK	09/27/2016	124.70 124.70	124.70	Open	N 09/23/2016
Vendor 013869 - FIRST DUE FIRE SUPPLY:							
16-779 14998	FIRST DUE FIRE SUPPLY SUSPENDERS 206-336-748.00 Personal Equipment Allowance Total for vendor 013869 - FIRST DUE FIRE SUPPLY:	09/23/2016 MONICAK	09/27/2016	122.95 122.95	122.95	Open	N 09/23/2016
Vendor 018619 - HASSELBRING-CLARK:							
INV61391 15059	HASSELBRING-CLARK COPIERS 207-301-934.00 101-200-814.00 Maint. - Machine Purchased Maint. Service Total for vendor 018619 - HASSELBRING-CLARK:	09/23/2016 MONICAK	09/27/2016	995.40 411.81 583.59 995.40	995.40	Open	N 09/23/2016
Vendor 022170 - INTEGRITY BUSINESS SOLUTIONS, LLC:							
1433114-0 15030	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 207-301-727.00 Office Supplies Total for vendor 022170 - INTEGRITY BUSINESS SOLUTIONS, LLC:	09/23/2016 MONICAK	09/27/2016	101.80 101.80	101.80	Open	N 09/23/2016
Vendor 026062 - MLIVE MEDIA GROUP:							
0007763523 15003	MLIVE MEDIA GROUP NOTICES 101-400-903.00 Notices	09/23/2016 MONICAK	09/27/2016	692.46 692.46	692.46	Open	N 09/23/2016
0007764853 15004	MLIVE MEDIA GROUP NOTICES 101-400-903.00 Notices	09/23/2016 MONICAK	09/27/2016	1,516.82 1,516.82	1,516.82	Open	N 09/23/2016
0007774146 15005	MLIVE MEDIA GROUP NOTICE-1930 W. MAIN 701-000-240.00 1930 W MAIN	09/23/2016 MONICAK	09/27/2016	442.18 442.18	442.18	Open	N 09/23/2016

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
0007775186 15006	MLIVE MEDIA GROUP NOTICES 101-400-903.00	09/23/2016 MONICAK Notices	09/27/2016	774.15 774.15	774.15	Open	N 09/23/2016
0007775219 15007	MLIVE MEDIA GROUP NOTICES 101-400-903.00	09/23/2016 MONICAK Notices	09/27/2016	1,440.06 1,440.06	1,440.06	Open	N 09/23/2016
Total for vendor 026062 - MLIVE MEDIA GROUP:				<u>4,865.67</u>	<u>4,865.67</u>		

Vendor 031004 - M & W TAILOR SHOP:

128 15031	M & W TAILOR SHOP TAILORING 207-301-749.00 206-336-811.00	09/23/2016 MONICAK Uniform Cleaning Purchased & Maint. Service	09/27/2016	223.00 199.00 24.00	223.00	Open	N 09/23/2016
Total for vendor 031004 - M & W TAILOR SHOP:				<u>223.00</u>	<u>223.00</u>		

Vendor 031009 - MALL CITY MECHANICAL, INC.:

0175932 15021	MALL CITY MECHANICAL, INC. 1ST QUARTER BILLING 101-265-931.00	09/23/2016 MONICAK Maint. - Building	09/27/2016	1,577.50 1,577.50	1,577.50	Open	N 09/23/2016
Total for vendor 031009 - MALL CITY MECHANICAL, INC.:				<u>1,577.50</u>	<u>1,577.50</u>		

Vendor 031998 - MICHIGAN ELECTION RESOURCES:

36552 15062	MICHIGAN ELECTION RESOURCES CONFIRMATION CARDS 101-191-727.00	09/23/2016 MONICAK Office Supplies	09/27/2016	165.00 165.00	165.00	Open	N 09/23/2016
36554 15063	MICHIGAN ELECTION RESOURCES A/V APP MAILING 101-191-727.00	09/23/2016 MONICAK Office Supplies	09/27/2016	814.32 814.32	814.32	Open	N 09/23/2016
Total for vendor 031998 - MICHIGAN ELECTION RESOURCES:				<u>979.32</u>	<u>979.32</u>		

Vendor 032020 - MICHIGAN MUNICIPAL POLICE:

1920 14997	MICHIGAN MUNICIPAL POLICE RECHARGE A/C 207-301-939.00	09/23/2016 MONICAK Maint. - Vehicle	09/27/2016	73.73 73.73	73.73	Open	N 09/23/2016
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INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 09/27/2016 - 09/27/2016
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
1909 15044	MICHIGAN MUNICIPAL POLICE REPLACE BATTERIES 207-301-939.00	09/23/2016 MONICAK Maint. - Vehicle	09/27/2016	279.54 279.54	279.54	Open	N 09/23/2016
1916 15045	MICHIGAN MUNICIPAL POLICE OIL CHANGE/REPAIRS 207-301-939.00	09/23/2016 MONICAK Maint. - Vehicle	09/27/2016	492.61 492.61	492.61	Open	N 09/23/2016
1914 15046	MICHIGAN MUNICIPAL POLICE REPAIR BRAKES 207-301-939.00	09/23/2016 MONICAK Maint. - Vehicle	09/27/2016	517.98 517.98	517.98	Open	N 09/23/2016
Total for vendor 032020 - MICHIGAN MUNICIPAL POLICE:				<u>1,363.86</u>	<u>1,363.86</u>		

Vendor 032651 - MULDER'S LANDSCAPE SUPPLIES:

451945 15002	MULDER'S LANDSCAPE SUPPLIES HANDLE/SHOVEL 101-265-747.00	09/23/2016 MONICAK Small Tools & Equipment	09/27/2016	50.60 50.60	50.60	Open	N 09/23/2016
Total for vendor 032651 - MULDER'S LANDSCAPE SUPPLIES:				<u>50.60</u>	<u>50.60</u>		

Vendor 032654 - DECKER AGENCY:

1541C 15055	DECKER AGENCY PAYMENT #4 206-336-912.00 207-301-912.00 101-200-912.00	09/23/2016 MONICAK Insurance - General Insurance - General Insurance/Bond-General	09/27/2016	26,420.00 7,661.80 9,775.40 8,982.80	26,420.00	Open	N 09/23/2016
Total for vendor 032654 - DECKER AGENCY:				<u>26,420.00</u>	<u>26,420.00</u>		

Vendor 032658 - MCCI, LLC:

00009564 15020	MCCI, LLC IMAGED PAGES 101-200-903.00	09/23/2016 MONICAK Notices and Publications	09/27/2016	58.00 58.00	58.00	Open	N 09/23/2016
Total for vendor 032658 - MCCI, LLC:				<u>58.00</u>	<u>58.00</u>		

Vendor 032661 - MCKESSON MEDICAL SURGICAL:

85030376 15040	MCKESSON MEDICAL SURGICAL CREDIT MEMO 206-336-740.00	09/23/2016 MONICAK Operating Supplies	09/27/2016	(71.48) (71.48)	(71.48)	Open	N 09/23/2016
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 DB: Kalamazoo Twp

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
84953000 15041	MCKESSON MEDICAL SURGICAL AIRWAY EMERGENCY PK 206-336-740.00	09/23/2016 MONICAK Operating Supplies	09/27/2016	67.80 67.80	67.80	Open	N 09/23/2016
85166574 15049	MCKESSON MEDICAL SURGICAL THERMAL BLANKETS 206-336-740.00	09/23/2016 MONICAK Operating Supplies	09/27/2016	9.72 9.72	9.72	Open	N 09/23/2016
85484680 15050	MCKESSON MEDICAL SURGICAL THERMAL BLANKET 206-336-740.00	09/23/2016 MONICAK Operating Supplies	09/27/2016	9.72 9.72	9.72	Open	N 09/23/2016
85463843 15051	MCKESSON MEDICAL SURGICAL CREDIT MEMO 206-336-740.00	09/23/2016 MONICAK Operating Supplies	09/27/2016	(9.72) (9.72)	(9.72)	Open	N 09/23/2016
85551528 15052	MCKESSON MEDICAL SURGICAL CREDIT MEMO 206-336-740.00	09/23/2016 MONICAK Operating Supplies	09/27/2016	(185.04) (185.04)	(185.04)	Open	N 09/23/2016
Total for vendor 032661 - MCKESSON MEDICAL SURGICAL:				<u>(179.00)</u>	<u>(179.00)</u>		

Vendor 032669 - MCKENNA ASSOCIATES, INC.:

090616 15012	MCKENNA ASSOCIATES, INC. PROJECT #21520 101-400-811.00	09/23/2016 MONICAK Purchased Service	09/27/2016	250.00 250.00	250.00	Open	N 09/23/2016
Total for vendor 032669 - MCKENNA ASSOCIATES, INC.:				<u>250.00</u>	<u>250.00</u>		

Vendor 047000 - SECANT TECHNOLOGIES, INC.:

INV065876 15033	SECANT TECHNOLOGIES, INC. ENDPOINT PROTECTION 101-200-810.00	09/23/2016 MONICAK Computer Service	09/27/2016	81.00 81.00	81.00	Open	N 09/23/2016
Total for vendor 047000 - SECANT TECHNOLOGIES, INC.:				<u>81.00</u>	<u>81.00</u>		

Vendor 048100 - CDW GOVERNMENT, INC.:

FDV6820 15010	CDW GOVERNMENT, INC. RECEIPT PAPER 207-301-740.00	09/23/2016 MONICAK Operating Supplies	09/27/2016	58.04 58.04	58.04	Open	N 09/23/2016
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
FDW1250 15011	CDW GOVERNMENT, INC. RECEIPT PAPER 207-301-740.00	09/23/2016 MONICAK Operating Supplies	09/27/2016	58.04 58.04	58.04	Open	N 09/23/2016
FGW7826 15053	CDW GOVERNMENT, INC. USB SERVER 810-440-983.00	09/23/2016 MONICAK Police Capital Improvement	09/27/2016	435.00 435.00	435.00	Open	N 09/23/2016
Total for vendor 048100 - CDW GOVERNMENT, INC.:				<u>551.08</u>	<u>551.08</u>		
Vendor 048769 - STATE OF MICHIGAN:							
551-472744 15015	STATE OF MICHIGAN LIVESCAN FEES 217-301-956.00	09/23/2016 MONICAK LIVESCAN EXPENSE	09/27/2016	1,342.50 1,342.50	1,342.50	Open	N 09/23/2016
Total for vendor 048769 - STATE OF MICHIGAN:				<u>1,342.50</u>	<u>1,342.50</u>		
Vendor 048802 - SUMMIT SUPPLY CORP OF COLORADO:							
78660 15065	SUMMIT SUPPLY CORP OF COLORADO PLAYSTRUCTURE 101-751-970.00	09/23/2016 MONICAK Capital Improvement	09/27/2016	8,467.93 8,467.93	8,467.93	Open	N 09/23/2016
Total for vendor 048802 - SUMMIT SUPPLY CORP OF COLORADO:				<u>8,467.93</u>	<u>8,467.93</u>		
Vendor 052739 - NORTHSIDE MINISTERIAL ALLIANCE:							
092316 15001	NORTHSIDE MINISTERIAL ALLIANCE DUES - BOURGEOIS 207-301-732.00	09/23/2016 MONICAK Publ., Subscript. & Dues	09/27/2016	100.00 100.00	100.00	Open	N 09/23/2016
Total for vendor 052739 - NORTHSIDE MINISTERIAL ALLIANCE:				<u>100.00</u>	<u>100.00</u>		
Vendor 057233 - WATERS & COMPANY INCORPORATED:							
012285.100-3 15000	WATERS & COMPANY INCORPORATED PHASE II/ACCEPTANCE 101-200-811.00	09/23/2016 MONICAK Purchased Service	09/27/2016	9,800.00 9,800.00	9,800.00	Open	N 09/23/2016
Total for vendor 057233 - WATERS & COMPANY INCORPORATED:				<u>9,800.00</u>	<u>9,800.00</u>		
Vendor 058029 - PREIN & NEWHOF, INC.:							
35915 14990	PREIN & NEWHOF, INC. NON-MOTORIZED IMPROVEMENTS	09/23/2016 MONICAK	09/27/2016	9,773.60	9,773.60	Open	N 09/23/2016

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Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	GL Distribution 101-446-969.01	SIDEWALKS		9,773.60			
35900 14991	PREIN & NEWHOF, INC. RESEARCH 1111 BRONSON 883-520-820.00	09/23/2016 MONICAK Engineering Fees	09/27/2016	29.00 29.00	29.00	Open	N 09/23/2016
	Total for vendor 058029 - PREIN & NEWHOF, INC.:			<u>9,802.60</u>	<u>9,802.60</u>		

Vendor 058092 - WINDER POLICE EQUIPMENT:

20162075 15022	WINDER POLICE EQUIPMENT NOTEPADS 810-440-983.00	09/23/2016 MONICAK Police Capital Improvement	09/27/2016	625.43 625.43	625.43	Open	N 09/23/2016
20162048 15023	WINDER POLICE EQUIPMENT UTILITY INTERCEPTOR 810-440-983.00	09/23/2016 MONICAK Police Capital Improvement	09/27/2016	73.29 73.29	73.29	Open	N 09/23/2016
20162047 15024	WINDER POLICE EQUIPMENT FUSES W/TRIPOD 207-301-740.00	09/23/2016 MONICAK Operating Supplies	09/27/2016	255.65 255.65	255.65	Open	N 09/23/2016
	Total for vendor 058092 - WINDER POLICE EQUIPMENT:			<u>954.37</u>	<u>954.37</u>		

Vendor 500154 - DENOAYER CHEVROLET:

531943 15032	DENOAYER CHEVROLET OIL CHANGE/TIRE ROTATION 207-301-939.00	09/23/2016 MONICAK Maint. - Vehicle	09/27/2016	44.20 44.20	44.20	Open	N 09/23/2016
	Total for vendor 500154 - DENOAYER CHEVROLET:			<u>44.20</u>	<u>44.20</u>		

Vendor 500201 - EMERGENCY VEHICLE PRODUCTS:

S0009390 14992	EMERGENCY VEHICLE PRODUCTS VEHICLE CHANGE OVER 810-440-983.00	09/23/2016 MONICAK Police Capital Improvement	09/27/2016	1,607.59 1,607.59	1,607.59	Open	N 09/23/2016
S0009388 14993	EMERGENCY VEHICLE PRODUCTS VEHICLE CHANGE OVER 810-440-983.00	09/23/2016 MONICAK Police Capital Improvement	09/27/2016	1,468.08 1,468.08	1,468.08	Open	N 09/23/2016
S0009389 14994	EMERGENCY VEHICLE PRODUCTS VEHICLE CHANGE OVER 810-440-983.00	09/23/2016 MONICAK Police Capital Improvement	09/27/2016	1,377.59 1,377.59	1,377.59	Open	N 09/23/2016

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 DB: Kalamazoo Twp

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
S0009393 14995	EMERGENCY VEHICLE PRODUCTS REPLACE ANTENNA 207-301-939.00	09/23/2016 MONICAK Maint. - Vehicle	09/27/2016	85.00 85.00	85.00	Open	N 09/23/2016
S0009394 14996	EMERGENCY VEHICLE PRODUCTS REPLACE FUSE 207-301-939.00	09/23/2016 MONICAK Maint. - Vehicle	09/27/2016	42.50 42.50	42.50	Open	N 09/23/2016
S0009351 15043	EMERGENCY VEHICLE PRODUCTS REPAIR RIFLE RACK 207-301-939.00	09/23/2016 MONICAK Maint. - Vehicle	09/27/2016	150.00 150.00	150.00	Open	N 09/23/2016
Total for vendor 500201 - EMERGENCY VEHICLE PRODUCTS:				<u>4,730.76</u>	<u>4,730.76</u>		

Vendor 500207 - ESPER ELECTRIC, LTD:

9949 15048	ESPER ELECTRIC, LTD REPLACE CONDUIT AND WIRING 206-336-931.00	09/23/2016 MONICAK Maint. - Building	09/27/2016	308.17 308.17	308.17	Open	N 09/23/2016
Total for vendor 500207 - ESPER ELECTRIC, LTD:				<u>308.17</u>	<u>308.17</u>		

Vendor 500405 - INDUSCO SUPPLY CO. INC.:

901956-1 15018	INDUSCO SUPPLY CO. INC. DAMP MOP CLEANER 101-265-747.00	09/23/2016 MONICAK Small Tools & Equipment	09/27/2016	48.50 48.50	48.50	Open	N 09/23/2016
902815 15019	INDUSCO SUPPLY CO. INC. BLEACH/SOAP 101-265-740.00	09/23/2016 MONICAK Operating Supplies	09/27/2016	42.53 42.53	42.53	Open	N 09/23/2016
901956 15034	INDUSCO SUPPLY CO. INC. MOP CLEANER/CAR WASH 101-265-740.00	09/23/2016 MONICAK Operating Supplies	09/27/2016	58.77 58.77	58.77	Open	N 09/23/2016
903424 15057	INDUSCO SUPPLY CO. INC. DRAIN OPENER 101-265-740.00	09/23/2016 MONICAK Operating Supplies	09/27/2016	9.66 9.66	9.66	Open	N 09/23/2016
Total for vendor 500405 - INDUSCO SUPPLY CO. INC.:				<u>159.46</u>	<u>159.46</u>		

Vendor 500510 - PORTAGE CLEANERS AND LAUNDRY:

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
816 15047	PORTAGE CLEANERS AND LAUNDRY CLEANING 206-336-811.00 207-301-749.00 Total for vendor 500510 - PORTAGE CLEANERS AND LAUNDRY:	09/23/2016 MONICAK Purchased & Maint. Service Uniform Cleaning	09/27/2016	314.90 58.70 256.20 314.90	314.90	Open	N 09/23/2016

Vendor 500582 - LYNWELL COFFEE:

198595 15064	LYNWELL COFFEE COFFEE 101-200-727.00 Total for vendor 500582 - LYNWELL COFFEE:	09/23/2016 MONICAK Office Supplies	09/27/2016	61.00 61.00 61.00	61.00	Open	N 09/23/2016
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Vendor 500590 - LOWE'S COMPANIES, INC.:

25321 15035	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-740.00 Operating Supplies	09/23/2016 MONICAK	09/27/2016	28.48 28.48	28.48	Open	N 09/23/2016
85177 15036	LOWE'S COMPANIES, INC. INSTALL CARPET 206-336-931.00 Maint. - Building	09/23/2016 MONICAK	09/27/2016	814.01 814.01	814.01	Open	N 09/23/2016
85178 15037	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-931.00 Maint. - Building	09/23/2016 MONICAK	09/27/2016	6.09 6.09	6.09	Open	N 09/23/2016
85179 15038	LOWE'S COMPANIES, INC. INSTALL FLOORING 206-336-931.00 Maint. - Building	09/23/2016 MONICAK	09/27/2016	2,040.00 2,040.00	2,040.00	Open	N 09/23/2016
27245 15039	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-931.00 Maint. - Building	09/23/2016 MONICAK	09/27/2016	233.64 233.64	233.64	Open	N 09/23/2016
25688 15056	LOWE'S COMPANIES, INC. MISC SUPPLIES 101-265-747.00 Small Tools & Equipment	09/23/2016 MONICAK	09/27/2016	28.49 28.49	28.49	Open	N 09/23/2016
27224 15061	LOWE'S COMPANIES, INC. WASP SPRAY	09/23/2016 MONICAK	09/27/2016	36.30	36.30	Open	N 09/23/2016

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	101-276-932.00	Maint. - Grounds		36.30			
	Total for vendor 500590 - LOWE'S COMPANIES, INC.:			3,187.01	3,187.01		

Vendor 500598 - EXTREME POWER EQUIPMENT:

41577							
15008	EXTREME POWER EQUIPMENT	09/23/2016	09/27/2016	23.98	23.98	Open	N
	BLADES	MONICAK					09/23/2016
	206-336-934.00	Maint. - Machine		23.98			
	Total for vendor 500598 - EXTREME POWER EQUIPMENT:			23.98	23.98		

Vendor 500646 - MILLER, CANFIELD, PADDOCK:

1332649							
15054	MILLER, CANFIELD, PADDOCK	09/23/2016	09/27/2016	2,316.50	2,316.50	Open	N
	LEGAL SUPPORT	MONICAK					09/23/2016
	207-301-827.00	Legal		574.00			
	101-200-828.00	Legal Services - Labor		1,742.50			
	Total for vendor 500646 - MILLER, CANFIELD, PADDOCK:			2,316.50	2,316.50		

Vendor 500761 - MEEKHOF TIRE OF KALAMAZOO:

430523-71							
15042	MEEKHOF TIRE OF KALAMAZOO	09/23/2016	09/27/2016	567.44	567.44	Open	N
	TIRE DISPOSAL	MONICAK					09/23/2016
	206-336-939.00	Maint. - Vehicle		567.44			
	Total for vendor 500761 - MEEKHOF TIRE OF KALAMAZOO:			567.44	567.44		

Vendor 500907 - W.E. UPJOHN INSTITUTE FOR:

34054C							
14999	W.E. UPJOHN INSTITUTE FOR	09/23/2016	09/27/2016	1,982.70	1,982.70	Open	N
	PLANNING/ZONING ADMIN	MONICAK					09/23/2016
	101-400-821.00	Planning Consultant		1,982.70			
	Total for vendor 500907 - W.E. UPJOHN INSTITUTE FOR:			1,982.70	1,982.70		

Vendor 500946 - SUPERIOR BUSINESS SOLUTIONS:

1597970							
15066	SUPERIOR BUSINESS SOLUTIONS	09/23/2016	09/27/2016	341.88	341.88	Open	N
	GEN FUND CHECKS	MONICAK					09/23/2016
	101-200-727.00	Office Supplies		341.88			
	Total for vendor 500946 - SUPERIOR BUSINESS SOLUTIONS:			341.88	341.88		

Vendor 501172 - WRAPS & SIGNS BY TRIM IT:

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
8156 15009	WRAPS & SIGNS BY TRIM IT INSTALL LETTERING 206-336-939.00	09/23/2016 MONICAK	09/27/2016	120.00	120.00	Open	N 09/23/2016
	Maint. - Vehicle			120.00			
	Total for vendor 501172 - WRAPS & SIGNS BY TRIM IT:			<u>120.00</u>	<u>120.00</u>		

# of Invoices:	75	# Due:	75	Totals:	159,546.58	159,546.58
# of Credit Memos:	3	# Due:	3	Totals:	(266.24)	(266.24)
Net of Invoices and Credit Memos:					<u>159,280.34</u>	<u>159,280.34</u>

--- TOTALS BY FUND ---

101 - GENERAL	80,576.59	80,576.59
206 - FIRE	25,085.01	25,085.01
207 - POLICE	44,723.08	44,723.08
217 - LIVESCAN/SOR	1,342.50	1,342.50
701 - TRUST & AGENCY	1,937.18	1,937.18
810 - POLICE CAPITAL IMPROVEMENT	5,586.98	5,586.98
883 - SEWER IMPROVEMENT	29.00	29.00

--- TOTALS BY DEPT/ACTIVITY ---

000 -	1,937.18	1,937.18
191 - ELECTION	979.32	979.32
200 - GENERAL SERVICES_ADMIN	37,425.82	37,425.82
209 - ASSESSOR	880.00	880.00
265 - MAINTENANCE	3,090.75	3,090.75
276 - CEMETERY	271.30	271.30
301 - POLICE	46,065.58	46,065.58
310 - ENFORCEMENT (ORD, UNSAFE BD	7,938.40	7,938.40
336 - FIRE	25,085.01	25,085.01
400 - PLANNING/ZONING	11,749.47	11,749.47
440 - CAPTIAL IMPROVEMENT	5,586.98	5,586.98
446 - STREETS	9,773.60	9,773.60
520 - SEWER IMPROVEMENT	29.00	29.00
751 - RECREATION	8,467.93	8,467.93

**KALAMAZOO TOWNSHIP
TREASURER'S REPORT
AUGUST 2016**

POOLED FUNDS		
CASH IN BANK:		
	AUGUST 2016	
MERCANTILE BANK INVESTMENTS		1,772,156.89
		<u>9,690,467.08</u>
TOTAL POOLED FUNDS =	AUGUST 2016	<u>\$ 11,462,623.97</u>
CURRENT TAX		
CASH IN BANK:		
MERCANTILE BANK-ROAD BOND	AUGUST 2016	6,646,774.01
		<u>6,646,774.01</u>
CURRENT TAX		
CASH IN BANK:		
CHEMICAL BANK	AUGUST 2016	660,069.99
		<u>660,069.99</u>
TOTAL FUNDS =	AUGUST 2016	<u>\$ 18,769,467.97</u>

**LOCATION OF INVESTMENTS
POOLED FUNDS
AUGUST 2016**

ADVIA CREDIT UNION/ 1ST CMMTY	913,481.61
CHARTER ONE	-
CHEMICAL BANK	-
COMERICA	1,047,363.80
CONSUMERS CU	1,446,810.93
FIFTH THIRD BANK	-
FIRST FINANCIAL BANK	-
FIRST NATIONAL BANK	709,129.71
FIRST SOURCE BANK	300,000.00
FLAGSTAR BANK	501,895.83
HUNTINGTON BANK	250,035.00
KALAMAZOO COUNTY STATE BANK	-
LAKE MICHIGAN CREDIT UNION	427,591.65
MACATAWA BANK	424,397.71
MBIA CLASS	401,789.52
MERCANTILE BANK OF MI	782,228.87
MORGAN STANLEY	1,198,308.70
OLD NATIONAL BANK	500,000.00
PNC	-
PRIVATE BANK	300,807.51
SMITH BARNEY	-
TALMER BANK	235,065.72
WELLS FARGO	-
WOLVERINE BANK	251,560.52
	<u>251,560.52</u>

TOTAL INVESTMENTS \$ 9,690,467.08

FUND BALANCE		
GENERAL FUND	101/206/207	4,062,287.27
PARK AND RECREATION	211	9,701.62
LIVE SCAN	217	163,960.42
STREET LIGHTING	219	286,420.16
RECYCLING	226	191,546.74
FITNESS ROOM	237	3,695.83
BUILDING DEPT	249	-
DRUG LAW ENFORCEMENT	265	75,041.68
LAW ENFORCEMENT TRAINING	266	993.03
SWET	267	(9,389.23)
FEMA	268	-
911 WIRELESS FUND	270	198,244.42
ROAD DEBT SERVICE (VOTED BOND)	301	6,646,774.01
RADIO SITE PROJECT	407	(90,231.10)
REVOLVING LOAN	550	1,850.00
GOLF COURSE	584	22,545.70
CAPITAL IMPROVEMENT	615	656,582.11
TRUST & AGENCY	701	194,029.64
S.W.E.T. AGENCY	727	389,017.66
POLICE CAPITAL IMPROVEMENT	810	517,441.40
FIRE CAPITAL IMPROVEMENT	811	1,060,157.26
STREET	812	156,186.65
WATER	871	256,499.94
SEWER FUND	883	3,316,042.77
CURRENT TAX	704	660,069.99
		<u>660,069.99</u>
FUND BALANCE-	AUGUST 2016	<u>\$ 18,769,467.97</u>

2016 MONTHLY KABA PERMITS BY JURISDICTION

MONTH OF AUGUST 2016

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE					
COMSTOCK	BUILDING	18	\$ 45,686					
COMSTOCK	ELECTRICAL	9	\$ 1,612					
COMSTOCK	MECHANICAL	13	\$ 2,099					
COMSTOCK	PLUMBING	5	\$ 709					
COMSTOCK	SPECIAL	5	\$ 235					
TOTAL COMSTOCK	-----	50	\$ 50,341					
COOPER	BUILDING	11	\$ 7,605					
COOPER	ELECTRICAL	7	\$ 1,144					
COOPER	MECHANICAL	9	\$ 1,862					
COOPER	PLUMBING	7	\$ 1,771					
COOPER	SPECIAL	0	\$ -					
TOTAL COOPER	-----	34	\$ 12,382					
KALAMAZOO	BUILDING	19	\$ 5,544					
KALAMAZOO	ELECTRICAL	6	\$ 870					
KALAMAZOO	MECHANICAL	17	\$ 2,696					
KALAMAZOO	PLUMBING	7	\$ 794					
KALAMAZOO	SPECIAL	5	\$ 235					
TOTAL KALAMAZOO	-----	54	\$ 10,139					
OSHTEMO	BUILDING	25	\$ 18,057					
OSHTEMO	ELECTRICAL	28	\$ 6,943					
OSHTEMO	MECHANICAL	23	\$ 4,024					
OSHTEMO	PLUMBING	23	\$ 4,151					
OSHTEMO	SPECIAL	0	\$ -					
TOTAL OSHTEMO	-----	99	\$ 33,175					
				REVENUE	REVENUE	REVENUE	PERMITS	PERMITS
				REVENUE AUG	% PREV YEAR	% 2016 - YTD	AUG 2015	% 2015 - YTD
				2015	MONTH	BUDGET		
TOTAL KABA		237	\$ 106,037	\$ 65,019	163%	15%	212	112%

TOTAL BUILDING	73	\$ 76,892
TOTAL ELECTRICAL	50	\$ 10,569
TOTAL MECHANICAL	62	\$ 10,681
TOTAL PLUMBING	42	\$ 7,425
TOTAL SPECIAL	10	\$ 470

2016 MONTHLY KABA PERMITS BY JURISDICTION

YEAR TO DATE AS OF: AUGUST 2016

				2016 MONTHLY CUMULATIVE TOTALS	2016 MONTHLY CUMULATIVE TOTALS				
JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE	# PERMITS	REVENUE				
COMSTOCK	BUILDING	144	\$ 172,444	201	\$ 57,341	JAN			
COMSTOCK	ELECTRICAL	125	\$ 27,602	166	\$ 51,224	FEB			
COMSTOCK	MECHANICAL	117	\$ 23,467	204	\$ 74,342	MAR			
COMSTOCK	PLUMBING	64	\$ 11,771	242	\$ 72,213	APRIL			
COMSTOCK	SPECIAL	15	\$ 685	235	\$ 93,173	MAY			
TOTAL COMSTOCK	-----	465	\$ 235,969	247	\$ 104,190	JUNE			
COOPER	BUILDING	69	\$ 58,371	255	\$ 107,632	JULY			
COOPER	ELECTRICAL	66	\$ 11,893	237	\$ 106,037	AUG			
COOPER	MECHANICAL	64	\$ 13,593	-	\$ -	SEPT			
COOPER	PLUMBING	29	\$ 6,416	-	\$ -	OCT			
COOPER	SPECIAL	0	\$ -	-	\$ -	NOV			
TOTAL COOPER	-----	228	\$ 90,273	-	\$ -	DEC			
KALAMAZOO	BUILDING	106	\$ 42,685	1,787	666,152	2016			
KALAMAZOO	ELECTRICAL	100	\$ 14,300						
KALAMAZOO	MECHANICAL	113	\$ 16,667						
KALAMAZOO	PLUMBING	58	\$ 8,707						
KALAMAZOO	SPECIAL	11	\$ 525						
TOTAL KALAMAZOO	-----	388	\$ 82,884						
OSHTEMO	BUILDING	193	\$ 160,839						
OSHTEMO	ELECTRICAL	195	\$ 38,512						
OSHTEMO	MECHANICAL	192	\$ 34,278						
OSHTEMO	PLUMBING	125	\$ 23,193						
OSHTEMO	SPECIAL	1	\$ 205						
TOTAL OSHTEMO	-----	706	\$ 257,026	YTD - AUGUST 2015	% 2015 - YTD	% 2016 -YTD BUDGET	YTD - AUGUST 2015	PERMITS	PERMITS
TOTAL KABA	YTD	1787	666,152	\$ 487,344	137%	91.4%	1607	PERMITS	111%

TOTAL BUILDING	512	\$ 434,339
TOTAL ELECTRICAL	486	\$ 92,306
TOTAL MECHANICAL	486	\$ 88,005
TOTAL PLUMBING	276	\$ 50,087
TOTAL SPECIAL	27	\$ 1,415

Building

Permit #	Job Address	Parcel Number	Owner	Contractor	Issue Date	Fee Total	Const. Value
PB16-06-283	2300 SAGEBRUSH ST.	06-07-195-580	AEG DEVELOPMENT L	ALLEN EDWIN H	08/23/2016	\$1,626.00	\$245,179
Work Description: New 2 story 2075 s.f. home 4 bed, 2.5 bath 400 s.f. attached garage full unfinished basement.							
PB16-06-447	2423 W MAIN ST	06-17-335-330	HEATH, AMBER N. & C	WEST MI GLASS	08/12/2016	\$112.00	\$3,000
Work Description: Install new egress window.							
PB16-06-448	2002 HILLSDALE AVE	06-17-240-070	GUHL, KRISTIN J.	Michigan Constructi	08/01/2016	\$55.00	\$0
Work Description: Re-roof							
PB16-06-451	3220 GRACE RD	06-18-260-030	GEORGE, ELIZABETH		08/01/2016	\$55.00	\$0
Work Description:							
PB16-06-452	1914 HILLSDALE AVE	06-17-240-050	HUGHES, AGNES	ADVANTAGE RO	08/01/2016	\$55.00	\$0
Work Description: Re-roof							
PB16-06-454	317 W MOSEL AVE	06-10-115-050	BENOIT, RYAN		08/19/2016	\$244.00	\$14,400
Work Description: New 24'x40' shingled pole barn.							
PB16-06-456	226 E WESTWOOD DR	06-17-418-040	HOLCOMB, RICHARD E	ADVANTAGE RO	08/05/2016	\$55.00	\$0
Work Description: remove current shingles, reinstall new underlayment & asphalt shingles							
PB16-06-470	828 AVONDALE DR	06-13-215-750	LAGRONE, PURCELL &	Mr. Roof	08/10/2016	\$55.00	\$0
Work Description: strip & re-roof							
PB16-06-471	3811 CHRISTINE ST	06-04-270-390	HARTZELL, BRANDEN		08/16/2016	\$162.00	\$7,200
Work Description: 20' x 24' pole barn for utility/storage use							
PB16-06-475	2227 W MAIN ST	06-17-410-050	WHITCOMB, CLINTON	J.L. Schippers Const	08/16/2016	\$150.00	\$0
Work Description: unattached garage							

PB16-06-480	510 JENKS BLVD	06-17-135-770	SANTOS, DONNA M. &	Hansons	08/16/2016	\$55.00	\$0
Work Description: Re-roof							
PB16-06-482	819 COOPER AVE	06-14-431-490	VANDENBERG, MARK		08/18/2016	\$100.00	\$6,691
Work Description: Replacing existing porch with 7'x24' covered porch.							
PB16-06-489	3023 BARNEY RD	06-08-105-150	BGP LLC	WEST MICHIGAN	08/23/2016	\$55.00	\$0
Work Description: tear-off, re-roof, ice & water shield to code							
PB16-06-497	3004 OLNEY ST	06-17-160-040	AHMADI, NANCY	Wolgast Restoration	08/31/2016	\$100.00	\$5,800
Work Description: repair rafter tails and reshingle one plan of roof due to tree limb damage.							
PB16-06-498	1224 E MOSEL AVE	06-11-130-370	HOMETIME 401K TRUS	THD AT-HOME S	08/24/2016	\$55.00	\$0
Work Description: complete tear-off, reshingle on house only. Replacement of 5 sheets of decking							
PB16-06-499	115 S ARLINGTON ST	06-17-435-160	EZELLE, ROBERT T. &	Home Quality	08/25/2016	\$112.00	\$3,420
Work Description: Repair an existing 12'x18' garage.							
PB16-06-500	2338 SAGEBRUSH ST.	06-07-195-540	AEG DEVELOPMENT L	ALLEN EDWIN H	08/26/2016	\$1,491.00	\$261,671
Work Description: New 2 story 2791 s.f. 3.5 bath 4 bedroom home. Finished basement.400 s.f. attached garage							
PB16-06-513	825 AVONDALE DR	06-13-215-500	POTTER, ELLEN	Mr. Roof	08/31/2016	\$55.00	\$0
Work Description: Reroof							

Total Permits For Type: 18

Total Fees For Type: \$4,592.00

Total Const. Value For Type: \$547,361

Report Summary

Population: All Records

Grand Total Fees: \$4,592.00

Grand Total Permits: 18

8/31/2016 11:59:59 PM AND
Parcel.ParcelNumber Starts With
6 AND
Permit.PermitType = Building
AND
Permit.BasicUsage = Residential

Grand Total Const. Value: \$547,36

Building

Permit #	Job Address	Parcel Number	Owner	Contractor	Issue Date	Fee Total	Const. Value
PB16-06-466	2322 NAZARETH RD	06-12-280-182	MURPHY, FRANK & CA	HAZELHOFF BUI	08/10/2016	\$952.00	\$66,400
Work Description: Interior alteration, addition of 2 offices remove and relocate non load bearing walls . add sidewalk and add parking lot space							

Total Permits For Type: 1

Total Fees For Type: \$952.00

Total Const. Value For Type: \$66,400

Report Summary

Population: All Records
 Permit.DateIssued Between
 8/1/2016 12:00:00 AM AND
 8/31/2016 11:59:59 PM AND
 Parcel.ParcelNumber Starts With
 6 AND
 Permit.PermitType = Building
 AND
 Permit.BasicUsage = Commercial

Grand Total Fees: \$952.00

Grand Total Permits: 1

Grand Total Const. Value: \$66,400



coming soon...

A full day on *Township Finances*

Explore how township boards can achieve a greater degree of control over the township's financial position and assure that resources are directed to the township's highest and greatest needs. Presented by MTA Executive Director Larry Merrill, this workshop includes valuable discussion on:

- The board's role in establishing a powerful budgeting process.
- What every board needs to do to protect the township's financial assets.
- Determining the correct amount of township financial reserves.
- Early warning signs of potential financial problems.
- How great township boards spend their time at meetings.

Join us Nov. 18 from 8:30 a.m. to 4:30 p.m. at the Prince Conference Center at Calvin College in Grand Rapids.

This course qualifies for credit in MTA's [Township Governance Academy](#). You don't have to be enrolled in TGA to attend, but if you decide to enroll following the class, credit will be assigned retroactively.

One last review before taxes are due with *Treasurers' Guide to Tax Collection*

Whether you are a seasoned treasurer or newly elected, you won't want to miss this full-day event examining applicable tax collection laws and best practices. Here's a sample of what you'll learn ...

- The tax collection process
- Duties, deadlines and important dates on the tax calendar
- Summer tax deferments
- Delinquent personal property tax collection methods

Discussion includes:

- Getting started
- Preparation of the tax bill
- Summer taxes
- Winter taxes

- Accounting for and disbursement of collections
- Settlement
- Delinquent personal property tax

Join us at the location nearest you! Dates and locations are: Nov. 21 in Grayling, Nov. 22 in Kalamazoo, Nov. 28 in Marquette and Nov. 30 in Frankenmuth.

Watch your mailbox for registration brochures for both of these events! Can't wait? Register online [now](#) or use the links below to download a registration form: [Township Finances](#) OR [Tax Collecting](#).

Be sure to share this with your township's new officials, or any others who may benefit! Feel free to forward this email or share a copy of the brochure with all interested parties.

Michigan Townships Association • (517) 321-6467 • education@michigantownships.org

Potential sidewalk projects for 2017 (draft: 9-21-16)

The following projects for 2017 are identified in Kalamazoo Township's Non-Motorized Transportation Master Plan and are highlighted by the Non-motorized Implementation Committee's prioritization of safe routes to schools and enhancing existing infrastructure.

Work may include engineering and design services that could be completed in winter 2016-17 in anticipation of spring bidding and construction.

Corridor/Route	Cost estimate
Olmstead Road to complete approximately 1,060 linear feet of missing sidewalk segments on the east side of the street between Lake Street and KPEP. <i>Potential cost sharing with KPEP.</i>	1600' x 5' wide x \$11/sq. ft. (due to added fill base?)* = \$88,000 In contract, VIRIDIS estimated a cost of \$280,000 for 11,200 linear feet for both sides of road.
Sunnyside Drive to complete two concrete sidewalks, each side measuring approximately 3,600 linear feet. (A 6' or 8'-wide, concrete pathway on one side may be an alternative.)	3,600' x 2 sides x 5' wide x \$8/sq. ft.* = \$144,000 In contrast, VIRIDIS estimated a cost of \$110,000 for 4400' linear feet for both sides of road.
Edison Street's orphaned sidewalk corners near Northwood Elementary School	\$2,000
Alamo Road's orphaned sidewalk corners to serve Hillside Middle School and the neighborhood	\$18,000
Gertrude Street (north side between Bronx Ave. & Sunnyside Dr.)	1,260' x 5' wide x \$8/sq. ft.* = \$50,400
Nazareth Road , between Gull Road and E. Main. Each side's length is 4,800 linear feet.	4,800' (sidewalk on west side) x 5' wide x \$10/sq. ft. (due to multiple driveway crossings)* = \$240,000 (Alternative: 9,600' (sidewalk on both sides of road) x 5' wide x \$10/sq. ft.* = \$480,000) In contrast, VIRIDIS estimated a cost of \$240,000 for 9600' linear ft for both sides of the road.
Subtotal	\$542,400
W.Main , between Solon and Sabin (Easements may be required).	\$ ____
Kendall Street – Connect roundabout north to near Santos	\$ ____
Lake Street – Kalamazoo County Parks to complete gaps on south side of street.	1600' x 5' wide x \$8/sq. ft.* = \$64,000. In contrast, VIRIDIS estimated a cost of \$139,000 for 5550 linear feet for both sides of road.
Various orphaned sidewalks in Eastwood and Westwood	? ____
Snow removal on sidewalks located close to primary roads and state highways. A pilot could include E. Main (5,600 linear feet per side between Wallace and Nazareth) and W. Main/M-43 (7400 linear ft between Turwill and Arlington on the north side and 5300 linear ft between Solon and Arlington on the south side).	\$?

* Estimate based on Grand Prairie costs in 2016.



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RICK SNYDER
GOVERNOR

NICK A. KHOURI
STATE TREASURER

September 8, 2016

Ronald Reid, Supervisor
Kalamazoo Twp, Kalamazoo County
1720 Riverview Drive
Kalamazoo, MI 49004

Dear Supervisor Ronald Reid:

As you are aware, an initial AMAR review was conducted in your local unit. A corrective action plan was submitted by your local unit and approved by the State. A follow up review was conducted on 7/18/2016. That review indicated: All items have been corrected. The next AMAR review will be in 2018.

Thank you for your cooperation throughout this process.

Sincerely,

A handwritten signature in cursive script, appearing to read "Kelli Sobel".

Kelli Sobel
Michigan Department of Treasury

Cc: Local Unit Clerk
County Equalization Director



CITIES AND COUNTY COOPERATE ON SIGN POLICY

Have you ever wondered about the differences in regulatory signs and general information signs? What the criteria is for sign placement? The Road Commission of Kalamazoo County, in cooperation with the City of Portage and the City of Kalamazoo, have drafted an Intergovernmental Collaborative Sign Policy to give guidance and maintain consistent sign applications throughout the county. Together the Road Commission and cities currently maintain over 51,000 signs along city streets and county roads. With this many signs, it is important to maintain a consistent, uniform and logical sequence of signs along our streets and roads. While not all types of signs can be the same, it is also important the warning and regulatory sign placements between local jurisdictions be uniform and consistent. The draft policy can be viewed below.

The policy will be available for public comment through October 23, 2016. Comments and questions can be directed to the Road Commission at info@kalamazoocountyroads.com



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RCC CONNECT



Get the App



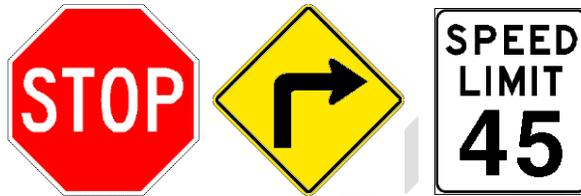
Road Map



Street Map



Intergovernmental Collaborative Sign Policy



Intergovernmental Sign Collaborative Team:

City of Kalamazoo
City of Portage
Road Commission of Kalamazoo County

DRAFT 9/2/16

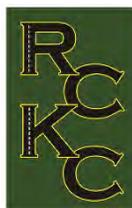


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Intergovernmental Collaborative Sign Policy Committee Members:

Jim Hoekstra, City of Kalamazoo
W. Christopher Barnes, City of Portage
Jamie Harmon, City of Portage
Muhammad Arif, City of Portage
Mark Worden, Road Commission of Kalamazoo County
Ryan Minkus, Road Commission of Kalamazoo County
Joanna Johnson, Road Commission of Kalamazoo County

1. PURPOSE AND BACKGROUND

The purpose of this policy is to establish uniformity in the installation and maintenance of signs with an intergovernmental approach among the City of Kalamazoo, City of Portage, and the Road Commission of Kalamazoo County (RCKC). This policy recognizes that the Michigan Manual on Uniform Traffic Control Devices (MMUTCD) is the standard for all traffic control devices on all public roads in Michigan, and therefore all traffic control devices on the roadway system/public right-of-way shall conform to its standards and specifications as specified in the Michigan Vehicle Code, Public Act 300 of 1949, Section 257.608. The purpose of this policy is to describe typical applications and procedures related to placement of signs on roadways for the safety of the public.

Enactment of the Highway Advertising Act of 1972 (Act 106 of the Public Acts of 1972) and its subsequent amendments have placed severe restrictions on billboard advertising, thus increasing the demand to place additional directional information signs within road right-of-way. In order to respond to all sign requests in a fair and consistent manner, we recognize the need to establish signing guidelines that will address aspects of roadway signing while maintaining a safe and logical sequence of informational displays along roadways.

Although the aforementioned MMUTCD contains standards for design and application of traffic control devices, it does not contain specific criteria on the following subjects for all signs: (1) allowable sign messages, (2) qualifications which allow placement of signs for various facilities and/or activities, or (3) priority (ranking) of the various sign groups on the basis of roadway user needs which, in turn, should determine the selection process for sign installations.

This policy officially recognizes the rule in the MMUTCD that establishes minimum retro-reflectivity levels for traffic signs and which each agency maintains outside of this policy.

It is in the best interest of the City of Portage (Portage), the City of Kalamazoo (Kalamazoo), the Road Commission of Kalamazoo County (RCKC), and the public to prevent the excessive use of traffic signs on the roadway system. Traffic sign effectiveness can be severely diminished by improper or overuse. Regulatory and warning signs are installed because of need, and in some cases, by warranted conditions. A conservative use of traffic signs reduces maintenance costs and improves the effectiveness of those remaining signs. It is a goal of the agencies to limit the use of traffic signs to those that

1. *fulfill a need,*
2. *command attention,*
3. *convey a clear, simple meaning,*
4. *command respect from road users, and*
5. *give adequate time for proper response.*

Eliminating unnecessary signage reduces sign clutter/pollution, lowers maintenance costs, standardizes implementation and improves traffic safety for the traveling public.

The guidelines set forth in this policy address these subjects and provide criteria by which to evaluate all signing requests consistently and equitably and to ensure that information displayed has value to road users.

HUMAN FACTORS

As vehicles move along a roadway each user is confronted with many elements competing for attention; e.g., presence of other vehicles, roadway alignment and other design features, billboards, official traffic signs, traffic signals, pavement markings, commercial development, rural and urban environs, different levels of lighting, and adverse weather conditions. Any or all of these factors may affect highway safety, as well as the user's ability to see, assimilate, and react to pertinent highway sign messages.

Studies of human behavior have shown that a user can focus attention on only one thing at a time, but can respond rapidly to several stimuli. However, receiving too much information in a short time can adversely affect the user's ability to process the information effectively, causing information overload. Information overload is a condition where the user is unable to perceive and/or use the information displayed. When this condition occurs, the user will shift attention from one source of information to another and may miss critical sign messages.

Considering the large number of highway elements and complexities confronting each user, it is apparent that the amount of information which can be effectively conveyed by traffic signs is limited. For this reason it is necessary to have guidelines for signs and sign group priorities to avoid information overload and to ensure that essential signs are in place for the general motorist.

SIGNING PRIORITIES

Basic concepts of traffic engineering recognize that the primary functions of traffic control signs are to warn, regulate, and guide traffic. Sign spacing and the amount of information displayed have an impact on the user's ability to read and respond to sign messages in an expected, predictable manner.

Accordingly, the primary function of traffic control signs is to enable users to react promptly, naturally, and safely to the traffic and design conditions encountered, to inform on the regulations and use of streets and highways, to warn of unexpected roadway conditions which require extra care in driving, and to provide guidance to major destinations.

Secondary functions of traffic control signs are to advise users of various services normally required to complete an extended journey (emergency services, motorist services, public transportation), and of supplemental services such as recreational facilities, places of interest, and attractions.

It may be necessary to rank signs within a single priority group. An example of this situation would be where there are more qualifying traffic generators than can be accommodated under the established policy. In this circumstance, the qualifying generators will be ranked according to attendance and those that exceed the warrants most often will be given priority.

In general, guide signs along a highway are necessary for motorists who are unfamiliar with the route and need guidance to reach their destinations. The most important guide signs are those which provide direction to major metropolitan areas, highway routes, or places of national prominence.

Traffic control signs can be classified into eight basic sign groups. Listed below is the order of priorities adopted by the national committees of the American Association of State Highway and Transportation Officials (AASHTO) and Institute of Transportation Engineers for these sign groups, and a brief description of the function of each sign group:

Group

No. Sign Type

1. REGULATORY SIGNS - Inform the user of traffic or regulations concerning vehicle operation on the highway (i.e., stop, yield, speed limit signs, etc.).
2. WARNING SIGNS - Advise the user of unexpected highway conditions which require extra care in driving (i.e., curve, stop ahead, Chevron signs, etc.).
3. NAVIGATIONAL GUIDE SIGNS - Identify the route or routes that the user may follow to complete a trip, including directions and distances to cities and other destinations (standard guide signs, i.e., route markers, distance and destination, exit direction, etc.). Advise the user of destinations accessible other than those shown on standard guide signing (i.e., township supplemental freeway signing).
4. EMERGENCY SERVICES SIGNS - Advise and direct the user to facilities providing emergency services or assistance. Such facilities include hospitals providing emergency medical treatment and state, county, or local enforcement agencies.

5. **MOTORIST SERVICES SIGNS** - Advise and direct the user to basic services normally needed to complete a long trip (i.e., gas, food, lodging and camping, tourist information centers, welcome centers, and rest areas).
6. **PUBLIC TRANSPORTATION SIGNS** - Advise and direct the user to facilities that provide commercial and public passenger travel service (i.e., airports, train stations, bus stations, and vehicle ferry docks).
7. **TRAFFIC GENERATOR SIGNS** - Advise and direct the user to activities, facilities, or special points of interest which attract a significant number of people who are unfamiliar with the local area and/or access routes.
8. **GENERAL INFORMATION SIGNS** - Advise the user of information that may be of interest and—although not directly necessary for travel—in most instances include a geographic reference(i.e., political boundary limits, landmarks, Historic Site, Adopt-A-Highway, Heritage Routes, Memorial Signing, Tourist Oriented Directional Signs (TODS), etc.).

SIGNING PRINCIPLES

The design (shape, size, and color) of traffic signs used in Michigan shall conform to national sign standards. Uniform use and standardization of traffic signs are desirable to ensure instant recognition and uniform interpretation by all users.

A traffic sign should be installed only if it fulfills a specific need. In order to be effective, a sign should command attention, a clear, simple message, be well maintained, and be located such that users have adequate time to see, comprehend, and respond appropriately.

Information overload may result from too many signs, nonessential signs, insufficient spacing between signs, excessive lines of legend, inadequate conspicuity or legibility, or a combination of these factors.

Regulatory and warning signs should be installed only where mandated or warranted so that their effectiveness will not be diminished by excessive use.

Guide signs should be installed when they are essential to the motorist or are beneficial to a significant number of users.

Within a certain distance in advance of an interchange or intersection, signing needs will be evaluated and signs installed in descending priority providing that a minimum standard spacing between signs is maintained, thus avoiding informational overload and potential user confusion.

Signs serving other destinations (excluding cities, villages, routes, etc.) are classified as supplemental guide signs. Sign priority groups 4 through 8 are considered supplemental guide signs. Supplemental guide signs are secondary to principal signing needs (groups 1 through 3) and should be used sparingly. Supplemental guide signs are used to guide motorists who are seeking a specific traffic generator facility. Installation of supplemental signs may be justified when visitation or attendance volumes are high and a significant percentage of motorists seeking a traffic generator are unfamiliar with its location and access routes. Supplemental guide signs are not intended to advertise or to promote a facility, or to increase its visitation or attendance volumes. "As per the Federal Manual on Uniform Traffic Control Devices, both Specific Service (Logo) Signs and Tourist Oriented Directional Signs (TODS) provide business identification and directional information for essential motorist services and for businesses deriving a major portion of income and/or visitors from motorists not residing in the immediate area respectively. Both sign programs are mandated by Michigan statute."

Supplemental guide signs can reduce the effectiveness of other essential signing. For this reason, we have established guidelines for such signing.

NON-CONFORMING SIGNS

Signs already installed which are not in compliance with these guidelines or provisions contained in the MMUTCD shall be removed when they are damaged, in need of maintenance, or if the intended purpose is no longer present in the engineering judgment of the appropriate agency traffic engineer. The affected person or agency will be notified, if possible, of the intent at least 30 days prior to sign removal. If any non-conforming sign is a safety hazard, it shall be removed immediately.

UNAUTHORIZED SIGNS

All signs installed without the approval of the agency representative as per guidelines and Section 609 of the Michigan Vehicle Code (MVC) will be considered unauthorized and therefore shall be removed immediately without prior notice.

TEMPORARY SIGNS

Signs of various types such as political candidate, open house, garage sale, or real estate signs are sometimes placed within public right-of-way. These types of signs are temporary, but are still encroachments and *may* be a safety hazard to the motorist and therefore will not be permitted.

2. TRAFFIC SIGN STANDARDS AND GUIDANCE

Regulatory Signs

Information about Regulatory signs is provided in Chapter 2B of the MMUTCD.

STOP Sign



The STOP sign configuration should be approved in the engineering judgment of the appropriate agency traffic engineer. Stop signs shall generally be installed on the minor street of an intersection in accordance with the MMUTCD. The STOP sign shall NOT be installed for any private roadway.

A multi-way stop installation shall be based upon an engineering study and meet warrants as set by the MMUTCD. Stop signs shall not be used for speed control.

YIELD Sign



The YIELD sign shall be installed and maintained when approved in the engineering judgment of the appropriate agency traffic engineer. Yield signs shall not be used for speed control.

ALL-WAY Plaque



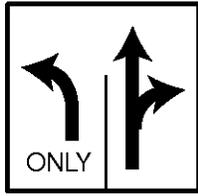
The ALL-WAY plaque shall be installed and maintained for every all-way stop intersection. Note: the 3-way and 4-way plaques are no longer allowed per the MMUTCD.

SPEED LIMIT Sign



The SPEED LIMIT sign shall only be installed and maintained for authorized speed zones having an approved Traffic Control Order (TCO) issued by the agencies public governing body procedures. Speed Limit signs shall not be installed for statutory speed limits unless authorized in the engineering judgment of the appropriate agency traffic engineer (as set forth in Michigan Vehicle Code Section 257.629). A Speed Limit sign shall be installed whenever the speed limit changes, including when entering a statutory (i.e. prima facie) speed limit area. Where the speed limit transitions only one speed limit sign shall be installed.

ADVANCE INTERSECTION LANE CONTROL Sign



R3-7

The Intersection LANE CONTROL sign shall be installed and maintained at all signalized intersections when approved in the engineering judgment of the appropriate agency traffic engineer.

NO PARKING Sign



The NO PARKING sign shall only be installed and maintained for zones where parking has been restricted by a TCO from the agencies public governing body procedures.

TRAFFIC SIGNAL Sign



These TRAFFIC SIGNAL signs shall be installed and maintained in the engineering judgment of the appropriate agency traffic engineer.

ROAD CLOSED Sign



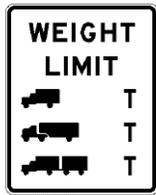
The ROAD CLOSED sign shall be used when a road is closed to all traffic except authorized vehicles (i.e. construction equipment). The Road Closed to Thru Traffic sign shall be used when through traffic is not permitted or where local traffic is permitted for some distance beyond the sign until the point of closure. Emergency road closures shall use a Road Closed sign placed upon a Type III barricade.

WEIGHT LIMIT Sign



The WEIGHT LIMIT signs shall be installed and maintained when approved in the engineering judgment of the appropriate agency traffic engineer.

BRIDGE AND STRUCTURE WEIGHT, WIDTH AND HEIGHT RESTRICTION Sign



The BRIDGE AND STRUCTURE WEIGHT RESTRICTION signs shall be installed and maintained for all restricted bridges, as close to the restricted bridge or structure as possible. The ON BRIDGE AHEAD sign shall be installed with the Weight Restriction sign, in advance of the restricted bridge or structure, at the nearest intersections approaching the restriction in accordance with the established MDOT requirements.

NO THRU TRUCK Sign



The NO THRU TRUCKS sign shall be installed and maintained for all roads restricting through traffic by commercial vehicles by the agencies public governing body procedures.

SEASONAL LOAD AND SPEED RESTRICTION Sign (i.e. Frost Laws)



The SEASONAL LOAD AND SPEED RESTRICTIONS in effect sign shall be installed and maintained when seasonal load and speed restrictions (i.e. frost laws) are in effect. Placement of these signs shall be determined by the appropriate agency traffic engineer. A map and list showing all-weather and seasonally restricted roads is available at the appropriate agency web site.

GRADE CROSSING (Crossbuck) Sign



The railroad authority is responsible for the installation and maintenance of the CROSSBUCK sign at signalized grade crossings.

ORDINANCE Sign



The appropriate public governing body requesting the ORDINANCE signs displaying City or Township ordinances shall be installed when approved in the engineering judgment of the appropriate agency traffic engineer. The ordinance displayed on the sign shall only apply to traffic operations. The requesting entity shall be responsible for the cost of material to fabricate, install and maintain an ordinance sign. When the sign is due for maintenance/replacement or is damaged, as determined by the agency, the City or Township shall be responsible for the cost of material and labor to fabricate and install the new sign.

IN-STREET PEDESTRIAN CROSSING Sign



The IN-STREET PEDESTRIAN CROSSING sign shall be installed when authorized in the engineering judgment of the appropriate agency traffic engineer. This sign shall be installed only after the conclusion of a traffic study warrants its installation. This sign should only be installed when a painted crossing is present as part of an official non-motorized trail network. A requesting entity shall be responsible for the traffic study as well as the cost of material to fabricate, install, and maintain the sign and painted crossing. When the sign or painted crossing is due for maintenance/replacement or is damaged--as determined by the agency--the requesting entity shall be responsible for the cost of material and labor to fabricate and install the new sign and painted crossing.

OTHER REGULATORY Signs



All OTHER REGULATORY SIGNS not required to be installed by the MMUTCD, authorized by this policy, or in the engineering judgment of the appropriate agency traffic engineer shall NOT be installed or maintained within the public right-of-way.

Warning Signs

Information about Warning signs is provided in Chapter 2C of the MMUTCD.

HORIZONTAL ALIGNMENT Sign



The HORIZONTAL ALIGNMENT signs shall be installed according to the MMUTCD.

ONE-DIRECTION LARGE ARROW Sign



The ONE-DIRECTION LARGE ARROW sign shall be installed and maintained when a Turn sign (W1-1) or Reverse Turn sign (W1-3) is installed. This sign may also be installed when a Curve sign (W1-2), Reverse Curve sign (W1-3), or Winding Road sign (W1-5) is installed. Installation will be based on crash history and traffic volume or in the engineering judgment of the appropriate agency traffic engineer.

TWO-DIRECTION LARGE ARROW Sign



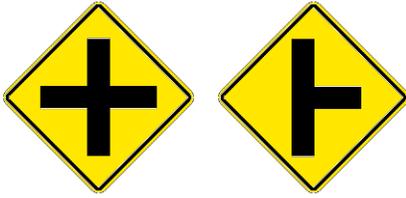
The TWO-DIRECTION LARGE ARROW sign may be installed and maintained at a "T" intersection when approved in the engineering judgment of the appropriate agency traffic engineer. Crash history is one factor used in deciding when this sign is needed.

CHEVRON ALIGNMENT Sign



The CHEVRON ALIGNMENT sign may be installed when approved in the engineering judgment of the appropriate agency traffic engineer. Typical installation occurs if crash history indicates a need for additional signage or if space does not allow the installation of a W1-6 sign. Spacing of Chevron signs shall follow Table 2C-6 from the MMUTCD. Chevron signs shall not be installed on gravel or dead-end roads.

CROSS ROAD AND SIDE ROAD Sign



The CROSS ROAD AND SIDE ROAD sign may be used in advance of an intersection to indicate the presence of an intersection and the possibility of turning or entering traffic. An advance name panel should be used if possible.

ADVANCE TRAFFIC CONTROL SIGN – STOP AHEAD Sign



The Advance Traffic Control (STOP AHEAD) sign may be installed and maintained in advance of all STOP signs on non-dead-end, paved roads in rural areas. The Stop Ahead sign shall be installed and maintained in advance of all STOP signs in urban areas or on rural dead-end roads in the engineering judgment of the appropriate agency traffic engineer. The Stop Ahead sign is typically not used on subdivision or gravel roads unless crash history or limited sight distance indicates a need for installation of the Stop Ahead sign.

REDUCED SPEED LIMIT AHEAD Sign



The SPEED REDUCTION sign shall be installed and maintained when the following criteria are satisfied:

Condition A

The W3-5 sign shall be used in advance of an authorized speed zone of 45 mph or less if leaving a segment with the statutory speed limit (See MVC Section 257.627 and 257.628 for information on statutory speed limits).

Condition B

The W3-5 sign shall be used in advance of a lower authorized speed zone when leaving a segment with a higher authorized speed limit that is at least 15 mph greater than the lower speed zone or when approved in the engineering judgment of the appropriate agency traffic engineer.

LANE ENDS Sign



The LANE ENDS SYMBOL AND MERGE signs shall be installed and maintained when there is a reduction in the number of traffic lanes in the same direction of travel.

CROSS TRAFFIC DOES NOT STOP Plaque



The CROSS TRAFFIC DOES NOT STOP plaque shall not be installed and maintained unless approved in the engineering judgment of the appropriate agency traffic engineer. Current crash history and other traffic related factors shall be used to decide when this sign is warranted.

ROAD NARROWS AND NARROW ROAD Sign



The ROAD NARROWS sign shall be installed and maintained where road pavement width (including paved shoulders) significantly changes along a road segment. The NARROW ROAD sign may be used when approved in the engineering judgment of the appropriate agency traffic engineer. A speed advisory plaque may also be used.

NARROW BRIDGE Sign



The NARROW BRIDGE sign shall be installed and maintained in advance of all bridges or culverts having a two-way roadway clearance width less than 19 feet but more than 17 feet as per Michigan State Statute 254.20

ONE LANE BRIDGE Sign



The ONE LANE BRIDGE sign shall be installed and maintained in advance of all bridges or culverts having a two-way roadway clearance width 17 feet or less as per Michigan State Statute 254.20

HILL Sign



The HILL sign shall be installed and maintained when approved in the engineering judgment of the appropriate agency traffic engineer.

HIDDEN DRIVE AND HILL BLOCKS VIEW Sign



The HIDDEN DRIVE and the HILL BLOCKS VIEW signs shall NOT be used. These signs are not in the MMUTCD and no guidelines exist for their installation. Studies have shown that this type of sign does not alter user behavior and gives a false sense of security to the driveway user.

ROUGH ROAD Sign



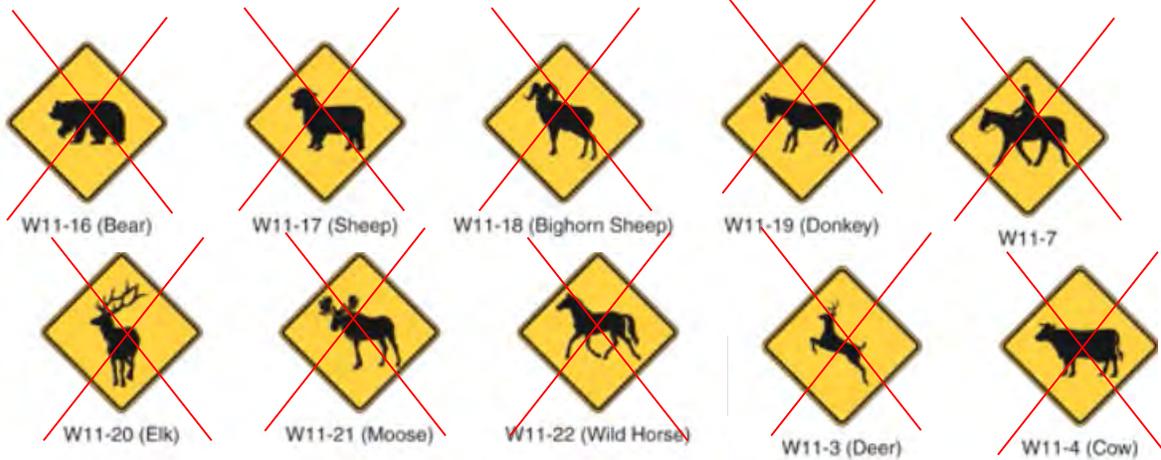
The ROUGH ROAD sign shall be used to warn motorists of an approaching rough section of roadway as approved in the engineering judgment of the appropriate agency traffic engineer. No Speed Advisory plaque (W13-1P) will be posted since conditions may vary widely.

PEDESTRIAN WARNING Sign



The PEDESTRIAN WARNING sign shall be installed and maintained when approved in the engineering judgment of the appropriate agency traffic engineer. An engineering study shall be completed to determine if a pedestrian crosswalk is warranted prior to consideration. When used at a crossing, the PEDESTRIAN WARNING sign shall be supplemented with a diagonal downward pointing arrow (W16-7P) plaque showing the location of the crossing, in conjunction with the presence of crosswalk markings. The crossing location shall be preceded by a Pedestrian Warning sign supplemented with an AHEAD plaque (W16-9P).

ANIMAL CROSSING Sign



The agencies recognize the significant danger that animals pose to the traveling public roads. However, due to the random nature of animal behavior and changing crossing locations, the agencies will NOT install or maintain ANIMAL CROSSING signs.

FARM EQUIPMENT Sign



The agencies will NOT install or maintain FARM EQUIPMENT signs.

HANDICAP WHEELCHAIR CROSSING WARNING Sign



The agencies will NOT install or maintain HANDICAP WHEELCHAIR CROSSING WARNING signs.

HORSE AND BUGGY WARNING Sign



The agencies will NOT install or maintain HORSE AND BUGGY Warning signs.

FIRE STATION WARNING Sign



The FIRE STATION WARNING sign shall be installed in advance of an official Fire Station as approved in the engineering judgment of the appropriate agency traffic engineer. A Fire Department wishing to install additional traffic control devices shall be responsible for the purchase and maintenance costs of the additional devices. A formal letter of agreement between the agencies and the Fire Department shall be executed prior to the installation of the additional devices.

TRUCK CROSSING WARNING Sign



The agencies will NOT install or maintain TRUCK CROSSING WARNING signs.

GOLF CART CROSSING WARNING Sign



The GOLF CART CROSSING WARNING sign shall be installed and maintained when approved in the engineering judgment of the appropriate agency traffic engineer. This sign should only be installed when a painted crossing is present and at an active golf course. The requesting entity shall be responsible for the cost of material to fabricate, install and maintain the sign and painted crossing. When the sign or painted crossing is due for maintenance/replacement or is damaged, as determined by the agency, the requesting entity shall be responsible for the cost of material and labor to fabricate and install the new sign and painted crossing.

BICYCLE/PEDESTRIAN AND TRAIL CROSSING Sign



The Bicycle/Pedestrian and TRAIL CROSSING signs shall be installed and maintained when approved in the engineering judgment of the appropriate agency traffic engineer at established non-motorized trail locations. This sign should only be installed when a painted crossing is present as part of an official non-motorized trail network. A requesting entity shall be responsible for the cost of material to fabricate, install and maintain the sign and painted crossing. When the sign or painted crossing is due for maintenance/replacement or is damaged, as determined by the agency, the requesting entity shall be responsible for the cost of material and labor to fabricate and install the new sign and painted crossing.

SHARE THE ROAD Sign



The SHARE THE ROAD sign shall be installed in conjunction with the BICYCLE sign and shared lane pavement marking (sharrow) only when there are gaps in the non-motorized network. The requesting entity shall be responsible for the cost of material to fabricate, install and maintain the sign and pavement marking. When the sign is due for maintenance/replacement or is damaged, as determined by the agency, the requesting agency shall be responsible for the cost of material and labor to fabricate and install the new sign or pavement marking.

BIKE ROUTE Sign



The BIKE ROUTE sign shall be installed only on an official non-motorized network. The requesting entity shall be responsible for the cost of material to fabricate, install and maintain the sign. When the sign is due for maintenance/replacement or is damaged--as determined by the agency--the requesting entity shall be responsible for the cost of material and labor to fabricate and install the new sign. (SEE PORTAGE SUPPLEMENT)

PLAYGROUND Sign



The agencies will NOT install or maintain PLAYGROUND WARNING signs.

LOW CLEARANCE Sign



The LOW CLEARANCE sign shall be installed and maintained where the clearance of a bridge or structure is less than 13 feet 6 inches.

ADVISORY SPEED Plaque



The ADVISORY SPEED plaque shall be installed and maintained when specified by this policy, the MMUTCD, or when approved in the engineering judgment of the appropriate agency traffic engineer.

NO OUTLET Sign



The NO OUTLET sign shall be installed and maintained at the entrance to a road or road network from which there is no other exit.

ROAD ENDS AND END OF ROAD Sign



The ROAD ENDS and End of Road signs shall be installed and maintained at the termination of a road as determined in the engineering judgment of the appropriate agency traffic engineer. (SEE PORTAGE SUPPLEMENT)

ADVANCE STREET NAME Plaque



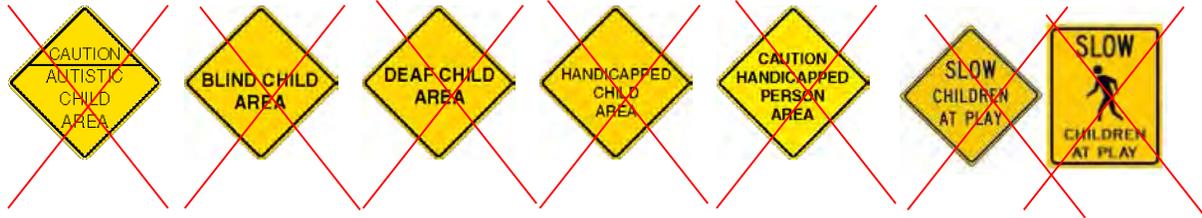
The ADVANCE STREET NAME plaque shall be installed and maintained when specified by this policy, the MMUTCD, or when approved in the engineering judgment of the appropriate agency traffic engineer.

SUPPLEMENTAL ARROW Plaque



The SUPPLEMENTAL ARROW plaque shall be installed and maintained when specified by this policy, the MMUTCD, or when approved in the engineering judgment of the appropriate agency traffic engineer.

Other Warning Signs



Warning signs that notify users of a nearby resident or child with a medical condition shall NOT be used. Signs such as these are not found in the MMUTCD and have little to no effect on user behavior. It is the responsibility of parents and residents to realize that roadways are dedicated to motor vehicle use and a sign will not keep them or their children safe.



Warning signs for businesses shall NOT be installed or maintained by the agencies.

All other warning signs not required to be installed by the MMUTCD, or authorized by this policy shall not be installed or maintained unless specifically approved by the agencies public governing body.

Guide Signs

Information about Guide signs is provided in Chapter 2D of the MMUTCD.

DESTINATION Sign



Upon request, DESTINATION signs shall only be installed if the following criteria are satisfied and when approved in the engineering judgment of the appropriate agency traffic engineer.

- DESTINATION signs shall only be installed for cities, townships, or villages included on the recognized list of cities, townships, and villages as shown on the Public Act 51 Certification maps.
- If a DESTINATION sign is placed by request then any cost to install and maintain the sign shall be paid by the requestor.

STREET NAME Sign



The STREET NAME sign shall be installed at all roadway intersections, when authorized by the appropriate agency traffic engineer. The Street Name sign shall be white text on a green background (Portage) or blue background (Kalamazoo) or black text on white for RCKC for all public roads. All street names should include a designator such as Road, Avenue, Street, etc. and may be abbreviated as necessary. The letter size shall be in accordance with the MMUTCD. Typically, these signs are installed in the north/east quadrant of the intersection.



The Street Name sign shall only be installed at a public/private roadway intersections only.

PICTURE TO BE ADDED

The PRIVATE STREET NAME sign shall be used at intersections of public and private streets to designate the private street status of the side street.

Other Signs

There are other signs listed in other chapters of Part 2 of the MMUTCD that require attention by this policy.

GENERAL INFORMATION Sign



The GENERAL INFORMATION sign shall be installed and maintained upon request by an official representative of a Township or other public entity. The request shall be made in writing on official agency letterhead. The requesting agency shall be responsible for the cost of material to fabricate the sign. When the sign is due for replacement or is damaged, as determined in the engineering judgment of the appropriate agency traffic engineer, the requestor shall be responsible for the cost of material to fabricate the new sign as well as the cost to install the sign.

All other general information signs will not be installed, authorized, or maintained that are determined to be advertising in nature in the engineering judgment of the appropriate agency traffic engineer, unless specifically approved by the agencies public governing body.

GENERAL SERVICE Sign



HOSPITAL GENERAL SERVICE signs are installed and maintained by the appropriate agency. The requesting entity of a MUNICIPAL PARK sign shall be responsible for the cost of material to fabricate, install and maintain the sign. When the sign is due for maintenance/replacement or

is damaged--as determined by the agency--the requesting agency shall be responsible for the cost of material and labor to fabricate and install the new sign.

GENERAL INFORMATION/SERVICE SIGN USAGE SUMMARY

All other information/service signs not authorized by this policy or in the engineering judgment of the appropriate agency traffic engineer shall not be installed or maintained.

NEIGHBORHOOD WATCH Sign



These signs may be installed at the request of the appropriate law enforcement agency and requesting party be enrolled in the official National Neighborhood Watch program; <http://www.nnw.org/>. To ensure the effectiveness of these signs enrollment must be renewed bi-annually by the appropriate law enforcement agency with updated contacts in the official program. The City or Township shall be responsible for the cost of material to fabricate, install and maintain the sign.

When the sign is due for maintenance/replacement or is damaged, as determined in the engineering judgment of the appropriate agency traffic engineer. The City or Township shall be responsible for the cost of material and labor to fabricate and install the new sign. Sign placement shall be limited to only one sign at entry point(s) into the neighborhood watch area.

HYDRANT Sign



The HYDRANT sign shall be installed and maintained upon request by an official utility representative. The requesting utility shall be responsible for the cost of material to fabricate the sign. When the sign is due for replacement or is damaged, as determined in the engineering judgment of the appropriate agency traffic engineer, the utility shall be responsible for the cost of material to fabricate the new sign as well as the cost to install the sign.

WATER VALVE Sign

PICTURE TO BE ADDED

The agencies will NOT install or maintain WATER VALVE signs.

TRANSIT/BUS STOP Sign



The TRANSIT/BUS STOP sign shall be installed and maintained upon request by an official representative of Public Transit. Public Transit shall be responsible for the cost of material to fabricate, install and maintain the sign. When the sign is due for maintenance/replacement or is damaged--as determined in the engineering judgment of the appropriate agency traffic engineer--Public Transit shall be responsible for the cost of material and labor to fabricate and install the new sign. Sign placement shall be limited to one sign at each designated transit route stop. The sign shall not be combined with any other sign and be on a separate post.

School Area Signs

SCHOOL ZONE Sign and Plaque



The SCHOOL ZONE sign shall be installed in advance of a school as determined in the engineering judgment of the appropriate agency traffic engineer. The AHEAD and DOWN ARROW plaques shall be used in conjunction when a painted crosswalk is present.

SCHOOL REDUCED SPEED AHEAD Sign



The SCHOOL REDUCED SPEED AHEAD sign shall be used in advance of a SCHOOL ZONE SPEED LIMIT and shall designate the new speed limit in effect during times shown on SCHOOL TIMES plaque (S4-1P).

SCHOOL SPEED LIMIT ASSEMBLY AND END SCHOOL SPEED LIMIT Sign



The SCHOOL SPEED LIMIT ASSEMBLY and END SCHOOL SPEED LIMIT sign shall be installed and maintained as determined in the engineering judgment of the appropriate agency traffic engineer. The speed limit listed must follow the guidelines set forth in the MVC Section 257.627a.



Any school wishing to install additional traffic control devices--as approved by the appropriate agency traffic engineer--shall be responsible for the purchase and maintenance costs of the additional devices. A formal letter of agreement between the agencies and the school shall be executed prior to the installation of the additional devices.

3. SPECIAL EVENT SIGNING

The agencies shall not perform special event signing unless authorized in the engineering judgment of the appropriate agency traffic engineer.

4. POLICY IMPLEMENTATION

Upon the adoption of this policy by Kalamazoo, Portage, and the RCKC, this policy shall be implemented collaboratively as signs are replaced or requested. Signs may also be removed as needed when approved in the engineering judgment of the appropriate agency traffic engineer.

When a roadway segment is identified for a project:

- Signs that are specified to be installed by this policy shall be retained
- Signs shall be retained or removed in the engineering judgment of the appropriate agency traffic engineer
- Signs not specified to be installed by this policy shall be removed

5. MISSING AND DAMAGED SIGNS

The agencies will seek recovery of damages for any signs damaged by the motoring public. Typically, a crash report must be issued stating that agency property (i.e. a road sign) was damaged in the crash. The at-fault user's insurance company will be contacted and a bill for sign replacement cost and installation will be issued. If the at-fault user has no insurance then a bill will be sent directly to that user.

Critical Signs

Upon notification to the appropriate agency the following signs are given highest priority for sign replacement or temporary sign placement:

- STOP sign and YIELD sign

The following signs shall be given the next highest priority and are replaced as soon as possible:

- CURVE signs, RAILROAD CROSSING WARNING sign, and STOP AHEAD sign

6. DEVIATION FROM POLICY AND STANDARDS

This policy does not supersede the MMUTCD, Association of American State Roadway Transportation Officials (AASHTO) “Green Book” titled A Policy on Geometric Design of Roadways and Streets, or other AASHTO or MDOT guidelines, manuals and appropriate agency policies.

This policy provides Standards, Guidance, and Options for design and application of traffic control devices. The agencies reserve the right to supersede any or all of this policy when safety concerns dictate. The appropriate agency traffic engineer shall review the proposed deviation. If the appropriate agency traffic engineer approves the deviation, the appropriate agency traffic engineer shall submit the recommended deviation to the appropriate council/board for final approval.

7. REVIEW AND MODIFICATION OF POLICY

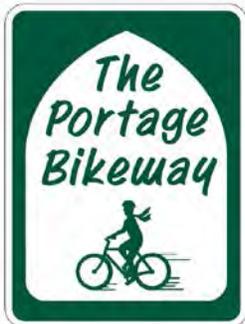
This policy shall reflect the most current revisions of the MMUTCD, AASHTO guidelines, manuals, and other traffic related policies if a conflict arises.

DRAFT

SUPPLEMENTS

PORTAGE

It is the intent of this document to standardize the use and style of signs for the instant recognition and uniform interpretation by all users. It is also acknowledged that each agency also has the need to establish and use special signs to meet the specific and individual needs of the agency. Use specific signs include guide and informational signs which set forth specific policies and requirements for each agency.



PORTAGE BIKEWAY sign is used to designate the adopted bikeway and trail system of the City of Portage.



FUTURE DEVELOPMENT sign is used on stub streets and cul-de-sacs where future extension of the street is contemplated.



DRUG FREE SCHOOL ZONE sign is used at each Portage Public School in cooperation with the Portage Public School system.

References

The following references were used to draft this sign policy:

Michigan Manual on Uniform Traffic Control Devices (MMUTCD), 2011 edition. Michigan Department of Transportation. <http://www.michigan.gov/mdot/0,4616,7-151-14034-28465--F,00.html>; http://mutcd.fhwa.dot.gov/resources/state_info/michigan/mi.htm

Michigan Vehicle Code, Public Act 300 of 1940. Michigan State Legislature http://www.michigan.gov/msp/0,4643,7-123-72297_30536_25802-15967--,00.html

Technical Update on Children at Play and Hidden Drive Signs. The Ohio LTAP Center <http://www.dot.state.oh.us/ltap>;
https://www.dot.state.oh.us/Divisions/Planning/LocalPrograms/LTAP/Documents/RON_Update_Hidden_Drive_and_Children_at_Play_Signs.pdf

A Policy on Geometric Design of Highways, and Streets (Green Book). American Association of State Highway and Transportation Officials (AASHTO). <http://www.transportation.org/Pages/Default.aspx>

St. Louis County Public Works Department, St. Louis County, Minnesota, Traffic Sign Policy https://www.stlouiscountymn.gov/Portals/0/departments/publicworks/KA_Uploads/StLouisCountySignPolicyDRAFT.pdf

Berrien County Road Commission Traffic Sign Policy <http://bcroad.org/OP-2%20Sign%20Policy.pdf>

Michigan Department of Transportation Guidelines for Signing on State Trunkline Highways http://mdotcf.state.mi.us/public/tands/Details_Web/mdot_signing_guidelines.pdf

City of Kalamazoo <http://www.kalamazoocity.org/>

City of Portage <http://www.portagemi.gov/>

Road Commission of Kalamazoo County <http://www.kalamazoocountyroads.com/>

Charter
Township
of Kalamazoo

TO: Kalamazoo Township Board
FROM: Supervisor Ronald E. Reid
RE: Approval of Appointment to Planning Commission
DATE: 21 September 2016

With the recent resignations from the Planning Commission there is still one vacancy to be filled for a term expiring 31 December 2017.

As you know, state law provides that, for townships, the township supervisor appoints members to the Planning Commission subject to approval by majority vote of the members of township board (MCL 125.3815(1)).

Therefore, effective 26 September 2016, I appoint Tonnie L. Hitt to fill the remaining vacancy on the Planning Commission for a partial term to expire on 31 December 2017. Mr. Hitt is a Lakewood resident, a former vice president of the Lakewood Neighborhood Association, participated in the public involvement process for the Township's recently adopted Non-Motorized Transportation Master Plan, and is interested in continuing his involvement with the Township.

I respectfully ask that the Board adopt a motion to approve the Supervisor's appointment of Tonnie L. Hitt to the Planning Commission for a partial term that will expire on 31 December 2017.

Charter
Township
of Kalamazoo

TO: Kalamazoo Township Board
FROM: Supervisor Ronald E. Reid
RE: Appointment to Zoning Board of Appeals
DATE: 13 September 2016

Last month, when Robert J. VanderKlok resigned from the Planning Commission he was also serving as the Planning Commission's liaison with the Zoning Board of Appeals (ZBA). While Mr. VanderKlok now has his own term on the ZBA, the liaison role is unfilled.

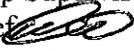
At the recent Planning Commission meeting, Mr. Fred Nagler was selected (or volunteered) to serve in that liaison role between the ZBA and the Planning Commission. Recall the Mr. Nagler recently served as an alternate to the ZBA and is therefore also familiar with its new functions.

Mr. Nagler's appointment will fill the one remaining vacancy on the ZBA, with a term to expire on 31 December 2018, and will provide that important liaison role with the Planning commission.

I respectfully ask that the Board adopt a motion to appoint Fred Nagler, effective 26 September 2016, as a member of the Zoning Board of Appeals for the open partial term that will expire on 31 December 2018.

Charter **Township** of Kalamazoo

FIRE DEPARTMENT
1720 Riverview Drive
Kalamazoo, MI 49004
Tel: (269) 381-8080
Fax: (269) 381-3550
www.Kalamazootownship.org

TO: Ronald E. Reid, Township Supervisor
FROM: David Obreiter, Fire Chief 
RE: Request to Purchase Fire Station Vehicle Exhaust Systems
DATE: September 19, 2016

Earlier this year, the Township of Kalamazoo was notified by the Federal Emergency Management Agency (FEMA) that it has been offered a 2015 Assistance to Firefighters Grant Program award of \$68,182 to replace the vehicle exhaust removal systems that are located in each of the fire stations.

In late July, a committee representing all Kalamazoo Township fire stations was formed to look at various manufacturer options of exhaust systems available and to pick a make and model of exhaust systems that will replace our existing system. After narrowing the list down to two options, the committee met with a manufacturer sales representative from MagnaGrip and Plymovent.

After a thorough review of presentations and available options, the committee decided that the best option for the vehicle exhaust removal systems would be with the Plymovent system. The total cost of this system is \$74,775. The FEMA grant will cover \$63,810, leaving the remaining \$10,965 to be covered by the Township of Kalamazoo. This would be a capital improvement fund purchase.

I am respectfully requesting a motion authorizing the purchase of the Plymovent vehicle exhaust system from Hastings Air-Energy Control Inc. of New Berlin, Wisconsin at a cost of \$74,775 and to authorize Clerk Donald Thall to sign the agreement on behalf of the Township of Kalamazoo



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F: 800.260.9199 / 262.364.0550
www.hastingsair.com

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Ship To:

Kalamazoo Township Fire Dept #1
Northwood Station
2617 North Burdick
Kalamazoo MI 49007

Northwood Station
2617 North Burdick
Kalamazoo MI 49007

Date: 9/19/2016
Sales Person: Mary Comer
Quote #: QUO-29959-M2B1W2
Expires: 12/29/2016 11:00:00 PM

Quote Per Request

Plymovent Vehicle Exhaust System for (2) Vehicles. System will be installed complete, new fan, controller, ductwork, hose drops, tracks. Warranty 5 years full parts and Labor complete. Remove all existing systems, fire department to dispose. Tailpipe modifications (if necessary) fire department responsibility.



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Kalamazoo Township Fire Dept #1
Northwood Station
2617 North Burdick
Kalamazoo MI 49007

Date: 9/19/2016
Sales Person: Mary Comer
Quote #: QUC-29959-M2B1W2
Expires: 12/29/2016 11:00:00 PM

Part #	Description	Qty
VE-SBTA-20TP	SBTA-20 Track pack. Includes: Track, endstops, splices, Joiner Plates, Security Bolts, Tape, Labels	2.00
VE-SBTA-MG-LH54	5" Magnetic Grabber - 4" Lower hose assembly . Includes: Safety Disconnect, 2' Hose, Reducer, Magnetic Grabber®, 5" Conical Tailpipe Adapter	2.00
VE-SBTA-MG-UH204	SBTA-MG-Upper hose pack 20' x 4". Includes: Hose, Saddle, Trolley, Balancer, Riser Bracket	2.00
SEN-002	Engine Pressure Sensor Assembly w/ear clips	2.00
VE-LEG-MKF	Vertical Leg Mount Kit	4.00
VE-WRK-R08	Wireless Receiver w/3 relays, 2400 MHZ with enclosure.	1.00
VE-WRK-T09	Transmitter, Remote, 2.4 GHZ w/spade lugs	2.00
FAN-094N	TEV Fan, 3 Hp, 3450 Rpm, 208-230/460V, 3Ph, 60Hz, Tefc Motor.	1.00
SIL-4D	Silencer, FSBT-4D 8x12x30	1.00
DAMP-029	Damper - Backdraft Raincap - 8"	1.00
ADAP-035	Rectangular To Round (10" Dia Male Fitting) Transition For Tev 3 Series Fans	1.00
DAMP-068	Damper, Backdraft, 4" BDD/One per drop	5.00
VE-CP-032	Control operation system for 3HP-208V-240V 3PH 9 AMP	1.00
INST-M	Mechanical installation, labor, ductwork for (2) drops. Install fan and controller.	1.00
INST-E	Power Wiring, fan and controller	1.00
PD	Per Diem	1.00
FRT	Freight	1.00

NOTE: Shipping and Tax are NOT INCLUDED.

I have read the terms page, a single, separate page from the pricing, and I accept the terms and conditions of this quotation.

Signed: _____
Name: _____ Title: _____

Terms:

_____ Prepay - 3% Discount:
_____ Net 30 Days from Shipment
_____ Visa/Mastercard/Discover

Purchase Order # _____

Thank you for considering Hastings.

Please remit to:
Hastings Air-Energy Control, Inc.
5555 S. Westridge Drive
New Berlin, WI S3151-7900



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Part #	Description	Qty
LIFT	Lift Usage Charges	1.00
		\$14,200.00

NOTE: Shipping and Tax are NOT INCLUDED.

I have read the terms page, a single, separate page from the pricing, and I accept the terms and conditions of this quotation.

Signed: _____
 Name: _____ Title: _____

Terms:
 Prepay - 3% Discount:
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 Visa/Mastercard/Discover

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TERMS:

Freight for equipment is FOB destination. Hastings will deliver with our truck. Future parts or filter orders will ship prepaid and add.

Normal delivery is 3 to 4 weeks after receipt of confirming purchase order or prepayment check.

Warranty is per manufacturer specifications. Contact representative for more details.

Payment terms are 3% discount for prepayment with order, or net 30 from date of start up. Payment terms discount (3%) does not apply if the payment is made with a credit card. A 1½ % per month finance charge will be assessed on all invoice balances outstanding past 30 days.

Price does not include sales tax. Please provide municipality's tax exemption certificate.



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Ship To:

Kalamazoo Township Fire Dept #2
2703 East Main Street
Eastwood Station
Kalamazoo MI 49001

2703 East Main Street
Eastwood Station
Kalamazoo MI 49001

Date: 9/19/2016
Sales Person: Mary Comer
Quote #: QUO-29957-P8K6V9
Expires: 12/29/2016 11:00:00 PM

Quote Per Request

Plymovent Vehicle Exhaust System for (2) Vehicles. System will be installed complete, new fan, controller, ductwork, hose drops, tracks. Warranty 5 years full parts and Labor complete. Remove all existing systems, fire department to dispose. Tailpipe modifications (if necessary) fire department responsibility.



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Ship To:

Kalamazoo Township Fire Dept #2
 2703 East Main Street
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 Kalamazoo MI 49001

Kalamazoo Township Fire Dept #2
 2703 East Main Street
 Eastwood Station
 Kalamazoo MI 49001

Date: 9/19/2016
 Sales Person: Mary Comer
 Quote #: QUC-29957-P8K6V9
 Expires: 12/29/2016 11:00:00 PM

Part #	Description	Qty
VE-SBTA-20TP	SBTA-20 Track pack. Includes: Track, endstops, splices, Joiner Plates, Security Bolts, Tape, Labels	2.00
VE-SBTA-MG-LH54	5" Magnetic Grabber - 4" Lower hose assembly . Includes: Safety Disconnect, 2' Hose, Reducer, Magnetic Grabber®, 5" Conical Tailpipe Adapter	2.00
VE-SBTA-MG-UH204	SBTA-MG-Upper hose pack 20' x 4". Includes: Hose, Saddle, Trolley, Balancer, Riser Bracket	2.00
SEN-002	Engine Pressure Sensor Assembly w/ear clips	2.00
VE-LEG-MKF	Vertical Leg Mount Kit	4.00
VE-WRK-R08	Wireless Receiver w/3 relays, 2400 MHZ with enclosure.	1.00
VE-WRK-T09	Transmitter, Remote, 2.4 GHZ w/spade lugs	2.00
FAN-094N	TEV Fan, 3 Hp, 3450 Rpm, 208-230/460V, 3Ph, 60Hz, Tefc Motor.	1.00
SIL-4D	Silencer, FSBT-4D 8x12x30	1.00
DAMP-029	Damper - Backdraft Raincap - 8"	1.00
ADAP-035	Rectangular To Round (10" Dia Male Fitting) Transition For Tev 3 Series Fans	1.00
VE-CP-032	Control operation system for 3HP-208V-240V 3PH 9 AMP	1.00
INST-M	Mechanical installation, labor, ductwork for (2) drops. Install fan and controller.	1.00
INST-E	Power Wiring, fan and controller	1.00
PD	Per Diem	1.00
FRT	Freight	1.00
LIFT	Lift Usage Charges	1.00
		\$14,200.00

NOTE: Shipping and Tax are NOT INCLUDED.

I have read the terms page, a single, separate page from the pricing, and I accept the terms and conditions of this quotation.

Signed: _____
 Name: _____ Title: _____

Terms:
 _____ Prepay - 3% Discount:
 _____ Net 30 Days from Shipment
 _____ Visa/Mastercard/Discover

Purchase Order # _____

Thank you for considering Hastings.

Please remit to:
Hastings Air-Energy Control, Inc.
5555 S. Westridge Drive
New Berlin, WI 53151-7900



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TERMS:

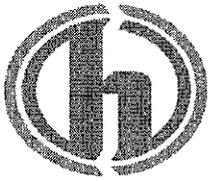
Freight for equipment is FOB destination. Hastings will deliver with our truck. Future parts or filter orders will ship prepaid and add.

Normal delivery is 3 to 4 weeks after receipt of confirming purchase order or prepayment check.

Warranty is per manufacturer specifications. Contact representative for more details.

Payment terms are 3% discount for prepayment with order, or net 30 from date of start up. Payment terms discount (3%) does not apply if the payment is made with a credit card. A 1½ % per month finance charge will be assessed on all invoice balances outstanding past 30 days.

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Ship To:

Kalamazoo Township Fire Dept #3
3100 Lake Street
Lakewood Station
Kalamazoo MI 49001

3100 Lake Street
Lakewood Station
Kalamazoo MI 49001

Date: 9/19/2016
Sales Person: Mary Comer
Quote #: QUO-29956-R1WSP5
Expires: 12/29/2016 11:00:00 PM

Quote Per Request

Plymovent Vehicle Exhaust system for (1) drop , new fan, controller, hose and magnetic nozzle system.
Remove existing equipment and fire department to dispose.
Tailpipe modifications if necessary fire department responsibility.



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 F: 800.260.9199 / 262.364.0550
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Ship To:

Kalamazoo Township Fire Dept #3
 3100 Lake Street
 Lakewood Station
 Kalamazoo MI 49001

Kalamazoo Township Fire Dept #3
 3100 Lake Street
 Lakewood Station
 Kalamazoo MI 49001

Date: 9/19/2016
 Sales Person: Mary Comer
 Quote #: QUO-29956-R1W5P5
 Expires: 12/29/2016 11:00:00 PM

Part #	Description	Qty
VE-SBTA-20TP	SBTA-20 Track pack. Includes: Track, endstops, splices, Joiner Plates, Security Bolts, Tape, Labels	1.00
VE-SBTA-MG-LH54	5" Magnetic Grabber - 4" Lower hose assembly . Includes: Safety Disconnect, 2' Hose, Reducer, Magnetic Grabber®, 5" Conical Tailpipe Adapter	1.00
VE-SBTA-MG-UH204	SBTA-MG-Upper hose pack 20' x 4". Includes: Hose, Saddle, Trolley, Balancer, Riser Bracket	1.00
SEN-002	Engine Pressure Sensor Assembly w/ear clips	1.00
VE-LEG-MKF	Vertical Leg Mount Kit	2.00
VE-WRK-R08	Wireless Receiver w/3 relays, 2400 MHZ with enclosure.	1.00
VE-WRK-T09	Transmitter, Remote, 2.4 GHZ w/spade lugs	1.00
FAN-094N	TEV Fan, 3 Hp, 3450 Rpm, 208-230/460V, 3Ph, 60Hz, Tefc Motor.	1.00
SIL-4D	Silencer, FSBT-4D 8x12x30	1.00
DAMP-029	Damper - Backdraft Raincap - 8"	1.00
ADAP-035	Rectangular To Round (10" Dia Male Fitting) Transition For Tev 3 Series Fans	1.00
VE-CP-032	Control operation system for 3HP-208V-240V 3PH 9 AMP	1.00
INST-M	Mechanical Installation , (1) track system, fan and controller. Remove existing system .	1.00
INST-E	Power Wiring, fan and controller	1.00
PD	Per Diem	1.00
FRT	Freight	1.00
LIFT	Lift Usage Charges	1.00
		\$11,100.00

NOTE: Shipping and Tax are NOT INCLUDED.

I have read the terms page, a single, separate page from the pricing, and I accept the terms and conditions of this quotation.

Signed: _____
 Name: _____ Title: _____

Terms:
 _____ Prepay - 3% Discount:
 _____ Net 30 Days from Shipment
 _____ Visa/Mastercard/Discover

Purchase Order # _____

Thank you for considering Hastings.

Please remit to:
Hastings Air-Energy Control, Inc.
 5555 S. Westridge Drive
 New Berlin, WI 53151-7900



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TERMS:

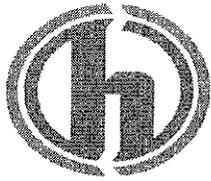
Freight for equipment is FOB destination. Hastings will deliver with our truck. Future parts or filter orders will ship prepaid and add.

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Warranty is per manufacturer specifications. Contact representative for more details.

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Ship To:

Kalamazoo Township Fire Dept #4 HQ
1310 Nichols Road
Westwood Station
Kalamazoo MI 49004

1310 Nichols Road
Westwood Station
Kalamazoo MI 49004

Date: 9/19/2016
Sales Person: Mary Comer
Quote #: QUO-29955-HBC2Y0
Expires: 12/29/2016 11:00:00 PM

Quote Per Request

Plymovent Vehicle Exhaust System for (2) Vehicles on 60' Straight Rails. System will be installed complete, new fan, controls, hose drops, exhaust rails. Warranty 5 years full parts and labor complete.
Removal of existing equipment, fire department to dispose. Tailpipe modifications (if necessary) FD responsibility.



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Ship To:

Kalamazoo Township Fire Dept #4 HQ
 1310 Nichols Road
 Westwood Station
 Kalamazoo MI 49004

Kalamazoo Township Fire Dept #4 HQ
 1310 Nichols Road
 Westwood Station
 Kalamazoo MI 49004

Date: 9/19/2016
 Sales Person: Mary Comer
 Quote #: QUO-29955-H8C2Y0
 Expires: 12/29/2016 11:00:00 PM

Part #	Description	Qty
VE-STRA-60	Straight Rail System 60 Includes: 3- 19' of Extruded Aluminum Profile 1- End Socket w/ Sealing Lid and Rubber End stop (Rear) 120' Rubber Lip 6- Top Suspension Mounts 2- Rail Splicing Sleeve (Internal) Note: Must order end cap of choice, rubber bumper or hydraulic shock separately.	2.00
VE-STRA-MG-LH4	5" Magnetic Grabber - 4" Lower hose assembly STR. Includes: Safety Disconnect, 2' Hose, Reducer, Magnetic Grabber®, 5" Conical Tailpipe Adapter	2.00
VE-STRA-MG-UH204	STRA-MG-Upper hose pack 20' x 4". Includes: Hose, Saddle, Internal Crab, Balancer	2.00
SEN-002	Engine Pressure Sensor Assembly w/ear clips	2.00
STOP-004	End Stop with Sealing Lid and Rubber Bumper	2.00
VE-LEG-LP1	Sq Alumn Leg Tube, 1.2" Sq. X 19' Long, Extruded Alumn, Field Cut To Req'D Length	4.00
VE-LEG-MKF	Vertical Leg Mount Kit	12.00
VE-WRK-R08	Wireless Receiver w/3 relays, 2400 MHZ with enclosure.	2.00
VE-WRK-T09	Transmitter, Remote, 2.4 GHZ w/spade lugs	1.00
FAN-016N	FUA Fan, 3 Hp, 3450 Rpm, 208-230/460V, 3 Ph, 60 Hz, Tefc Motor. Brackets are not included.	1.00
SIL-4D	Silencer, FSBT-4D 8x12x30	1.00
DAMP-029	Damper - Backdraft Raincap - 8"	1.00
DAMP-034	Damper, backdraft 6" BDD/One per drop on STRA	2.00
ADAP-035	Rectangular To Round (10" Dia Male Fitting) Transition For Tev 3 Series Fans	1.00
VE-CP-032	Control operation system for 3HP-208V-240V 3PH 9 AMP	1.00

NOTE: Shipping and Tax are NOT INCLUDED.

I have read the terms page, a single, separate page from the pricing, and I accept the terms and conditions of this quotation.

Signed: _____
 Name: _____ Title: _____

Terms:
 _____ Prepay - 3% Discount:
 _____ Net 30 Days from Shipment
 _____ Visa/Mastercard/Discover

Purchase Order # _____

Thank you for considering Hastings.

Please remit to:
Hastings Air-Energy Control, Inc.
5555 S. Westridge Drive
New Berlin, WI 53151-7900



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 www.hastingsair.com

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Part #	Description	Qty
INST-M	Mechanical Installation, 2 Rails, fan and controls. Remove existing double track systems , fire department to dispose.	1.00
INST-E	Power Wiring to 3hp fan and controller	1.00
PD	Per Diem	1.00
FRT	Freight	1.00
LIFT	Lift Usage Charges	1.00
		\$31,400.00

NOTE: Shipping and Tax are NOT INCLUDED.

I have read the terms page, a single, separate page from the pricing, and I accept the terms and conditions of this quotation.

Signed: _____

Name: _____ Title: _____

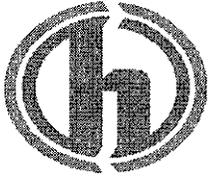
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Kalamazoo Township Fire Dept #2
2703 East Main Street
Eastwood Station
Kalamazoo MI 49001

Ship To:

2703 East Main Street
Eastwood Station
Kalamazoo MI 49001

Date: 9/19/2016
Sales Person: Mary Comer
Quote #: QUO-29962-R8Q0W5
Expires: 11/24/2016 11:00:00 PM

Quote Per Request

Plymovent Magnetic Nozzle Exhaust Drop added to Vehicle #852 at same time as other 2 bays being are being installed.
New hose drop and track to be installed.



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**CHARTER TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY, MICHIGAN**

**Resolution to
Establish the Levy to Collect Sufficient Funds to Pay the 2017 Portion of the Interest
and Principal for the General Obligation Unlimited Tax Bonds, Series 2015**

September 26, 2016

Whereas, the voters of the Charter Township of Kalamazoo approved on February 24, 2015 a road bond proposal to borrow the principal sum of not to exceed Nine Million Seven Hundred Fifty Thousand Dollars (\$9,750,000) and issue its general obligation unlimited tax bonds, in one or more series, payable in not to exceed eleven (11) years from the date of issue of each series, for the purpose of paying the cost of acquiring, constructing, furnishing and equipping road improvements in the township, including necessary rights-of-way, sidewalks, proper drainage facilities and appurtenances and attachments thereto; and

Whereas, the General Obligation Unlimited Tax Bonds, Series 2015 were sold in June 2015 at an interest rate less than estimated at the time of February 2015 election; and

Whereas, annually the Board of Trustees for the Charter Township of Kalamazoo has the responsibility for and the authority to set the levy at a rate that will raise sufficient funds to pay the amount of interest and principal due to the bond holders during the following year; and

Whereas, the calculation for the levy is the amount of principal and interest due in 2017, the estimated tax delinquency rate and the amount currently in the debt fund; and

Whereas, the total amount of necessary revenue to be raised by the 2017 levy is \$212,511.08 and the current taxable value for the Charter Township of Kalamazoo is \$417,167,230 and therefore a levy of .5094 mills (\$.5094 per \$1,000 of taxable value) is required.

Now, Therefore be it Hereby Resolved, that that the Township Treasurer be authorized and directed to collect the aforesaid levy of **.5094 mills** (\$.5094 per \$1,000 of taxable value) on all taxable value within the Township on a separate row on the regular tax statements mailed by the Township in December 2016.

Be it Further Resolved, that in the event of any delinquency in payment after February 14, 2017, said delinquent assessments be returned as delinquent to the Kalamazoo County Treasurer for collection as other Township taxes are assessed, levied and collected.

All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Motion was made by _____, seconded by _____, to adopt the foregoing resolution.

Upon roll call vote the following voted "aye":

The following voted "nay":

The following was absent:

The Supervisor declared the Motion carried and the Resolution duly adopted.

KALAMAZOO CHARTER TOWNSHIP

Donald Z. Thall, Clerk
1720 Riverview Drive
Kalamazoo, MI 49004
269-381-8080

CERTIFICATE

The undersigned, DONALD Z. THALL, the duly appointed and acting Clerk of the Charter Township of Kalamazoo, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Township Board of Kalamazoo Charter Township on **September 26, 2016** at which meeting a quorum was present; that said meeting was conducted in accordance with the Open Meetings Act of the State of Michigan and the members of said Board voted upon said Resolution as hereinbefore set forth.

Donald Z. Thall, Clerk



Date Prepared: 9/1/16

Township: Kalamazoo

Location: Kalamazoo Township, Commonwealth Place

Work Description: Aggregate base and sanitary structures

RCKC Representative: Mark Worden,

Job or Work Order # / Purchase Order #: 489 111 510568 / _____

Change Order # K8

Description of charge	Application Rate	Estimated Quantities	Units of Measure	Unit Cost	Total Cost	Work Type Number	Notes
Added items:							
Undercut Unsuitable Soils		60	Cubic yards	\$13.00	\$780.00	912000 Gravel Surface	
6" Class II Fill for Undercut		43	Tons	\$11.00	\$473.00	912000 Gravel Surface	
New Sanitary Frame and Lid		1	Each	\$475.00	\$475.00	933000 Drainage Structures	
Rebuild Sanitary Structure Top 2 Feet		1	Each	\$700.00	\$700.00	933000 Drainage Structures	
Sanitary Structure Adjust Casting		2	Each	\$300.00	\$600.00	933000 Drainage Structures	
22A Gravel		373	Tons	\$19.50	\$7,273.50	912000 Gravel Surface	
Total Change Order					\$10,302		

By my signature, as an authorized representative, I confirm acceptance of the outlined changes above. These changes shall be performed under the same terms and conditions in the original agreement for the above referenced Job/PO unless otherwise stated.

RCKC:

 Road Commission of Kalamazoo County

Contractor:

 Rieth-Riley Construction Co., Inc.
Contractor Name

Township: Township Billable (check if applicable)

 Kalamazoo Township
Township Name

 Mark Worden, Project Superintendent
Authorized RCKC Representative, Title

 William P. Masura, Project Manager
Authorized Contractor Representative, Title

Authorized Township Representative, Title

Signature Date

Signature Date

Signature Date

JOEL SHAFFER
269-501-5320
Can text too

CONTRACTORS INVOICE
(ROOF BID)

WORK PERFORMED AT:

TO: GRAND PRAIRIE CLUB
HOUSE
ANN MARIE ROSCHEK

DATE 8/25/16	YOUR WORK ORDER NO.	OUR BID NO.
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DESCRIPTION OF WORK PERFORMED

- REMOVE OLD SHINGLES AND ROOF MATERIALS (DRIP, RIDGE VENT, VENT BOOT)
- DISPOSE

PREP ROOF DECK:

- ICE SHIELD 3' OF EVE
- DRIP EDGE
- STARTER STRIP
- SYNTHETIC VAPOR BARRIER

- INSTALL 35 yr, DIMENSIONAL SHINGLES
- REPLACE VENT BOOT
- INSTALL RIDGE VENT / CAP

MATERIALS ~~2500.00~~
DISPOSIAL 11300.00
LABOR 3700.00

30 SQ x \$275 / SQ \$8250.00

All Material is guaranteed to be as specified, and the above work was performed in accordance with the drawings and specifications provided for the above work and was completed in a substantial workmanlike manner for the agreed sum of _____ Dollars (\$ _____).

This is a Partial Full invoice due and payable by: _____
Month Day Year

in accordance with our Agreement Proposal No. _____ Dated _____
Month Day Year



7880 S Sprinkle Rd
 Suite AB
 Portage, MI 49002
 Phone # 269-329-2920 Fax# 269-329-2920
 bluelineremodeling@hotmail.com

Estimate

Date	Estimate #
9/22/2016	2741

Name / Address
Grand Prairie Golf Course George Cochran 3620 Grand Prairie Kalamazoo, MI 49006

Estimate is void after 60 days.

Project/Job
Roof

Description
<p>Bid: Roof 6/12 Gable Roof Protect landscape and exterior of home with plywood and tarps. Tear off existing roof layer(s) and dispose of debris. Layers: _____ 1 _____ Replace any damaged roof decking and fasten any loose decking. Patch any openings with wood from can vents. There will an allowance for 5- 4'x8'ft sheets of 7/16" OSB, anything above 5 sheets will be at an additional charge. Upon customer approval. Install new aluminum drip edge around entire perimeter of roof. Install minimum 6ft of ice and water shield along eaves, valleys, around chimneys, along dormers, and all roof penetrations. Install 25 year synthetic underlayment on the remainder of roof, overlapping the ice and water shield at valleys for added protection. Synthetic underlayment is 20 times stronger then 30lb felt. Install starter strip on all eaves. Install CertainTeed Landmark or Owens Corning Limited Lifetime warranty architectural shingles with 1-1/2" nails, flashing all vertical walls, chimneys, and new vent pipe flashing. Shingle color: _____, Shingle Brand: _____ Install ridge vent on all ridges (as needed). Clean up debris and nails from yard. All work is done by Blue Line Remodeling & Construction, LLC in a professional manner. A 20 year workmanship warranty is included.</p>

Signature _____

Total	\$12,600.00
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50% is required upon acceptance of bid, the remainder of balance is due upon completion of job.
 Estimate is based upon initial inspection, estimate is subject to change upon customer approval.

Thank you for your business,
 Blue Line Remodeling, LLC
 MI Residential Builder License #2102186089 & #2101186922

Web Site
www.bluelineremodelingllc.org

Date: September 21, 2016

To: Supervisor Ronald E. Reid, Police Commissioner & the Kalamazoo Township Board of Trustees

From: Police Chief Tim Bourgeois 

Re: Police dispatcher applicant

Information

We have a dispatcher applicant who has completed nearly all phases of the selection process and is expected to do so by the end of the week of September 26, 2016. Provided the candidate successfully completes the final steps, I respectfully request authorization to hire this applicant. This would allow notice to his/her current employer so we can get them on board as soon as possible. We have two openings in dispatch. The sooner we can begin training a new employee the better. Assuming a successful hire, I will report the new employee's name to the Board.

Request

That the Charter Township of Kalamazoo Board of Trustees authorize the police chief to hire a dispatcher candidate, provided the candidate successfully completes the final steps of the hiring process, and that if the candidate is hired, his/her name will be reported to the Board by the chief.