

Charter  
**Township**  
of Kalamazoo

1720 Riverview Drive  
Kalamazoo, Michigan 49004-1099  
Tele: (269) 381-8080  
Fax: (269) 381-3550  
www.kalamazootownship.org

**BOARD OF TRUSTEES  
SPECIAL MEETING AGENDA**

**6:00 p.m. October 24, 2016**

The Board of Trustees of the *Charter Township of Kalamazoo* will meet in a "Special Board Meeting" to be held at 6:00 p.m., on Monday, October 24, 2016, in the *Charter Township of Kalamazoo* Administrative Offices, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099 for the purpose of discussing and acting on the below listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

1. Request for closed session
2. Public Comment
3. Adjourn

**Posted: October 21, 2016**



---

**Ronald E. Reid, Supervisor  
Charter Township of Kalamazoo**

# Charter Township

1720 Riverview Drive  
Kalamazoo, Michigan 49004-1099  
Tele: (269) 381-8080  
Fax: (269) 381-3550  
www.kalamazootownship.org

## of Kalamazoo

### Board of Trustees Regular Meeting Agenda

October 24, 2016

The "Regular Meeting" of the Board of Trustees of the **Charter Township of Kalamazoo** will be held at 7:30 p.m., on Monday, October 24, 2016, in the **Charter Township of Kalamazoo** Administrative Offices, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099 for the purpose of discussing and acting on the below listed items and any other business that may legally come before the Board of Trustees of the **Charter Township of Kalamazoo**.

**1 – Call to Order**

**2 – Pledge of Allegiance**

**3 – Roll Call of Board Members**

**4 – Addition/Deletions to Agenda** (Any member of the public, board, or staff may ask that any item of the consent agenda be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.)

**5 – Public Comment on Agenda and Non-agenda Items** (Each person may use three (3) minutes for remarks. If your remarks extend beyond the 3 minute time period, please provide your comments in writing and they will be distributed to the board. The public comment period is for the Board to listen to your comments. Please begin your comments with your name and address.)

**6 – Consent Agenda** (The purpose of the Consent Agenda is to expedite Business by grouping non-controversial items together to be dealt with in one Board Motion without discussion.)

**Approval of:**

- A. Minutes of October 10, 2016 Board of Trustees Special Meeting
- B. Minutes of October 10, 2016 Board of Trustees Work Session Meeting
- C. Minutes of October 10, 2016 Board of Trustees Regular Meeting
- D. Minutes of October 17, 2016 Board of Trustees Budget Meeting
- E. Payment of Bills in the amount of \$37,273.22

**Receipt of:**

- A. Planning and Zoning Department Report for September 2016
- B. Notice of the hiring of Brittany Sorensen for the position of dispatcher
- C. Notice of MTA New Officials Training on January 18, 2017 in Kalamazoo, MI
- D. Notice of Siegfried Crandall PC merger with Cerutti, Clute & Associates, P.C.
- E. Notice of Road Commission of Kalamazoo County public hearing November 1, 2016, on Construction Guidelines and Primary Road Capital Improvement Plan
- F. Road Commission of Kalamazoo County Fall/Winter Newsletter
- G. 3<sup>rd</sup> Quarter Household Hazardous Waste Newsletter
- H. Consumer Tips for filing a video/cable complaint with the Michigan Public Service Commission

**7 – Public Hearings**

- A. 2017 Budget

**8 - Unfinished Business**

- A. None at this meeting

## 9 – New Business

- A. Request to adopt a resolution to approve entering into a listing agreement for and to authorize the sale of 2015 North Burdick Street.
- B. Request to accept Agreement between Owner and Engineer and authorizing the Township Supervisor to sign on behalf of the Township to undertake SAW grant work
- C. Request to Approve SAW (Stormwater, Asset Management, and Wastewater) Grant Agreement with Michigan Department of Environmental quality and Michigan Finance Authority and authorizing Township Supervisor to sign on behalf of the Township
- D. Request to authorize an amendment to the group life insurance policy to change Life and AD&D schedule for Class 1 (Active Elected Officials) to a flat benefit amount of \$55,000 effective on November 20, 2016
- E. Request to approve agreements with LexisNexis
- F. Consideration of request by Manager Dexter Mitchel to attend Economic Development Finance Course Conference on November 14-18, 2016

## 10 – Items removed from Consent Agenda

## 11 – Committee Reports

Election Commission / Street Light Committee - Clerk Thall  
County Brownfield / KABA / Dispatch Authority - Treasurer Cochran  
Metro Transit LAC / CCTA / Public Media – Trustee Goodacre  
Planning Commission / Brownfield Redevelopment – Trustee Leuty  
Fire Department / Noxious Weeds / Highway Commissioner – Trustee Martin  
Parks and Recreation / Zoning Board of Appeals – Trustee Miller  
Police Dept. / Policy and Admin. / KATS / COG / KRWWWC – Supervisor Reid

## 12 – Attorney Report

## 13 – Public Comments

## 14 – Board Member Comments

## 15 – Adjournment

Posted: October 21, 2016

  
Ronald E. Reid  
**Ronald E. Reid, Supervisor**  
**Charter Township of Kalamazoo**

**CHARTER TOWNSHIP OF KALAMAZOO**  
**BOARD OF TRUSTEES – SPECIAL MEETING**  
**Monday, October 10, 2016**

The Board of Trustees of the *Charter Township of Kalamazoo* held a Special Meeting on **Monday, October 10, 2016**, at **5:00 p.m.** in the Board Room of the Charter Township of Kalamazoo Administration Building, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099, for the purpose of discussing Special Meeting Agenda items, and any other business that may legally come before the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County.

**PRESENT:** Supervisor Ronald Reid, Clerk Donald Thall, Treasurer George Cochran, Trustees Pamela Brown Goodacre, Donald Martin, Mark Miller and Steven Leuty

**ABSENT:** None

**Also Present:** Two (2) members of the audience, Township Attorney Roxanne Seeber

Supervisor Reid called the meeting to order at 5:00 p.m.

**Item 1 - REQUEST TO GO TO CLOSED SESSION**

Trustee Miller moved, seconded by Treasurer Cochran, that the Township Board go into closed session with Township Attorney Seeber under Section 8(a) of the Open Meetings Act to consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of Curt Musselman, who is a public officer, employee, staff member or individual agent of the Township, upon the request of the person identified herein; and further move that such request for closed session may be rescinded by the named individual at any time, in which case the matter at issue shall be considered only in open sessions after the rescission. Roll call vote: 7-Yes, 0-No. Motion carried.

**Item 2 - RE-OPEN TO SPECIAL MEETING**

The Board reconvened to open session at the Special Meeting at 5:39 p.m.

**Item 3 – PUBLIC COMMENT**

There were no public comments.

**Item 4 – ADJOURNMENT**

Supervisor Reid moved to adjourn the Special Meeting at 5:40 p.m.

**BOARD MEMBERS PRESENT:**

Supervisor Ronald E. Reid  
Clerk Donald Z. Thall  
Treasurer George E. Cochran  
Trustee Pamela Brown Goodacre  
Trustee Steve C. Leuty  
Trustee Donald D. Martin  
Trustee Mark E. Miller

**ABSENT:**

Respectfully submitted,

---

Donald Z. Thall, Clerk

Attested to by,

---

Ronald E. Reid, Supervisor

**CHARTER TOWNSHIP OF KALAMAZOO**  
**BOARD OF TRUSTEES - WORK GROUP SESSION**  
**Monday, October 10, 2016**

The Board of Trustees of the *Charter Township of Kalamazoo* held a Work Group Session on **Monday, October 10, 2016**, at **5:45 p.m.** in the Board Room of the Charter Township of Kalamazoo Administration Building, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099, for the purpose of discussing Work Session Agenda items, and any other business that may legally come before the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County.

**PRESENT:** Supervisor Ronald Reid, Clerk Donald Thall, Treasurer George Cochran, Trustees Pamela Brown Goodacre, Donald Martin, Mark Miller and Steven Leuty.

**ABSENT:** None

**ALSO PRESENT:** Two (2) audience members

Supervisor Reid called the meeting to order at 5:45 p.m.

**Item 1 – REVIEW/DISCUSSION UPDATE OF 2016 GOALS**

There was extensive discussion of the 2016 goals. There were several proposed modifications to the strategic plan, and it is expected that the adjustments will be considered at a subsequent Board Meeting.

**Item 2 – DISCUSSION OF PROPERTY AT 2015 N BURDICK**

Kalamazoo Township is working with Nu-Way and Habitat for Humanity to remove useful items from the Township-owned property at 2105 N. Burdick. The Board plans to relist 2105 N. Burdick, and there are two prospective realtors the Board will likely choose from.

**Item 3 – DISCUSSION REGARDING ITEMS ON THE REGULAR AGENDA**

The Board decided to remove the notice of MSU Extension Walkability Workshop from the consent agenda and add the item to the regular agenda.

**Item 4 – PUBLIC COMMENT**

There were no public comments.

**Item 5 – ADJOURNMENT**

Supervisor Reid moved to adjourn the Work Session at 7:04 p.m.

Respectfully submitted,

---

Donald Z. Thall, Clerk,  
Charter Township of Kalamazoo

**CHARTER TOWNSHIP OF KALAMAZOO  
BOARD OF TRUSTEES MEETING  
October 10, 2016**

The regular meeting of the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County, was held at 7:30 p.m., Monday, October 10, 2016, at the Charter Township of Kalamazoo Administrative Offices, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099.

**Item 1**            **CALL TO ORDER**

Supervisor Reid called the meeting to order at 7:30 p.m.

**Item 2**            **PLEDGE OF ALLEGIANCE**

Clerk Thall led the Pledge of Allegiance.

**Item 3**            **ROLL CALL OF BOARD MEMBERS**

All Board Members were present.

**Item 4**            **ADDITIONS AND DELETIONS TO 10/10/2016 AGENDA**

Treasurer Cochran moved, seconded by Trustee Goodacre, to remove Item E (Notice of MSU Extension Walkability Workshop in Mattawan on November 9, 2016) from the Consent Agenda and move to Item 10 (Items removed from Consent Agenda) of the regular agenda; and to accept the modified agenda. Motion carried.

**Item 5**            **PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

There were no public comments.

**Item 6**            **CONSENT AGENDA**

Trustee Miller moved, seconded by Treasurer Cochran, to approve the consent agenda which included action on the following items:

Approval of:

- A. Board of Trustees Regular Meeting Minutes of September 26, 2016
- B. Payment of Bills in the amount of \$10,781.27

Receipt of:

- A. September 2016 Budget Report
- B. September 2016 Check Disbursement Report
- C. Miss Dig Report for September 2016
- D. Notice of SAW Grant Application Approval from MDEQ
- F. Disability Network of Southwest Michigan Newsletter

Motion carried.

**Item 7**            **PUBLIC HEARINGS**

There were no public hearings.

**Item 8**            **UNFINISHED BUSINESS**

There was no unfinished business.

**Item 9**            **NEW BUSINESS**

There was no new business.

**Item 10**          **ITEMS REMOVED FROM CONSENT AGENDA**

Michigan State University (MSU) Extension is conducting a walkability workshop on November 9, 2016, from 6:00 p.m. to 9:00 p.m. in Mattawan Michigan; and pre-registration is required. If participants register before October 14, 2016, the registration fee is \$55.00, and October 14 and after, the registration fee is \$75.00. The training program focuses on sidewalk design, function, maintenance and liability.

**Trustee Leuty moved, seconded by Trustee Goodacre, to allow members of both the Planning Commission and Zoning Board of Appeals, the Kalamazoo Township Board, and the candidates for the open Treasurer and Trustee positions for Kalamazoo Township to attend the MSU Extension Walkability Workshop in Mattawan, Michigan, on November 9, 2016. Motion carried.**

**Item 11      COMMITTEE REPORTS**

Clerk Thall said that Kalamazoo Township is taking applications for Election Inspectors for the November 8, 2016, election.

Treasurer Cochran said that Kalamazoo Area Building Authority (KABA) have moved to its new location, 2322 Nazareth Road. He also updated the Board on the Dispatch Authority's search for a new location.

Trustee Goodacre updated the Board on the transition from Kalamazoo County Transit Authority (KCTA) to Central County Transportation Authority (CCTA).

Trustee Leuty reported that the Planning Commission held a Public Hearing on October 6, 2016, for a special use and site plan approval to operate a hookah lounge on the property addressed as 1747 W. Main Street. He also said that the Planning Commission discussed the site plan revision of Pizza Hut, 1930 W. Main, as well as compliance review of Superior Gravel. In addition, Trustee Leuty welcomed Tonnie Hitt to the Planning Commission Board.

Trustee Martin updated the Board on the decision to reduce the number of people on the Board of Directors for Public Media Network. Mr. Martin noted that Station 4, Westwood Fire Station, is hosting its 75<sup>th</sup> Anniversary open house on Saturday, October 15, 2016, from 11:00 a.m. to 4:00 p.m. He also said that Station 1, Northwood Fire Station, is in the process of painting the apparatus bay. Lastly, he informed the Board that the roadwork in Kalamazoo Township is in the process of finishing up for the year.

Trustee Miller reminded township residents to please help keep the township parks clean by picking up trash.

**Item 12      ATTORNEY'S REPORT**

Township Attorney Seeber congratulated the Township of Kalamazoo for receiving the Stormwater, Asset Management, and Wastewater (SAW) Grant.

**Item 13      AUDIENCE COMMENTS**

Both Nicolette Leigh, 3306 Nazareth Road, and Sherine Miller, 609 Stassen Avenue, thanked the Board for the opportunity to attend the Michigan Township Association (MTA) On-The-Road meeting that was held on September 29, 2016.

Sherine Miller, 609 Stassen Avenue, also asked that the Board address an issue with potholes on Lake Street/Shakespeare.

**Item 14      BOARD MEMBER COMMENTS**

Trustee Martin explained that township residents can contact the Road Commission of Kalamazoo County (RCKC) for pothole complaints.

Trustee Miller informed the audience that the League of Women Voters has a non-partisan paper guide available for voters; however, the guide does not include township offices. Voters can also visit “lwv.org”.

Trustee Goodacre extended an invite for the Board to attend the Eastwood Neighborhood Associations meeting on October 11, 2016, at 7:00 p.m.

Trustee Leuty thanked Kalamazoo Township personnel and Kalamazoo Probation Enhancement Program (KPEP) participants for clearing the overgrowth of a three block section of sidewalk on Olmstead to make the sidewalk usable.

Treasurer Cochran expressed the importance of voting and reminded everyone that the close of registration to vote is on Tuesday, October 11, 2016.

Supervisor Reid discussed the importance of the Stormwater, Asset Management, and Wastewater (SAW) Grant.

**Item 15      ADJOURNMENT**

**There being no further business to come before the Board, the meeting was adjourned at 8:15 p.m.**

**BOARD MEMBERS PRESENT:**

Supervisor Ronald E. Reid  
Clerk Donald Z. Thall  
Treasurer George E. Cochran  
Trustee Pamela Brown Goodacre  
Trustee Steven C. Leuty  
Trustee Donald D. Martin  
Trustee Mark E. Miller

Respectfully submitted,

\_\_\_\_\_  
Donald Z. Thall, Clerk

**ABSENT:**

Attested to by,

**ALSO PRESENT:**

Attorney Seeber

\_\_\_\_\_  
Ronald E. Reid, Supervisor

**CHARTER TOWNSHIP OF KALAMAZOO**  
**BOARD OF TRUSTEES – SPECIAL MEETING**  
**Monday, October 17, 2016**

The Board of Trustees of the *Charter Township of Kalamazoo* held a Special Meeting on **Monday, October 17, 2016**, at **6:00 p.m.** in the Board Room of the Charter Township of Kalamazoo Administration Building, 1720 Riverview Drive, Kalamazoo, Michigan 49004-1099, for the purpose of discussing Special Meeting Agenda items, and any other business that may legally come before the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County.

**PRESENT:** Supervisor Ronald Reid, Clerk Donald Thall, Treasurer George Cochran, Trustees, Donald Martin, Mark Miller and Steven Leuty

**ABSENT:** Trustee Pamela Brown Goodacre

**Also Present:** Two (2) members of the audience, Police Chief Tim Bourgeois

Supervisor Reid called the meeting to order at 6:00 p.m.

**Item 1 – 2017 BUDGET DISCUSSION**

The Board discussed at length the police department budget (Fund 207) with Police Chief Bourgeois.

The Board also reviewed the budgets for Funds: 217 (Livescan), 265 (Drug Law Enforcement), 266 (Law Enforcement Training), 270 (911 Wireless), 407 (Radio Site Project), and 810 (Police Capital Improvement).

In addition, the Board discussed the potential budgetary impact of the implementation of the Kalamazoo County Consolidated Dispatch Authority.

The Supervisor reminded the Board that the proposed 2017 budget is set for a public hearing on October 24, 2016.

**Item 2 – PUBLIC COMMENT**

There were no public comments.

**Item 3 – ADJOURNMENT**

Supervisor Reid moved to adjourn the Special Meeting at 8:35 p.m.

**BOARD MEMBERS PRESENT:**

Supervisor Ronald E. Reid  
Clerk Donald Z. Thall  
Treasurer George E. Cochran  
Trustee Steve C. Leuty  
Trustee Donald D. Martin  
Trustee Mark E. Miller

**ABSENT:**

Trustee Pamela Brown Goodacre

Respectfully submitted,

---

Donald Z. Thall, Clerk

Attested to by,

---

Ronald E. Reid, Supervisor

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 000426 - ABSOPURE WATER COMPANY:							
55922700 15394	ABSOPURE WATER COMPANY ACCT #171123 206-336-740.00	10/20/2016 MONICAK	10/25/2016	14.00 14.00	14.00	Open	N 10/20/2016
55922815 15395	ABSOPURE WATER COMPANY ACCT #172898 206-336-740.00	10/20/2016 MONICAK	10/25/2016	14.00 14.00	14.00	Open	N 10/20/2016
86151668 15396	ABSOPURE WATER COMPANY ACCT #172898 206-336-740.00	10/20/2016 MONICAK	10/25/2016	14.25 14.25	14.25	Open	N 10/20/2016
55922816 15397	ABSOPURE WATER COMPANY ACCT #172902 206-336-740.00	10/20/2016 MONICAK	10/25/2016	7.00 7.00	7.00	Open	N 10/20/2016
86151669 15398	ABSOPURE WATER COMPANY ACCT #172902 206-336-740.00	10/20/2016 MONICAK	10/25/2016	19.00 19.00	19.00	Open	N 10/20/2016
	Total for vendor 000426 - ABSOPURE WATER COMPANY:			<u>68.25</u>	<u>68.25</u>		
Vendor 002610 - RED THE UNIFORM TAILOR:							
OK108049 15359	RED THE UNIFORM TAILOR HASHES 207-301-748.00	10/20/2016 MONICAK	10/25/2016	95.00 95.00	95.00	Open	N 10/20/2016
OK108050 15360	RED THE UNIFORM TAILOR UNIFORMS 207-301-748.00	10/20/2016 MONICAK	10/25/2016	102.41 102.41	102.41	Open	N 10/20/2016
OK107968 15375	RED THE UNIFORM TAILOR UNIFORMS 207-301-748.00	10/20/2016 MONICAK	10/25/2016	72.26 72.26	72.26	Open	N 10/20/2016
OK108052 15376	RED THE UNIFORM TAILOR RAINCOATS 207-301-748.00	10/20/2016 MONICAK	10/25/2016	557.81 557.81	557.81	Open	N 10/20/2016

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
 EXP CHECK RUN DATES 10/25/2016 - 10/25/2016  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
OK108052A 15377	RED THE UNIFORM TAILOR CREDIT BALANCE 207-301-748.00	10/20/2016 MONICAK	10/25/2016	(152.19)	(152.19)	Open	N 10/20/2016
	Uniforms/Personal Equipment			(152.19)			
	Total for vendor 002610 - RED THE UNIFORM TAILOR:			675.29	675.29		

Vendor 002675 - BAUCKHAM, SPARKS, THALL & SEEBER:

18820 15371	BAUCKHAM, SPARKS, THALL & SEEBER LEGAL SUPPORT	10/20/2016 MONICAK	10/25/2016	7,131.41	7,131.41	Open	N 10/20/2016
	101-200-826.00	LEGAL SERVICES-BD. MEET.		180.00			
	101-200-827.00	LEGAL SERVICE-GEN. TWP.		970.00			
	101-400-827.00	LEGAL SERVICES - GEN. TWP.		470.00			
	101-209-827.00	TAX TRIBUNAL		25.00			
	101-200-727.00	OFFICE SUPPLIES		96.41			
	207-301-827.00	LEGAL		1,555.00			
	101-310-827.00	MUN CODE INFRAC LEGAL FEES		1,690.00			
	701-000-240.00	PLNG 1920 W MAIN PIZZA HUT MINUTES		300.00			
	701-000-240.00	PLNG 1747 W MAIN HOOKAH NOTICE		300.00			
	101-400-827.00	PIZZA HUT TWP COST		1,345.00			
	701-000-240.00	ZEA 4201/4203/4123/4107 W MAIN		200.00			
	Total for vendor 002675 - BAUCKHAM, SPARKS, THALL & SEEBER:			7,131.41	7,131.41		

Vendor 004650 - BRONSON HEALTHCARE GROUP:

100416 15363	BRONSON HEALTHCARE GROUP ACCT #700000115	10/20/2016 MONICAK	10/25/2016	351.70	351.70	Open	N 10/20/2016
	207-301-914.00	Vision & Physicals		351.70			
	Total for vendor 004650 - BRONSON HEALTHCARE GROUP:			351.70	351.70		

Vendor 006672 - CONSUMERS ENERGY:

201004668634 15327	CONSUMERS ENERGY ACCT #1000 0038 0319	10/20/2016 MONICAK	10/25/2016	2,468.35	2,468.35	Open	N 10/20/2016
	101-200-921.00	Utilities - Electric		2,468.35			
601009881115 15328	CONSUMERS ENERGY ACCT #1000 1699 4202	10/20/2016 MONICAK	10/25/2016	29.24	29.24	Open	N 10/20/2016
	101-200-923.00	Utilities - Fuel		29.24			
	Total for vendor 006672 - CONSUMERS ENERGY:			2,497.59	2,497.59		

Vendor 008600 - BERNIE'S HAUL-AWAY, INC.:

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
 EXP CHECK RUN DATES 10/25/2016 - 10/25/2016  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
11905 15340	BERNIE'S HAUL-AWAY, INC. 2520 UPPER RIVERVIEW 701-000-231.05	10/20/2016 MONICAK 2520 UPPER RIVERVIEW	10/25/2016	250.00 250.00	250.00	Open	N 10/20/2016
11859 15341	BERNIE'S HAUL-AWAY, INC. 557 LUM 701-000-231.05	10/20/2016 MONICAK 557 LUM	10/25/2016	600.00 600.00	600.00	Open	N 10/20/2016
Total for vendor 008600 - BERNIE'S HAUL-AWAY, INC.:				850.00	850.00		
Vendor 010619 - RIVER RUN PRESS:							
132375 15379	RIVER RUN PRESS EVIDENCE SHEETS 207-301-727.00	10/20/2016 MONICAK Office Supplies	10/25/2016	286.87 286.87	286.87	Open	N 10/20/2016
131839 15400	RIVER RUN PRESS VEHICLE MAGNETS 101-310-740.00	10/20/2016 MONICAK Operating Supplies	10/25/2016	126.75 126.75	126.75	Open	N 10/20/2016
Total for vendor 010619 - RIVER RUN PRESS:				413.62	413.62		
Vendor 013500 - CHARTER COMMUNICATIONS:							
101416 15325	CHARTER COMMUNICATIONS ACCT #0614877 101-200-811.00	10/20/2016 MONICAK Purchased Service	10/25/2016	183.92 183.92	183.92	Open	N 10/20/2016
Total for vendor 013500 - CHARTER COMMUNICATIONS:				183.92	183.92		
Vendor 013866 - FIRE SAFETY USA, INC.:							
92996 15393	FIRE SAFETY USA, INC. HELMETS/HOODS 206-336-748.00	10/20/2016 MONICAK Personal Equipment Allowance	10/25/2016	1,985.00 1,985.00	1,985.00	Open	N 10/20/2016
Total for vendor 013866 - FIRE SAFETY USA, INC.:				1,985.00	1,985.00		
Vendor 017007 - GOGGIN RENTALS:							
170118 15402	GOGGIN RENTALS DINGO BUCKET - SIDEWALKS 101-446-969.01	10/20/2016 MONICAK SIDEWALKS	10/25/2016	134.00 134.00	134.00	Open	N 10/20/2016
Total for vendor 017007 - GOGGIN RENTALS:				134.00	134.00		

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
 EXP CHECK RUN DATES 10/25/2016 - 10/25/2016  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor 017024 - GORDON WATER:							
1546157 15324	GORDON WATER WATER 101-200-740.00	10/20/2016 MONICAK	10/25/2016	38.00	38.00	Open	N 10/20/2016
	Operating Supplies			38.00			
Total for vendor 017024 - GORDON WATER:				<u>38.00</u>	<u>38.00</u>		

Vendor 022170 - INTEGRITY BUSINESS SOLUTIONS, LLC:

1454319-0 15345	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 207-301-727.00	10/20/2016 MONICAK	10/25/2016	13.87	13.87	Open	N 10/20/2016
	Office Supplies			13.87			
1451333-0 15380	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 207-301-727.00	10/20/2016 MONICAK	10/25/2016	128.70	128.70	Open	N 10/20/2016
	Office Supplies			128.70			
1451324-0 15381	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 207-301-727.00	10/20/2016 MONICAK	10/25/2016	36.95	36.95	Open	N 10/20/2016
	Office Supplies			36.95			
Total for vendor 022170 - INTEGRITY BUSINESS SOLUTIONS, LLC:				<u>179.52</u>	<u>179.52</u>		

Vendor 026022 - KALAMAZOO CITY TREASURER:

091916 15331	KALAMAZOO CITY TREASURER WATER/SEWER 101-751-927.00	10/20/2016 MONICAK	10/25/2016	28.79	28.79	Open	N 10/20/2016
	Utilities - Water			28.79			
Total for vendor 026022 - KALAMAZOO CITY TREASURER:				<u>28.79</u>	<u>28.79</u>		

Vendor 026062 - MLIVE MEDIA GROUP:

0007806904 15333	MLIVE MEDIA GROUP FIRE PROTECTION 101-200-903.00	10/20/2016 MONICAK	10/25/2016	754.15	754.15	Open	N 10/20/2016
	Notices and Publications			754.15			
0007806907 15334	MLIVE MEDIA GROUP POLICE PROTECTION 101-200-903.00	10/20/2016 MONICAK	10/25/2016	776.70	776.70	Open	N 10/20/2016
	Notices and Publications			776.70			
0007806909 15335	MLIVE MEDIA GROUP POLICE PROTECTION CAPITAL 101-200-903.00	10/20/2016 MONICAK	10/25/2016	754.15	754.15	Open	N 10/20/2016
	Notices and Publications			754.15			

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
 EXP CHECK RUN DATES 10/25/2016 - 10/25/2016  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
0007806912 15336	MLIVE MEDIA GROUP STREET LIGHTS/SOLID YARD 101-200-903.00	10/20/2016 MONICAK Notices and Publications	10/25/2016	731.60 731.60	731.60	Open	N 10/20/2016
0007806912A 15337	MLIVE MEDIA GROUP STREET LIGHTING/SOLID YARD 101-200-903.00	10/20/2016 MONICAK Notices and Publications	10/25/2016	614.08 614.08	614.08	Open	N 10/20/2016
0007821889 15338	MLIVE MEDIA GROUP 1747 W MAIN 701-000-240.00	10/20/2016 MONICAK 1747 W MAIN	10/25/2016	442.18 442.18	442.18	Open	N 10/20/2016
0007841354 15339	MLIVE MEDIA GROUP 4201/3/4123/4107 W MAIN 701-000-240.00	10/20/2016 MONICAK 4201/3/4123/4107 W MAIN	10/25/2016	403.80 403.80	403.80	Open	N 10/20/2016
Total for vendor 026062 - MLIVE MEDIA GROUP:				4,476.66	4,476.66		

Vendor 026096 - ENGINEERED PROTECTION SYSTEMS, INC.:

A713283 15353	ENGINEERED PROTECTION SYSTEMS, INC. MONITORING 101-200-811.00	10/20/2016 MONICAK Purchased Service	10/25/2016	334.71 334.71	334.71	Open	N 10/20/2016
A713073 15389	ENGINEERED PROTECTION SYSTEMS, INC. MONITORING 206-336-811.00	10/20/2016 MONICAK Purchased & Maint. Service	10/25/2016	101.19 101.19	101.19	Open	N 10/20/2016
A713074 15390	ENGINEERED PROTECTION SYSTEMS, INC. MONITORING 206-336-811.00	10/20/2016 MONICAK Purchased & Maint. Service	10/25/2016	101.19 101.19	101.19	Open	N 10/20/2016
A713054 15391	ENGINEERED PROTECTION SYSTEMS, INC. MONITORING 206-336-811.00	10/20/2016 MONICAK Purchased & Maint. Service	10/25/2016	101.19 101.19	101.19	Open	N 10/20/2016
A713075 15392	ENGINEERED PROTECTION SYSTEMS, INC. MONITORING 206-336-811.00	10/20/2016 MONICAK Purchased & Maint. Service	10/25/2016	101.19 101.19	101.19	Open	N 10/20/2016
Total for vendor 026096 - ENGINEERED PROTECTION SYSTEMS, INC.:				739.47	739.47		

Vendor 026111 - KALAMAZOO REGIONAL EDUCATIONAL:

INVOICE REGISTER REPORT FOR CHARTER TOWNSHIP OF KALAMAZOO  
 EXP CHECK RUN DATES 10/25/2016 - 10/25/2016  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
069175 15344	KALAMAZOO REGIONAL EDUCATIONAL ANNUAL SIRENS SUPPORT 207-301-811.00 Total for vendor 026111 - KALAMAZOO REGIONAL EDUCATIONAL:	10/20/2016 MONICAK Purchased Service	10/25/2016	125.00 125.00 <u>125.00</u>	125.00 <u>125.00</u>	Open	N 10/20/2016
Vendor 030011 - SAXON INCORPORATED:							
71290 15347	SAXON INCORPORATED INFO CARDS 207-301-727.00 Total for vendor 030011 - SAXON INCORPORATED:	10/20/2016 MONICAK Office Supplies	10/25/2016	153.35 153.35 <u>153.35</u>	153.35 <u>153.35</u>	Open	N 10/20/2016
Vendor 031009 - MALL CITY MECHANICAL, INC.:							
0176201 15388	MALL CITY MECHANICAL, INC. REPAIR A/C 206-336-811.00 Total for vendor 031009 - MALL CITY MECHANICAL, INC.:	10/20/2016 MONICAK Purchased & Maint. Service	10/25/2016	256.16 256.16 <u>256.16</u>	256.16 <u>256.16</u>	Open	N 10/20/2016
Vendor 032016 - MI POLICE EQUIPMENT:							
167018 15348	MI POLICE EQUIPMENT AMMO 266-320-960.00 Total for vendor 032016 - MI POLICE EQUIPMENT:	10/20/2016 MONICAK POLICE TRAINING	10/25/2016	1,827.00 1,827.00 <u>1,827.00</u>	1,827.00 <u>1,827.00</u>	Open	N 10/20/2016
Vendor 032020 - MICHIGAN MUNICIPAL POLICE:							
1934 15365	MICHIGAN MUNICIPAL POLICE OIL CHANGE/BLADES/AIR CLEANER 207-301-939.00 Total for vendor 032020 - MICHIGAN MUNICIPAL POLICE:	10/20/2016 MONICAK Maint. - Vehicle	10/25/2016	102.15 102.15 <u>102.15</u>	102.15 <u>102.15</u>	Open	N 10/20/2016
1922 15366	MICHIGAN MUNICIPAL POLICE OIL CHANGE 207-301-939.00 Total for vendor 032020 - MICHIGAN MUNICIPAL POLICE:	10/20/2016 MONICAK Maint. - Vehicle	10/25/2016	53.19 53.19 <u>53.19</u>	53.19 <u>53.19</u>	Open	N 10/20/2016
1923 15367	MICHIGAN MUNICIPAL POLICE OIL CHANGE 207-301-939.00 Total for vendor 032020 - MICHIGAN MUNICIPAL POLICE:	10/20/2016 MONICAK Maint. - Vehicle	10/25/2016	53.19 53.19 <u>53.19</u>	53.19 <u>53.19</u>	Open	N 10/20/2016

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
 EXP CHECK RUN DATES 10/25/2016 - 10/25/2016  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
1924 15368	MICHIGAN MUNICIPAL POLICE REPAIR BRAKES 207-301-939.00	10/20/2016 MONICAK Maint. - Vehicle	10/25/2016	607.38 607.38	607.38	Open	N 10/20/2016
1930 15369	MICHIGAN MUNICIPAL POLICE REPLACE DOOR PANEL 207-301-939.00	10/20/2016 MONICAK Maint. - Vehicle	10/25/2016	456.23 456.23	456.23	Open	N 10/20/2016
1925 15370	MICHIGAN MUNICIPAL POLICE REPLACE DOOR PANEL 207-301-939.00	10/20/2016 MONICAK Maint. - Vehicle	10/25/2016	456.23 456.23	456.23	Open	N 10/20/2016
Total for vendor 032020 - MICHIGAN MUNICIPAL POLICE:				<u>1,728.37</u>	<u>1,728.37</u>		
Vendor 032658 - MCCI, LLC:							
00009788 15355	MCCI, LLC IMAGED PAGES 101-200-903.00	10/20/2016 MONICAK Notices and Publications	10/25/2016	26.00 26.00	26.00	Open	N 10/20/2016
Total for vendor 032658 - MCCI, LLC:				<u>26.00</u>	<u>26.00</u>		
Vendor 032659 - MUNICODE:							
00277019 15329	MUNICODE ANNUAL WEB HOSTING 101-200-903.00	10/20/2016 MONICAK Notices and Publications	10/25/2016	950.00 950.00	950.00	Open	N 10/20/2016
Total for vendor 032659 - MUNICODE:				<u>950.00</u>	<u>950.00</u>		
Vendor 033829 - RIDGE COMPANY:							
996456 15378	RIDGE COMPANY BATTERY 207-301-939.00	10/20/2016 MONICAK Maint. - Vehicle	10/25/2016	107.90 107.90	107.90	Open	N 10/20/2016
Total for vendor 033829 - RIDGE COMPANY:				<u>107.90</u>	<u>107.90</u>		
Vendor 041124 - RADIOSHACK:							
029175 15373	RADIOSHACK HEADPHONES 207-301-747.00	10/20/2016 MONICAK Small Tools & Equipment	10/25/2016	79.98 79.98	79.98	Open	N 10/20/2016
Total for vendor 041124 - RADIOSHACK:				<u>79.98</u>	<u>79.98</u>		

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor 048729 - STATE OF MICHIGAN:							
551-473847 15362	STATE OF MICHIGAN SOR REGISTRATIONS 217-301-956.01	10/20/2016 MONICAK	10/25/2016	90.00	90.00	Open	N 10/20/2016
	SOR EXPENSE			90.00			
	Total for vendor 048729 - STATE OF MICHIGAN:			90.00	90.00		
Vendor 048769 - STATE OF MICHIGAN:							
551-474167 15358	STATE OF MICHIGAN LIVESCAN FEES 217-301-956.00	10/20/2016 MONICAK	10/25/2016	1,074.00	1,074.00	Open	N 10/20/2016
	LIVESCAN EXPENSE			1,074.00			
	Total for vendor 048769 - STATE OF MICHIGAN:			1,074.00	1,074.00		
Vendor 058092 - WINDER POLICE EQUIPMENT:							
20162134 15361	WINDER POLICE EQUIPMENT PRINTER CRADLES 207-301-939.00	10/20/2016 MONICAK	10/25/2016	126.27	126.27	Open	N 10/20/2016
	Maint. - Vehicle			126.27			
	Total for vendor 058092 - WINDER POLICE EQUIPMENT:			126.27	126.27		
Vendor 500009 - ASPHALT RESTORATION, INC.:							
9636 15349	ASPHALT RESTORATION, INC. THERMAL BOND - LAKEWOOD 206-336-931.00	10/20/2016 MONICAK	10/25/2016	996.48	996.48	Open	N 10/20/2016
	Maint. - Building			996.48			
	Total for vendor 500009 - ASPHALT RESTORATION, INC.:			996.48	996.48		
Vendor 500154 - DENOYER CHEVROLET:							
534468 15399	DENOYER CHEVROLET OIL CHANGE 207-301-939.00	10/20/2016 MONICAK	10/25/2016	48.50	48.50	Open	N 10/20/2016
	Maint. - Vehicle			48.50			
	Total for vendor 500154 - DENOYER CHEVROLET:			48.50	48.50		
Vendor 500201 - EMERGENCY VEHICLE PRODUCTS:							
S0009451 15357	EMERGENCY VEHICLE PRODUCTS INSTALL EMERGENCY EQUIP 810-440-983.00	10/20/2016 MONICAK	10/25/2016	717.44	717.44	Open	N 10/20/2016
	Police Capital Improvement			717.44			

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
 EXP CHECK RUN DATES 10/25/2016 - 10/25/2016  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
S0009400 15364	EMERGENCY VEHICLE PRODUCTS CHECK CAMERA FEED 207-301-934.00 Total for vendor 500201 - EMERGENCY VEHICLE PRODUCTS:	10/20/2016 MONICAK Maint. - Machine	10/25/2016	42.50 42.50 759.94	42.50 759.94	Open	N 10/20/2016
Vendor 500219 - EMPLOYMENT PUBLISHING:							
KG07-21016 15343	EMPLOYMENT PUBLISHING EMPLOYMENT AD 207-301-732.00 Total for vendor 500219 - EMPLOYMENT PUBLISHING:	10/20/2016 MONICAK Publ., Subscript. & Dues	10/25/2016	349.00 349.00 349.00	349.00 349.00	Open	N 10/20/2016
Vendor 500285 - GALESBURG FORD:							
26019661 15374	GALESBURG FORD OIL CHANGE 207-301-939.00 Total for vendor 500285 - GALESBURG FORD:	10/20/2016 MONICAK Maint. - Vehicle	10/25/2016	39.17 39.17 39.17	39.17 39.17	Open	N 10/20/2016
Vendor 500440 - INTERSTATE ALL BATTERY:							
2798 15346	INTERSTATE ALL BATTERY BATTERIES 207-301-740.00 Total for vendor 500440 - INTERSTATE ALL BATTERY:	10/20/2016 MONICAK Operating Supplies	10/25/2016	104.85 104.85 104.85	104.85 104.85	Open	N 10/20/2016
Vendor 500510 - PORTAGE CLEANERS AND LAUNDRY:							
916 15382	PORTAGE CLEANERS AND LAUNDRY CLEANING 207-301-749.00 206-336-811.00 Total for vendor 500510 - PORTAGE CLEANERS AND LAUNDRY:	10/20/2016 MONICAK Uniform Cleaning Purchased & Maint. Service	10/25/2016	286.90 242.10 44.80 286.90	286.90 286.90	Open	N 10/20/2016
Vendor 500573 - LOWDER'S AUTOMOTIVE, INC.:							
90771 15401	LOWDER'S AUTOMOTIVE, INC. TUNE UP 101-265-939.00 Total for vendor 500573 - LOWDER'S AUTOMOTIVE, INC.:	10/20/2016 MONICAK Maint. - Vehicle	10/25/2016	227.48 227.48 227.48	227.48 227.48	Open	N 10/20/2016

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Inv Ref#	Description	Entered By					
Vendor 500582 - LYNWELL COFFEE:							
200573							
15354	LYNWELL COFFEE	10/20/2016	10/25/2016	95.50	95.50	Open	N 10/20/2016
	COFFEE	MONICAK					
	101-200-727.00	Office Supplies		95.50			
Total for vendor 500582 - LYNWELL COFFEE:				95.50	95.50		

Vendor 500590 - LOWE'S COMPANIES, INC.:

25325							
15326	LOWE'S COMPANIES, INC.	10/20/2016	10/25/2016	40.51	40.51	Open	N 10/20/2016
	MISC SUPPLIES	MONICAK					
	101-276-932.00	Maint. - Grounds		40.51			
25918							
15330	LOWE'S COMPANIES, INC.	10/20/2016	10/25/2016	12.99	12.99	Open	N 10/20/2016
	MISC SUPPLIES	MONICAK					
	101-276-932.00	Maint. - Grounds		12.99			
27238B							
15350	LOWE'S COMPANIES, INC.	10/20/2016	10/25/2016	120.27	120.27	Open	N 10/20/2016
	MISC SUPPLIES	MONICAK					
	206-336-740.00	Operating Supplies		120.27			
25761							
15351	LOWE'S COMPANIES, INC.	10/20/2016	10/25/2016	902.89	902.89	Open	N 10/20/2016
	MISC SUPPLIES	MONICAK					
	206-336-931.00	Maint. - Building		902.89			
12690							
15383	LOWE'S COMPANIES, INC.	10/20/2016	10/25/2016	24.44	24.44	Open	N 10/20/2016
	MISC SUPPLIES	MONICAK					
	206-336-931.00	Maint. - Building		24.44			
25144							
15384	LOWE'S COMPANIES, INC.	10/20/2016	10/25/2016	228.90	228.90	Open	N 10/20/2016
	MISC SUPPLIES	MONICAK					
	206-336-932.00	Maint. - Grounds		228.90			
25361							
15385	LOWE'S COMPANIES, INC.	10/20/2016	10/25/2016	27.97	27.97	Open	N 10/20/2016
	MISC SUPPLIES	MONICAK					
	206-336-939.00	Maint. - Vehicle		27.97			
25269							
15386	LOWE'S COMPANIES, INC.	10/20/2016	10/25/2016	239.44	239.44	Open	N 10/20/2016
	MISC SUPPLIES	MONICAK					
	206-336-931.00	Maint. - Building		239.44			



INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
 EXP CHECK RUN DATES 10/25/2016 - 10/25/2016  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
101816 15342	CERTAPRO PAINTERS PAINTING - NORTHWOOD 206-336-811.00	10/20/2016 MONICAK	10/25/2016	4,250.00	4,250.00	Open	N 10/20/2016
	Purchased & Maint. Service			4,250.00			
	Total for vendor 500764 - CERTAPRO PAINTERS:			4,250.00	4,250.00		

Vendor 501172 - WRAPS & SIGNS BY TRIM IT:

10001 15372	WRAPS & SIGNS BY TRIM IT INSTALL REFLECTIVE VINYL 206-336-939.00	10/20/2016 MONICAK	10/25/2016	382.50	382.50	Open	N 10/20/2016
	Maint. - Vehicle			382.50			
	Total for vendor 501172 - WRAPS & SIGNS BY TRIM IT:			382.50	382.50		

# of Invoices:	80	# Due:	80	Totals:	37,425.41	37,425.41
# of Credit Memos:	1	# Due:	1	Totals:	(152.19)	(152.19)
Net of Invoices and Credit Memos:					37,273.22	37,273.22

--- TOTALS BY FUND ---

101 - GENERAL	13,984.50	13,984.50
206 - FIRE	10,722.08	10,722.08
207 - POLICE	6,362.22	6,362.22
217 - LIVESCAN/SOR	1,164.00	1,164.00
266 - LAW ENFORCEMENT TRAINING	1,827.00	1,827.00
701 - TRUST & AGENCY	2,495.98	2,495.98
810 - POLICE CAPITAL IMPROVEMENT	717.44	717.44

--- TOTALS BY DEPT/ACTIVITY ---

000 -	2,495.98	2,495.98
200 - GENERAL SERVICES_ADMIN	9,679.31	9,679.31
209 - ASSESSOR	25.00	25.00
265 - MAINTENANCE	432.15	432.15
276 - CEMETERY	53.50	53.50
301 - POLICE	7,526.22	7,526.22
310 - ENFORCEMENT (ORD, UNSAFE BD)	1,816.75	1,816.75
320 - STATE TRAINING MONEY	1,827.00	1,827.00
336 - FIRE	10,722.08	10,722.08
400 - PLANNING/ZONING	1,815.00	1,815.00
440 - CAPTIAL IMPROVEMENT	717.44	717.44
446 - STREETS	134.00	134.00
751 - RECREATION	28.79	28.79

**PLANNING & ZONING  
DEPARTMENT**

**SEPTEMBER  
2016**

**To: Township Board**

**From: Planning & Zoning Dept.**

**Date: October 4, 2016**

*822*

Building Construction Values and B - E - M - P permit fees

Annual	Value Fees			Kalamazoo	Township						2016		
2016	Building Const. Value Total	Bldg. Commercial Const Value	Bldg. Residential Const Value			KABA	collects	fees.					
						Bldg Fees	Elec Fees	Mech Fees	Plumb Fees	Spec Fees	Total Fees		
January	316,960	306,463	10,497			3,548	2,635	2,148	1,228		9,559		
February	17,100	0	17,100			830	1,354	1,691	200	55	4,130		
March	594,480	575,000	19,480			4,997	1,297	1,782	1,029	0	9,105		
April	326,420	0	326,420			3,278	1,235	575	785	55	5,838		
May	2,243,000	1,366,000	877,000			17,625	1,567	2,271	2,073	45	23,581		
June	275,920	150,000	125,920			4,788	2,434	2,618	1,098	0	10,938		
July	79,650	40,000	39,650			2,075	2,908	2,886	1,500	0	9,369		
August	613,760	66,400	547,360			5,544	870	2,696	794	55	9,959		
September	1,354,400	3,000	1,351,400			8,734	2,535	1,585	2,333	0	15,187		
October													
November													
December													
Totals	5,821,690	2,506,863	3,314,827			51,419	16,835	18,252	11,040	210	97,666		
Dated													
10/4/2016													





2016 CHICKEN PERMITS

Date	#	Street	Appl. Name	Tel. #	Own/Rent	E-Mail	Zone	Paid
3/24/2016	608	Ira	Thomason, Abigail	269-341-3418	Rent/Family	na	B-res	\$10
3/24/2016	720	Wallace	Lansdale, John & Brenda	269-599-7272	Own	na	B-res	\$10
3/31/2016	833	Nichols	Jody Ickes	269-226-2674	Own	<a href="mailto:Snapper004@hotmail.com">Snapper004@hotmail.com</a>	B-res	\$10
4/1/2016	3828	Grand Prairie	Alan & Sheila Strong	269-903-6638	Own	na	na	\$10
4/1/2016	3818	Grand Prairie	Alan & Sheila Strong L/C	269-903-6638	Own	na	na	\$10
5/18/2016	704	Ira	Jessra Salvano	269-569-4395	Own	<a href="mailto:Jesslynn3200@gmail.com">Jesslynn3200@gmail.com</a>	B-res	\$10
5/18/2016	2812	Westnedge N	Stefani Neef	269-598-4897	Own	<a href="mailto:StefiNeff@gmail.com">StefiNeff@gmail.com</a>	B-res	\$10
5/23/2016	1313	Colgrove	Daniel Keyes	269-447-7050	Own	<a href="mailto:Elephantboy@yahoo.com">Elephantboy@yahoo.com</a>	B-res	\$10
7/14/2016	1925	Sunnyside	Jaime Armijo-Solis	269-303-2966	Own	<a href="mailto:Armijoshantyman@gmail.com">Armijoshantyman@gmail.com</a>	A-res	\$10
Note:	1925	Sunnyside	Amada Solis-Barrientos	Rept. By neighbor	6/29/2016	Has chickens/rooster	A-res	NO PERMIT
			6/30/2016 Shawn - sent letter 5 day notice.	Rooster removed.				
10/4/2016								

# BUILDING PERMIT STATISTICS

	30	29	28	27	26	25	24	23	22	21	20	19	18	17	16	15	14	13	12	11	10	9	8	7	6	5	4	3	2	1							
				Kaba Sept													PERMIT STATISTICS																				
yr	16	15	14	13	12	11	10	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000	1999	1998	1997	1996	1995	1994	1993	1992	1991	1990	1989	1988	1987	1986						
J	41	36	24	28	32	29	35	38	33	85	63	18	43	54	61	24	53	20	49	53	48	27	16	30	30	35	46	56	25	48							
F	32	43	19	23	24	25	27	30	24	43	43	45	26	49	44	43	78	67	76	33	31	42	41	36	43	38	44	45	36	49							
M	38	43	41	27	28	46	33	21	28	82	76	50	59	42	63	65	113	66	59	75	50	62	67	66	49	58	57	62	75	68							
A	36	52	48	41	26	42	37	45	54	57	88	65	63	58	77	79	89	81	87	75	78	88	61	100	67	53	83	85	78	63							
M	50	53	62	60	46	41	22	33	56	57	70	56	59	59	62	74	88	71	64	99	79	77	75	102	58	76	97	124	94	81	106						
J	65	48	45	41	75	60	57	34	33	86	61	83	65	79	56	54	100	106	101	81	71	89	87	95	77	73	96	111	105	120	87						
J	69	67	48	83	50	49	27	37	40	98	41	36	79	106	77	86	56	82	55	65	94	94	82	52	95	83	79	94	99	90	75						
A	50	56	53	57	41	55	51	29	31	56	58	58	72	79	60	69	115	106	102	61	77	77	102	70	85	52	60	88	116	101	82						
S	63	50	55	37	42	49	37	55	36	63	53	43	57	68	58	78	61	115	57	57	59	60	82	57	67	69	72	61	70	75	80						
O		53	64	41	37	53	26	50	46	67	80	48	65	81	83	78	111	96	94	97	81	66	68	83	48	52	80	79	93	77	72						
N		44	52	33	40	45	32	34	24	48	41	50	54	57	54	66	62	70	74	40	61	64	60	48	73	49	50	86	86	65	83						
D		72	43	27	41	47	26	18	35	33	66	55	47	60	49	55	26	55	67	41	55	40	74	43	61	34	40	55	67	43	61						
T	444	617	554	498	482	541	410	424	440	775	740	607	689	792	744	771	952	935	885	777	784	766	815	782	753	672	804	946	944	880	646						
AV	48	51	45	42	40	46	34	35	37	65	62	51	57	66	63	64	79	78	74	65	65	64	68	65	63	56	67	79	79	73	54						

10/03/2016

Permit #	Usage	Date Issued	Job Address	Final Date	Parcel #	Owner	Contractor	Fee Total	Const. Value
PB16-06-322	Residential	09/21/2016	2322 SAGEBRUSH ST.		06-07-195-560	AEG DEVELOPM	ALLEN EDWIN HO	\$1,473.00	\$214,453
<b>Work Description:</b> New 1 story 1687 s.f. 3 bed 2 bath home. 400 s.f. attached garage, 1555 s.f. unfinished "daylight" basement							Category	Res. New Construction	
PB16-06-502	Residential	09/09/2016	2231 SAGEBRUSH ST.		06-07-195-140	AEG DEVELOPM	Allen Edwin Homes	\$1,207.00	\$211,906
<b>Work Description:</b> New 1 story 1888 s.f. partial finished basement 3 bed 2 bath home with 480 s.f. attached garage							Category	Res. New Construction	
PB16-06-503	Residential	09/09/2016	2303 SAGEBRUSH ST.		06-07-195-150	BIN-MAHFOUZ, F	Allen Edwin Homes	\$1,822.00	\$319,664
<b>Work Description:</b> New 2 story 2614 s.f. 4 bed 2.5 bath home. unfinished basement 627 s.f. attached garage							Category	Res. New Construction	
PB16-06-504	Residential	09/09/2016	2308 SAGEBRUSH ST.		06-07-195-570	AEG DEVELOPM	Allen Edwin Homes	\$1,045.00	\$246,499
<b>Work Description:</b> New 2327 s/f, 3 bedroom, 2 1/2 bath home.							Category	Res. New Construction	
PB16-06-514	Residential	09/29/2016	2510 WILLOW BLVD		06-24-305-651	MCGLASHEN, DO		\$503.00	\$88,345
<b>Work Description:</b> New 834 s/f 2 bedroom, 1 bath, with crawl space and 8'x18' deck.							Category	Res. New Construction	
PB16-06-515	Residential	09/07/2016	2230 SAGEBRUSH ST.		06-07-195-600	AEG DEVELOPM	AEG DEVELOPME	\$1,259.00	\$220,820
<b>Work Description:</b> New 1682 s/f 3 bedroom, 2 1/2 bath home with unfinished basement.							Category	Res. New Construction	
PB16-06-526	Residential	09/02/2016	3901 FIR AVE	09/20/2016	06-07-255-120	SPENCER, RAYM	ADVANTAGE ROO	\$55.00	\$0
<b>Work Description:</b> Remove and replace with new underlayment and asphalt shingles							Category	Re-roof	
PB16-06-529	Residential	09/06/2016	1109 COOLIDGE AVE		06-17-120-060	BEUTEL, STEPHA	Tim Shaver	\$170.00	\$22,000
<b>Work Description:</b> 20' x 28' detached accessory garage for storage/utility use							Category	Garage, Detached	
PB16-06-534	Residential	09/06/2016	2026 NICHOLS		06-08-170-050	HURA, CAROLYN	Hoosier Design & C	\$55.00	\$0
<b>Work Description:</b> tear off shingles & reinstall new. 2 pieces of decking to be replaced							Category	Re-roof	

PB16-06-535	Residential	09/26/2016	4290 WINDING WAY		06-06-170-100	VAUGHN, TYLER HANSONS WINDO		\$100.00	\$2,000
<b>Work Description:</b> Cut new opening and install a new 83"x71" window on the eave side of home.							Category	Res. Alteration/Repair	
PB16-06-539	Residential	09/09/2016	3704 ALAMO AVE	09/20/2016	06-07-420-170	SINCLAIR, MICH ADVANTAGE ROO		\$55.00	\$0
<b>Work Description:</b> remove exising shingles and underlayment & replace with new asphalt shingles & underlayment							Category	Re-roof	
PB16-06-541	Residential	09/12/2016	713 WASHBURN AVE		06-13-105-320	HART, SCOTT	Lakeside Roofing Co	\$55.00	\$0
<b>Work Description:</b> Complete tearoff and replacement of all roofing materials on both dwelling & detached garage							Category	Re-roof	
PB16-06-542	Residential	09/12/2016	1630 GRAND AVE		06-17-435-040	EGIDIO, RHONDA	Lakeside Roofing Co	\$55.00	\$0
<b>Work Description:</b> Tear off and replace roofing materials on upper front roof surface only.							Category	Re-roof	
PB16-06-543	Residential	09/13/2016	3012 GRACE RD		06-17-155-280	PRIDGEON FAMI	Hoosier Design & C	\$55.00	\$0
<b>Work Description:</b> re-rooof							Category	Re-roof	
PB16-06-546	Residential	09/14/2016	3106 RED CLOVER/MO		06-05-330-011	COUNTRY ACRES	Brian Phillips	\$100.00	\$25,800
<b>Work Description:</b> Mobile home set up.							Category	Manufactured Home Setup	
PB16-06-547	Residential	09/15/2016	518 PINEHURST BLVD		06-17-255-920	JOHNSON MICHA	Mr. Roof	\$55.00	\$0
<b>Work Description:</b> striped & re-roof							Category	Re-roof	
PB16-06-554	Residential	09/20/2016	1714 ACADEMY ST		06-17-435-010	OVERLOOP, VIRG	Precision Roofing	\$55.00	\$0
<b>Work Description:</b> re-roof							Category	Re-roof	
PB16-06-557	Residential	09/20/2016	1519 Olmstead/MbPk # 29		06-24-470-010	SHERWOOD FOR	Mobile and Modular	\$100.00	\$0
<b>Work Description:</b> Set home in mobile home park							Category	Manufactured Home Setup	
PB16-06-558	Residential	09/20/2016	1519 Olmstead/MbPk #33		06-24-470-010	SHERWOOD FOR	Mobile and Modular	\$100.00	\$0
<b>Work Description:</b> mobile home setup in park							Category	Manufactured Home Setup	
PB16-06-577	Residential	09/26/2016	705 ARTHUR AVE		06-13-135-720	KROHN, DEBORA THD	AT-HOME SE	\$100.00	\$0

<b>Work Description:</b> re-roof							Category	Re-roof		
PB16-06-580	Commerci	09/29/2016	2805 LAKE ST		06-24-306-580	MASSEY, RICK L. N/A		\$150.00	\$3,000	
<b>Work Description:</b> remove 2 load bearing walls to open up 10' opening and replacing with headers.							Category	Commercial Alteration/Repair		
PB16-06-581	Residential	09/26/2016	3704 DEVONSHIRE AVE		06-18-215-400	STEFFLER, RYAN ADVANTAGE ROO		\$55.00	\$0	
<b>Work Description:</b> re-roof							Category	Re-roof		
PB16-06-582	Residential	09/27/2016	605 COOLIDGE AVE		06-17-165-150	DEBOER, PIERSO		\$55.00	\$0	
<b>Work Description:</b> re-roof							Category	Re-roof		
PB16-06-588	Residential	09/28/2016	1227 PINEHURST BLVD		06-08-470-430	HUTSON, DARYL WEST MICHIGAN		\$55.00	\$0	
<b>Work Description:</b> re-roof							Category	Re-roof		

**Total Permits For Type: 24**  
**Total Fees For Type: \$8,734.00**  
**Total Const. Value For Type: \$1,354,4**

Permit #	Usage	Date Issued	Job Address	Final Date	Parcel #	Owner	Contractor	Fee Total	Const. Value
PE16-06-491	Residential	09/01/2016	4401 SQUIRES DR		06-06-385-013	RHOADS, GALE A	Peterson's Electric	\$282.00	\$0
<b>Work Description:</b> new construction							Category	Electrical	
PE16-06-499	Residential	09/07/2016	2212 CHAPARRAL ST		06-07-180-890	VANDERBEEK, S	Lamplighter Elec	\$101.00	\$0
<b>Work Description:</b> Add AC circuit							Category	Electrical	
PE16-06-513	Residential	09/16/2016	3106 RED CLOVER/MO	09/19/2016	06-05-330-011	COUNTRY ACRES	Lamplighter Elec	\$103.00	\$0
<b>Work Description:</b> home set							Category	Electrical	
PE16-06-515	Commerci	09/16/2016	2810 N BURDICK ST	09/16/2016	06-03-385-010	THE TRINITY GR	MEJEUR ELECTRI	\$105.00	\$0

								Category	Electrical		
	<b>Work Description:</b> Replacing fire damaged meter socket										
PE16-06-516	Residential	09/16/2016	929 WARREN PL	09/23/2016	06-17-230-060	CROSS, JAMES J.	Todd Gasaway		\$142.00		\$0
	<b>Work Description:</b> 100 amp service and general power to detached garage										
								Category	Electrical		
PE16-06-521	Residential	09/19/2016	2209 CORN CRIB LANE		06-05-904-263	COUNTRY ACRES	Capitol Supply & Ser		\$101.00		\$0
	<b>Work Description:</b> new AC										
								Category	Electrical		
PE16-06-523	Residential	09/20/2016	1519 Olmstead/MbPk # 29	09/30/2016	06-24-470-010	SHERWOOD FOR	Lite Electrical		\$103.00		\$0
	<b>Work Description:</b> New mobile home site										
								Category	Electrical		
PE16-06-524	Residential	09/20/2016	1519 Olmstead/MbPk #33	09/30/2016	06-24-470-010	SHERWOOD FOR	Lite Electrical		\$103.00		\$0
	<b>Work Description:</b> New mobile home site										
								Category	Electrical		
PE16-06-527	Residential	09/22/2016	2338 SAGEBRUSH ST.		06-07-195-540	AEG DEVELOPM	Consolidated Elec. C		\$295.00		\$0
	<b>Work Description:</b> new construction										
								Category	Electrical		
PE16-06-528	Residential	09/22/2016	2231 SAGEBRUSH ST.		06-07-195-140	AEG DEVELOPM	Consolidated Elec. C		\$295.00		\$0
	<b>Work Description:</b> new construction										
								Category	Electrical		
PE16-06-529	Residential	09/22/2016	2300 SAGEBRUSH ST.		06-07-195-580	AEG DEVELOPM	Consolidated Elec. C		\$295.00		\$0
	<b>Work Description:</b> new construction										
								Category	Electrical		
PE16-06-530	Residential	09/22/2016	2303 SAGEBRUSH ST.		06-07-195-150	BIN-MAHFOUZ, F	Consolidated Elec. C		\$295.00		\$0
	<b>Work Description:</b> new construction										
								Category	Electrical		
PE16-06-536	Residential	09/27/2016	1041 FENIMORE AVE		06-14-430-090	TRAINER, LEPHA	DIAMOND ELECT		\$105.00		\$0
	<b>Work Description:</b> Upgrade from 60 to 100 amp										
								Category	Electrical		
PE16-06-542	Residential	09/29/2016	1103 CROWN ST		06-17-210-730	STROUPE, JOHN	YES ELECTRIC LL		\$105.00		\$0
	<b>Work Description:</b> Update service 100 A exterior panel, circuits junctioned in exiting interior panel										
								Category	Electrical		

Work Description: movign electrical boxes

Category Electrical

**Total Permits For Type: 15**  
**Total Fees For Type: \$2,535.00**  
**Total Const. Value For Type: \$0**

Permit #	Usage	Date Issued	Job Address	Final Date	Parcel #	Owner	Contractor	Fee Total	Const. Value
PM16-06-478	Commerci	09/02/2016	2019 N PITCHER ST		06-10-205-030	CLARK LOGISTIC BRIGADE FIRE PR		\$765.00	\$0
<p><b>Work Description:</b> Adding dry valves to the existing riserrs and survey of the existng sprinkler systems. Conversion of wet system to dry system.</p> <p>Category Mechanical</p>									
PM16-06-486	Commerci	09/08/2016	2303 WAVERLY ST		06-17-256-460	STARKE, DAWN	Roger's Refrigeration	\$155.00	\$0
<p><b>Work Description:</b> Install new heat pumps</p> <p>Category Mechanical</p>									
PM16-06-493	Residential	09/14/2016	3106 RED CLOVER/MO	09/16/2016	06-05-330-011	COUNTRY ACRES	Premier Land Manag	\$100.00	\$0
<p><b>Work Description:</b> Secondary home set</p> <p>Category Mechanical</p>									
PM16-06-502	Commerci	09/19/2016	200 TURWILL LN		06-18-410-030	LINDEN WOODS	NIEBOER HEATIN	\$125.00	\$0
<p><b>Work Description:</b> new AC</p> <p>Category Mechanical</p>									
PM16-06-505	Residential	09/19/2016	2209 CORN CRIB LANE		06-05-904-263	COUNTRY ACRES	Capitol Supply & Ser	\$125.00	\$0
<p><b>Work Description:</b> new AC</p> <p>Category Mechanical</p>									
PM16-06-506	Residential	09/23/2016	1519 Olmstead/MbPk # 29	09/26/2016	06-24-470-010	SHERWOOD FOR	Mobile and Modular	\$100.00	\$0
<p><b>Work Description:</b> New mobile home site</p> <p>Category Mechanical</p>									
PM16-06-507	Residential	09/20/2016	1519 Olmstead/MbPk #33	09/23/2016	06-24-470-010	SHERWOOD FOR	Mobile and Modular	\$100.00	\$0
<p><b>Work Description:</b> New mobile home site</p> <p>Category Mechanical</p>									

Work Description: new heater

Category Mechanical

Total Permits For Type: 8  
 Total Fees For Type: \$1,585.00  
 Total Const. Value For Type: \$0

Permit #	Usage	Date Issued	Job Address	Final Date	Parcel #	Owner	Contractor	Fee Total	Const. Value
PP16-06-277	Residential	09/09/2016	2303 SAGEBRUSH ST.		06-07-195-150	BIN-MAHFOUZ, F ALLEN EDWIN HO		\$100.00	\$0
Work Description: Sewer Connection							Category	Plumbing	
PP16-06-278	Residential	09/09/2016	2308 SAGEBRUSH ST.		06-07-195-570	AEG DEVELOPM ALLEN EDWIN HO		\$100.00	\$0
Work Description: Sewer connection							Category	Plumbing	
PP16-06-279	Residential	09/09/2016	2230 SAGEBRUSH ST.		06-07-195-600	AEG DEVELOPM ALLEN EDWIN HO		\$100.00	\$0
Work Description: Sewer Connection							Category	Plumbing	
PP16-06-280	Residential	09/09/2016	2322 SAGEBRUSH ST.		06-07-195-560	AEG DEVELOPM ALLEN EDWIN HO		\$100.00	\$0
Work Description: Sewer connection							Category	Plumbing	
PP16-06-283	Residential	09/12/2016	3310 W MAIN ST		06-18-290-030	TRILLIUM LANDI MAGNUM PLUMB		\$100.00	\$0
Work Description: water heater Apt#302							Category	Plumbing	
PP16-06-285	Residential	09/13/2016	2032 NAZARETH RD	09/26/2016	06-12-280-030	RIDGEBURY NAZ Richards Sewer & Se		\$100.00	\$0
Work Description: Sewer connection							Category	Plumbing	
PP16-06-288	Residential	09/14/2016	3106 RED CLOVER/MO	09/21/2016	06-05-330-011	COUNTRY ACRES Premier Land Manag		\$105.00	\$0
Work Description: Secondary home set							Category	Plumbing	

PP16-06-292	Residential	09/19/2016	2300 SAGEBRUSH ST.	06-07-195-580	AEG DEVELOPM SUPERIOR PLUMB	\$284.00	\$0
<b>Work Description:</b> new home				Category	Plumbing		
PP16-06-293	Residential	09/19/2016	2303 SAGEBRUSH ST.	06-07-195-150	BIN-MAHFOUZ, F SUPERIOR PLUMB	\$274.00	\$0
<b>Work Description:</b> new home				Category	Plumbing		
PP16-06-294	Residential	09/19/2016	2231 SAGEBRUSH ST.	06-07-195-140	AEG DEVELOPM SUPERIOR PLUMB	\$266.00	\$0
<b>Work Description:</b> new home				Category	Plumbing		
PP16-06-295	Residential	09/19/2016	129 PINECOVE CIR	06-18-376-320	DECKER, FREDDI OHIO BATH SOLU	\$100.00	\$0
<b>Work Description:</b> Shower replacement				Category	Plumbing		
PP16-06-297	Residential	09/19/2016	3310 W MAIN ST	06-18-290-030	TRILLIUM LANDI MAGNUM PLUMB	\$100.00	\$0
<b>Work Description:</b> Replace water heater # 104				Category	Plumbing		
PP16-06-298	Residential	09/20/2016	1519 Olmstead/MbPk # 29 09/26/2016	06-24-470-010	SHERWOOD FOR Mobile and Modular	\$100.00	\$0
<b>Work Description:</b> New mobile home site				Category	Plumbing		
PP16-06-299	Residential	09/20/2016	1519 Olmstead/MbPk #33	06-24-470-010	SHERWOOD FOR Mobile and Modular	\$100.00	\$0
<b>Work Description:</b> New mobile home site				Category	Plumbing		
PP16-06-302	Residential	09/21/2016	2338 SAGEBRUSH ST.	06-07-195-540	AEG DEVELOPM SUPERIOR PLUMB	\$289.00	\$0
<b>Work Description:</b> New construction				Category	Plumbing		
PP16-06-306	Residential	09/30/2016	1713 SUNNYSIDE DR	06-12-336-220	HUNT, QUENTIN	\$115.00	\$0
<b>Work Description:</b> new plumbing thru out				Category	Plumbing		

**Total Permits For Type:** 16  
**Total Fees For Type:** \$2,333.00  
**Total Const. Value For Type:** \$0

# Report Summary

---

Population: All Records

Permit.DateIssued Between  
9/1/2016 12:00:00 AM AND  
9/30/2016 11:59:59 PM

AND  
Permit.ParcelNumber Starts With  
6

[REDACTED]

\$15,187.0

[REDACTED]

63

[REDACTED]

\$1,654.4

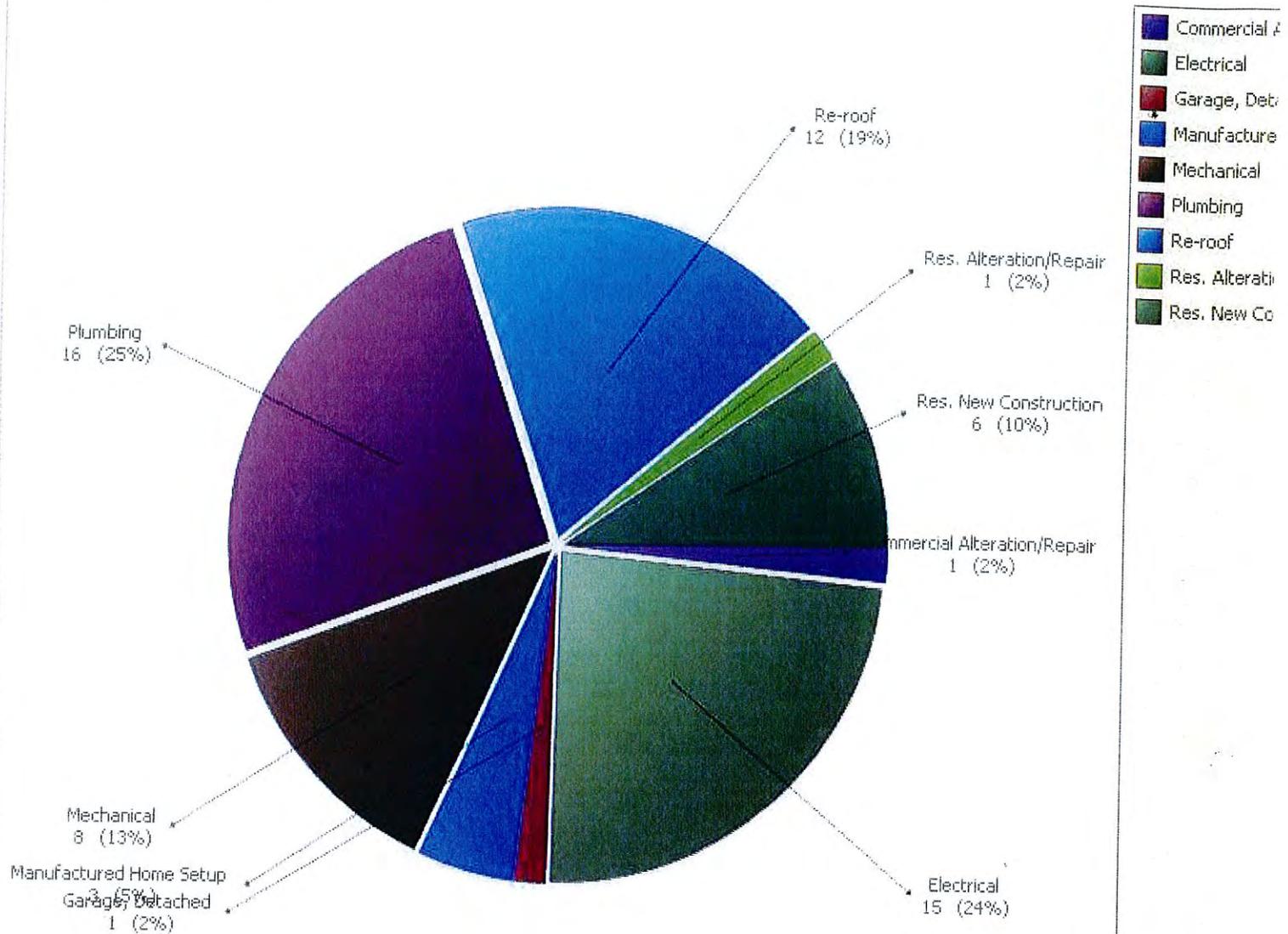
10/04/2016 09:44 AM

### Permits by Category

#### Breakdown of Permits by Category

Current Chart Filter: All Records, Permit.DateIssued Between 9/1/2016 12:00:00 AM AND 9/30/2016 11:59:59 AM  
AND  
Permit.ParcelNumber Starts With 6

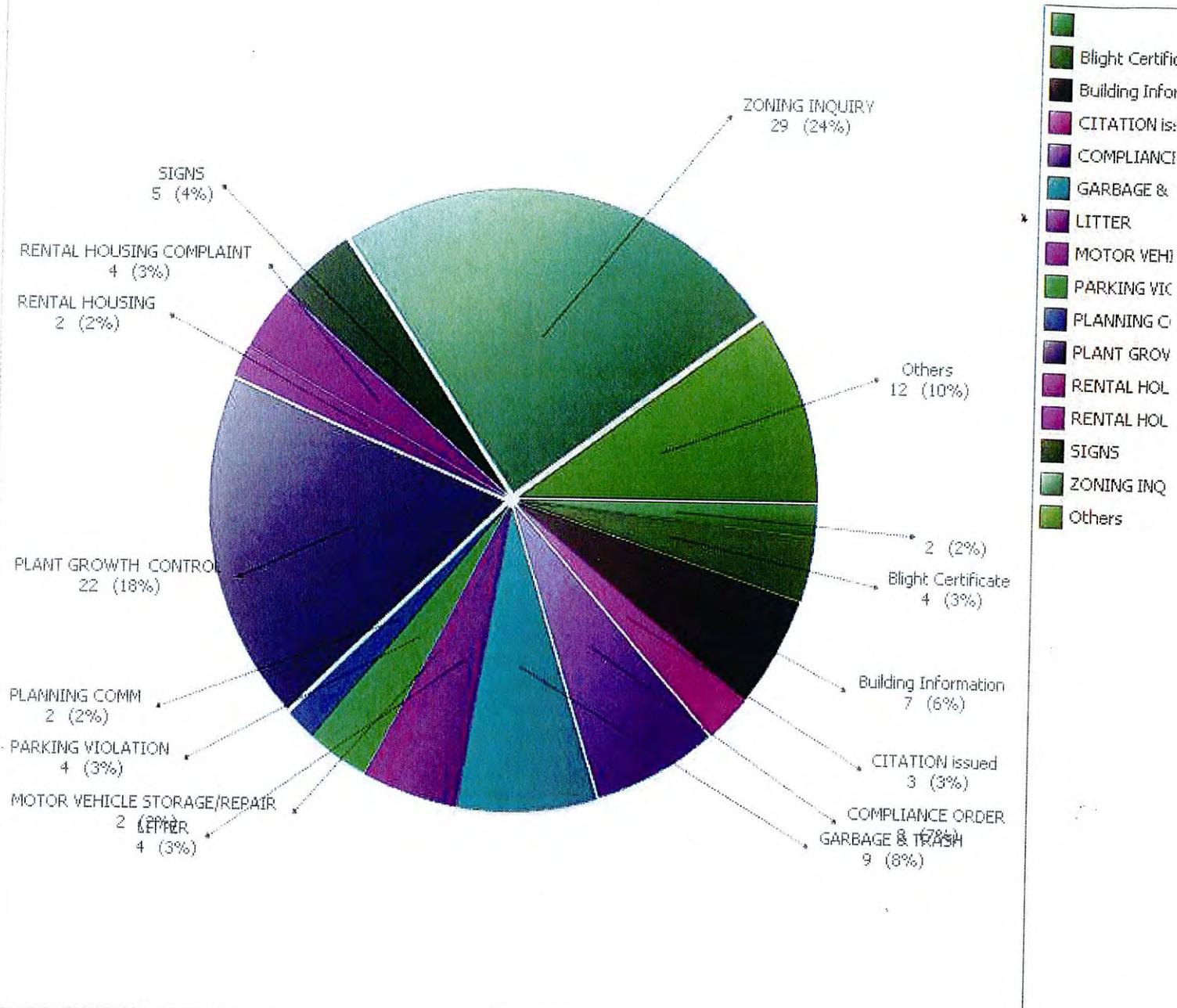
#### Permits by Category



Breakdown of Enforcements by Category

Current Chart Filter: All Records, Enforcement.DateFiled Between 9/1/2016 12:00:00 AM AND 9/30/2016 11: AND Enforcement.ParcelNumber Starts With 06-

Enforcements by Category



Date: October 20, 2016

To: Supervisor Ronald E. Reid, Police Commissioner & the Kalamazoo Township Board of Trustees

From: Police Chief Tim Bourgeois

Re: Police dispatcher

**Information:**

Pursuant to the Board's authorization, we hired Ms. Brittany Sorensen as a dispatcher. Her start date is October 24, 2016 and her pay rate is Dispatcher 1.



# coming soon...

***Got new officials joining your board this fall?***

MTA is here to help those new to township government get up to speed on their roles and responsibilities. Don't let new officials in your township miss Part 1 of our three-part New Officials Training series, coming to 14 locations around the state this December and January.

Targeted to ALL new officials, [\*\*\*New Officials Training: Getting Started Right\*\*\*](#), will introduce those new to the board to what they need to know as they attend their first meetings and take on administrative duties, offering insights into the "hows and whys" of township government. Afternoon breakouts are targeted to each office.

**Watch your mailbox for registration materials.** Can't wait? Download the brochure [here](#) OR register online [now](#).

*Be sure to inform your new board members of this important training opportunity! Feel free to forward this email or share a copy of the brochure with any interested parties. Parts 2 and 3 of our New Officials Training will take place in April and July.*

Michigan Townships Association • (517) 321-6467 • [education@michigantownships.org](mailto:education@michigantownships.org)

# SiegfriedCrandallPC

Certified Public Accountants & Advisors

246 E. Kilgore Road  
Kalamazoo, MI 49002-5599  
www.siegfriedcrandall.com

Telephone 269-381-4970  
800-876-0979  
Fax 269-349-1344

October 5, 2016

Charter Township of Kalamazoo  
1720 Riverview Drive  
Kalamazoo, MI 49004

Dear Client:

We are pleased to announce our merger with Cerutti, Clute & Associates, P.C. It is scheduled to take place officially on November 4, 2016. On that date, our combined firm will be conducting its practice as Siegfried Crandall P.C.

We decided to seek to grow our practice through a merger because we believe that a larger organization will allow us to provide a wider array of services and more depth. A larger organization will also mean our associates will benefit from even more and stronger career opportunities.

Cerutti, Clute & Associates, P.C. shares the same values we do. Cerutti, Clute & Associates, P.C. exceeded our hopes for a firm we can combine with and continue the tradition we have for excellent service, deep expertise, and an environment our clients and associates want to be a part of.

We will be able to provide you new services and areas of expertise in the future. We look forward to discussing those in more depth with you. However, there are several things we want to point out that will not change:

- You will continue to work with the same professional staff in our firm you have in the past. All of our professional staff are being retained in their current roles.
- Our fee structure will not change.
- The services we have provided you in the past will continue to be offered by the combined firm.

If you have any questions about this exciting news and what it will mean for you, please contact any of us at any time.

We are grateful to you not only for giving us the opportunity to provide you with accounting, tax, auditing, and consulting services but for your loyalty and friendship, which has enriched our relationship. We are confident that our new affiliation will serve us all well.

Sincerely,

*Siegfried Crandall P.C.*



### **Public Hearing Notice**

The Board of County Road Commissioners of the County of Kalamazoo will hold a public hearing at its office on Tuesday, November 1, 2016 at 3:00 p.m.

The purpose of the public hearing is to seek public input on the proposed 2017 Budget, proposed 2017-2021 Primary Road Capital Improvement Plan (CIP) and proposed Construction Guidelines.

Anyone wanting copies of the proposed 2017 Budget, proposed 2017-2021 CIP or proposed Construction Guidelines before the public hearing may receive one by calling (269) 381-3171, by visiting the [Meetings](#) tab on our website or visiting the Road Commission office located at 3801 E. Kilgore Road, Kalamazoo, Michigan.

The public hearing is being held in accordance with the provisions of Act 2, Public Acts of 1968, as amended.

**Ann Simmons, Finance Director**



## Managing Director's Message

I am continuously amazed by the great team at the Road Commission of Kalamazoo County (RCKC). We are continuously working on a variety of activities including construction, maintenance, signs/signals, data gathering, etc. We are continuously preparing for each season and the cycle of work within our industry. We are always working to do so efficiently and effectively and the cycle for improvement never ends.

*This fall take the time to tour the investments made in our infrastructure, while also enjoying the fall tree colors.*

Thank you to our Board, employees and their families, all our local officials, contractors and vendors. As we move into 2017, I sincerely appreciate our great team work reflected along our network of roads and bridges throughout the county.

**Thank you for allowing us to serve you!**

*View Fall Colors in Kalamazoo County*

Take a break from the hustle and bustle of a busy week and enjoy the magnificence of fall while seeing the benefits of our gas tax dollars at work. The RCKC invites residents of Kalamazoo County to experience the fall colors while also traveling through some of our 2016 construction projects.

- Almena Drive—M-43 to Van Kal, Oshtemo Township
- 2nd Street—Q Avenue to R Avenue, Texas Township
- Q Avenue—VanKal to 12th Street, Texas Township
- Y Avenue—27th Street to 29th Street, Brady Township
- T Avenue—27th Street to 29th Street, Brady Township
- S Avenue—Sprinkle Road to 29th, Street Pavilion Township
- 42nd Street—M-89 north 4,000', Ross Township
- BC Avenue—M-43 to West Gull Lake Drive, Richland Township



### In This Issue

- Intergovernmental Collaborative Sign Policy ..... 2
- Draft Construction Guidelines.....2
- Flags and Fallen Trees.....2
- Winners of "Put the Brakes on Fatalities Day" Poster Coloring Contest.....3
- New County Maps Available.....3
- Green Lights on Winter Maintenance Vehicles.....3
- RCKC Facts Then and Now.....4
- 2016/2017 Winter Maintenance.....4
- Shake Your Mailbox.....5

### Connect to Road Commission Alerts

**RCKC CONNECT** is a mass notification service that allows RCKC to send citizens voice and/or text messages to home phones, businesses, local agencies and mobile phones in just minutes regarding road closures, detours, and road construction projects. Citizens can choose to receive notifications about RCKC events that may affect their home, workplace, schools and more.

RCKC CONNECT is also a great way for the RCKC to remind citizens of upcoming public meetings and RCKC General News.

The following is the link to **RCKC CONNECT** sign up page.

<https://member.everbridge.net/index/892807736724005#/signup>



**RCKC CONNECT**  
RCKC ALERTS SIGN UP NOW

## Draft Intergovernmental Collaborative Sign Policy



Have you ever wondered about the differences in regulatory signs and general information signs? What the criteria is for sign placement? The RCKC, in cooperation with the City of Portage and the City of Kalamazoo, have drafted an Intergovernmental Collaborative Sign Policy to give guidance and maintain consistent sign applications throughout the county. Together the Road Commission and cities currently maintain over 51,000 signs along city streets and county roads. With this many signs, it is important to maintain a consistent, uniform and logical sequence of signs along our streets and roads. While not all types of signs can be the same, it is also important the warning and regulatory sign placements between local jurisdictions be uniform and consistent.

The policy will be available for public comment through October 23, 2016. Comments and questions can be directed to the RCKC at [info@kalamazoo-countyroads.com](mailto:info@kalamazoo-countyroads.com)



## Draft Construction Guidelines

The RCKC has drafted an update to their Construction Guidelines incorporating Procedures, Guidelines, and Specifications for Developing New Public Roads/Construct, Operate, and/or Use Within the County Road Right-of-Way/ Driveway Policy last updated in 2012. The document is in “red-line” form to allow for review of proposed revisions. Please note; larger areas of proposed revisions may be due to it being repositioned elsewhere in the document. The document can be viewed at:

<http://www.kalamazoo-countyroads.com/news.php>

The document will be available for public comment through October 23, 2016 and a public hearing November 1, 2016 at the regular RCKC Board meeting at 3:00pm. Written comments can be directed to the RCKC at

[info@kalamazoo-countyroads.com](mailto:info@kalamazoo-countyroads.com)

## RCKC Utilizes Flags for Fallen Trees Within the Traveled Portion of the Right-of-Way

Fallen trees within the traveled portion of the right-of-way will be moved outside of the road right-of-way to adjacent property when possible (except in those instances where the RCKC holds title



to the entire road right-of-way typically in plat areas). The relocated fallen trees will be left for the property owner’s use and/or disposal. Within fifteen (15 days) of a fallen tree being relocated, the property owner may complete and submit a request that the fallen tree moved by the RCKC, county, municipal or township police, fire, emergency or public utility personnel be cut and stacked adjacent to the public right-of-way, or may request that it be removed. A pink flag will be left near the relocated tree informing residents they have (15 days) to contact the RCKC for tree removal options.



## Winners of the 2016 “Put the Brakes on Fatalities Day” Poster Coloring Contest

In support of “Put the Brakes on Fatalities Day”, the RCKC sponsored a poster contest to bring awareness to driving distracted.

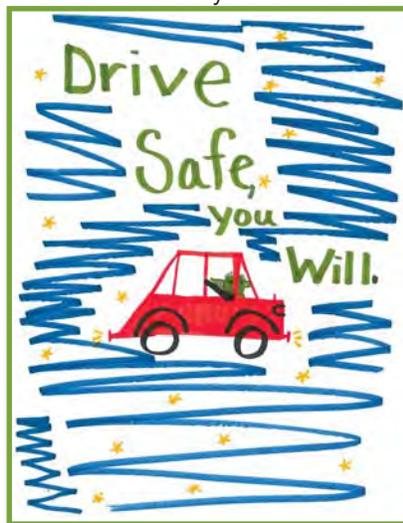
Kids ages 4-12 were asked to demonstrate what “Put the Brakes on Fatalities” meant to them.



The 1st place winners are **Alyssa Morrison** (6) of Scotts, **Layla Fluty** (7) of Portage and **Abigail Vlietstra** (11) of Portage.

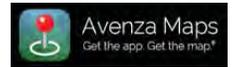


The goal of Put the Brakes on Fatalities Day is to unite the country in achieving one full day of zero traffic deaths by encouraging safer behavior and actions, promoting safer roadways and vehicles, and creating improved ways to handle medical emergencies and enforcement of traffic regulations.



## New County Maps Available

The RCKC in collaboration with the County of Kalamazoo Planning Department is please to share a new county road map. “Even with the advancement in computer mapping and technology, we have had a lot of requests for the hard copy traditional road maps”, Managing Director Johnson shared. “We incorporated technology into the traditional map by also creating a mobile version.” Using the Avenza Maps app, users can add the road map to their smartphone, tablet or other mobile devise to see where they’re at in an instant. App users can also record GPS locations and tracks and it doesn’t rely on having a cellular signal like most online mapping applications.



You can pick up your new Kalamazoo County road map at the RCKC or you can also find road map information at

<http://www.kalamazooountyroads.com/maps.php> <http://www.kalcounty.com/pdfmaps>

Get the App



Road Map



Street Map



## Green Lights on Winter Maintenance Vehicles

Winter maintenance is a large portion of the day-to-day functions of a county road agency in Michigan from November to April. In order to promote safer driver conditions this winter season, RCKC will be installing green lights—along its amber lights to improve visibility of maintenance vehicles like snow plows.



The green cone in the human eye is the most sensitive, and has the largest wavelength. This means green lights appear brighter and can be seen from farther away than other color lights, making them suitable for enhanced visibility in inclement conditions.

When drivers see green lights on a maintenance vehicle, RCKC is asking them to slow down, be vigilant and steer clear of the roadwork, but stay on the roadway.

## RCKC Facts Then and Now

### 2007

Trucks:	32
Loaders:	2
Excavators:	1
Graders:	3
Tractors:	1
Pick Ups, including 1-ton trucks:	26
Miscellaneous:	16

#### **Employees:**

Road Commissioners:	5
Employees:	59

#### **County Road/Bridge System:**

Primary Road Miles:	449
Local Road Miles:	811
Bridges:	58

#### **Signs & Signals:**

Signs posted on roads:	19,300
Stop Signs:	2,480
Traffic Signals:	42
Flashing Lights at Intersections:	41

### 2013

Trucks:	35
Loaders:	2
Excavators:	1
Graders:	3
Tractors:	1
Pick Ups, including 1-ton trucks:	27
Miscellaneous:	17

#### **Employees:**

Road Commissioners:	5
Employees:	44

#### **County Road/Bridge System:**

Primary Road Miles:	449
Local Road Miles:	816
Bridges:	60

#### **Signs & Signals:**

Signs posted on roads:	20,446
Stop Signs:	2,395
Traffic Signals:	47
Flashing Lights at Intersections:	41

### 2016

Trucks:	36
Loaders:	2
Excavators:	2
Graders:	3
Tractors:	1
Pick Ups, including 1-ton trucks:	24
Miscellaneous:	17

#### **Employees:**

Road Commissioners:	5
Employees:	43

#### **County Road/Bridge System:**

Primary Road Miles:	449
Local Road Miles:	818
Bridges:	61

#### **Signs & Signals:**

Signs posted on roads:	21,595
Stop Signs:	2,437
Traffic Signals:	48
Flashing Lights at Intersections:	41

## 2016—2017 WINTER MAINTENANCE



As part of the RCKC's ongoing winter maintenance assessment for the 2016-2017 winter seasons, we have identified a level of service to provide improved and advanced coverage during peak travel and commute times. RCKC has incorporated a 3 shift program. 4:00 pm, 12:00 am, 7:30 am and 4:00 am when necessary. These changes incorporate our limited staffing and equipment for optimal coverage during winter storms to cover over 1,267 miles of roadway. The priorities within these shifts will continue to be;

- Designated snow route roads,
- balance of primary roads,
- through local roads,
- subdivision or plat streets,
- Dead-end and cul-de-sac roads

### Snowplows Need Room to Groom

- Snowplows have limited visibility and drivers cannot see directly behind their trucks
- Snowplows often throw up snow clouds, reducing visibility on all sides of the truck
- Motorists should never attempt to pass a moving snowplow on the right. With new wing-plow technology, the blade can clear the shoulder and the lane of travel simultaneously. Motorists attempting an illegal pass through a snow cloud on the right and/or shoulder of the road most likely won't see the plow blade and run the risk of a serious crash.



### REMINDER:

MCL 257.677a prohibits pushing snow and ice onto, or across, roadways and requires that people do not obstruct the safety vision of motorists.

## Shake Your Mailbox



RCKC is urging residents to help prepare for the snow and its removal by shaking their mailbox. In most instances where mailboxes are damaged the snow plow doesn't actually hit the mailbox, the force of snow thrown from the roadway is enough to knock down a loose mailbox. Damage to these posts and receptacles can often be prevented by proper routine maintenance. Taking time to tighten screws and secure mail receptacles now can

prevent serious headaches later, if the mailbox moves when shaken, the mailbox and/or post may not withstand standard snow removal operations and should be repaired or replaced prior to the onset of winter.

The RCKC regrets any damage to mailboxes and/or supports that occur as a result of road maintenance activities. **RCKC will not assume responsibility for mailbox damage that may be caused by snow/ice that is being plowed from the roadway. An owner must clearly demonstrate the damage was caused by direct contact by RCKC equipment to receive consideration of a claim settlement per policy.**

Remember to give your mailbox a good shake – and if it moves, it might be a good idea to replace before winter sets in!

We are committed to providing a safe and convenient road system for our county motorists. As our customers and as residents of Kalamazoo County you are also entitled to excellent service from us at all times.

We aim to provide answers to your service requests. We encourage our residents and the motoring public to report road conditions that need attention. To make sure our service to you is prompt and courteous we strive to continually improve our methods of contact.

Business hours 7:30am – 4:00pm, Monday through

Friday 269-381-3171 or call 911 for road related emergencies after business hours.

## Upcoming Training

Local Elected Officials

Asset Management Training at

RCKC

Tuesday, February 21, 2017 at 9:00 a.m.

Save the Date

## Board of County Road Commissioners of the County of Kalamazoo County

To better serve our County and local officials, each Road Commissioner has been assigned as a liaison to various townships we serve as follows:

**Daniel J. Moyle—2016 Chairman**

Brady, Prairie Ronde, Wakeshma Townships

**Kenneth R. Oscarson—2016 Vice Chairman**

Charleston, Schoolcraft, Texas Townships

**Dennis J. Berkebile**

Comstock, Cooper, Ross Townships

**David Q. Worthams**

Alamo, Oshtemo, Richland Townships

**Deb Buchholtz**

Kalamazoo, Climax, Pavilion Townships

## Staff Highlights

We welcome **Debbie Jung**, Project Engineer; **Rebekkah Ausbury**, Project Engineer; **Will Engel**, Maintenance Superintendent; **Jake Soule**, **Steve Kuilema** and **Sherman Potter II** in our field operations team!

## Visit our Website

- Board Meeting Information
- 2015 Annual Report
- Construction Guidelines
- Budget
- Primary Road Capital Improvement Plan
- Brochures
- Permit Applications
- Purchasing/Bid Information
- Road Data



Subscribe to our news feeds for up to date information.

[www.kalamazooctyroads.com](http://www.kalamazooctyroads.com) or email us at [info@krcr-roads.com](mailto:info@krcr-roads.com)

# HHW REPORTER

1301 Lamont Avenue  
Kalamazoo, MI 49048  
269.383.8741  
[www.kalcounty.com/hhw](http://www.kalcounty.com/hhw)



3RD QUARTER 2016

NEWS AND PARTICIPATION STATS FROM  
THE HOUSEHOLD HAZARDOUS WASTE CENTER

## ✓ CHECK IT OUT:

[Kalamazoo County  
Health & Community  
Services - 2015  
Annual Report](#)

## 2016 Expected Closures:

November 24-25  
(Thanksgiving)

December 23, 2016 -  
January 2, 2017  
(Winter Break)

REMAINING 2016  
SATURDAY  
COLLECTIONS  
8:00am – 12:00pm  
October 8  
November 12  
December 10

## Reduce, Reuse, Recycle!



Reducing, reusing, and recycling everyday items helps you, your community, and the environment by saving money, energy, and natural resources. In addition to the hazardous waste collected at the HHW Center, all corrugated card board is recycled (a full dumpster every week!) and 1,000's of plastic grocery bags are returned to stores that accept them. To encourage reuse, the HHW Center has long had a "Swap Shop". Customers can pick up 10 items per month such as: fertilizers; "Garden Safe", "Espoma" or other organic lawn/garden chemicals; spray paints; unopened car products; gentle cleaners; and one-pound propane cylinders. There are usually gas cans available too. Having the Swap Shop saves on disposal costs and provides a much needed free resource in our community.



# 3RD QUARTER HHW CENTER PARTICIPATION

Municipality	July	Aug	Sept	3rd Quarter Total
Alamo Township	22	19	20	61
Almena Township	15	11	14	40
Antwerp Township	32	7	20	59
Augusta Village	0	2	0	2
Berrien County	5	1	0	6
Brady Township	19	20	20	59
Charleston Township	13	11	7	31
Climax Township	8	4	5	17
Climax Village	6	3	1	10
Comstock Township	88	97	74	259
Cooper Township	55	46	50	151
Kalamazoo City	266	245	188	699
Kalamazoo Township	102	97	93	292
Oshtemo Township	91	71	115	277
Parchment City	5	15	7	27
Pavilion Township	32	24	50	106
Paw Paw Township	7	2	3	12
Portage City	200	254	172	626
Prairie Ronde Township	7	4	4	15
Richland Township	51	41	50	142
Richland Village	4	8	6	18
Ross Township	31	21	29	81
Schoolcraft Township	29	37	13	79
Schoolcraft Village	7	5	5	17
Texas Township	71	90	64	225
Vicksburg Village	6	3	5	14
Wakeshma Township	2	2	1	5
<b>Subtotal</b>	<b>1,174</b>	<b>1,140</b>	<b>1,016</b>	<b>3,330</b>
<b>Regular HHW Paying Customers</b>	<b>30</b>	<b>32</b>	<b>85</b>	<b>147</b>
<b>Electronics Paying Customers</b>	<b>45</b>	<b>16</b>	<b>32</b>	<b>93</b>
<b>Grand Total</b>	<b>1,249</b>	<b>1,188</b>	<b>1,133</b>	<b>3,570</b>

3rd Quarter 2016 participation increased 2.2% over 2015



# 3RD QUARTER RECYCLING COST SHARE

<b>BILLING PERIOD 7/01/16-9/30/16</b>			
CONTRACTOR DISPOSAL COSTS		\$22,725.37	
ELECTRONICS RECYCLING		\$11,845.62	
<b>TOTAL BILLING</b>		<b>\$34,570.99</b>	
<b>MUNICIPALITY</b>	<b>HOUSEHOLD EQUIVALENTS</b>	<b>PERCENT</b>	<b>TOTAL COST</b>
ALAMO TOWNSHIP	61	1.83	\$633.28
ALMENA TOWNSHIP	40	1.20	\$415.27
ANTWERP TOWNSHIP	59	1.77	\$612.52
AUGUSTA VILLAGE	2	0.06	\$20.76
BERRIEN COUNTY	6	0.18	\$62.29
BRADY TOWNSHIP	59	1.77	\$612.52
CHARLESTON TOWNSHIP	31	0.93	\$321.83
CLIMAX TOWNSHIP	17	0.51	\$176.49
CLIMAX VILLAGE	10	0.30	\$103.82
COMSTOCK TOWNSHIP	259	7.78	\$2,688.85
COOPER TOWNSHIP	151	4.53	\$1,567.63
KALAMAZOO CITY	699	20.99	\$7,256.79
KALAMAZOO TOWNSHIP	292	8.77	\$3,031.45
OSHTEMO TOWNSHIP	277	8.32	\$2,875.72
PARCHMENT CITY	27	0.81	\$280.31
PAVILION TOWNSHIP	106	3.18	\$1,100.46
PAW PAW TOWNSHIP	12	0.36	\$124.58
PORTAGE CITY	626	18.80	\$6,498.93
PRAIRIE RONDE TOWNSHIP	15	0.45	\$155.73
RICHLAND TOWNSHIP	142	4.26	\$1,474.20
RICHLAND VILLAGE	18	0.54	\$186.87
ROSS TOWNSHIP	81	2.43	\$840.92
SCHOOLCRAFT TOWNSHIP	79	2.37	\$820.15
SCHOOLCRAFT VILLAGE	17	0.51	\$176.49
TEXAS TOWNSHIP	225	6.76	\$2,335.88
VICKSBURG VILLAGE	14	0.42	\$145.34
WAKESHMA TOWNSHIP	5	0.15	\$51.91
<b>TOTAL</b>	<b>3,330</b>	<b>100.00</b>	<b>\$34,570.99</b>



\* THIS IS NOT A BILL - INVOICE WILL BE MAILED OUT AT A LATER DATE \*

## 3RD QUARTER COLLECTIONS 2016



NUMBER OF HOUSEHOLD EQUIVALENTS	3,330
NUMBER OF SMALL BUSINESS EQUIVALENTS	240

ITEM(S)	POUNDS
ELECTRONICS FROM HOMEOWNERS	115,075
ELECTRONICS FROM SMALL BUSINESSES	5,178
CHEMICAL WASTE FROM HOMEOWNERS *	36,609
CHEMICAL WASTE FROM SMALL BUSINESSES *	6,881
ANTIFREEZE	3,700
COPPER WIRE	767
FIRE EXTINGUISHERS	750
INK AND TONER CARTRIDGES	263
OIL FILTERS	560
PESTICIDES	4,576
RECHARGEABLE BATTERIES	9,792
SCRAP METAL	5,802
USED MOTOR OIL	22,880
<b>TOTAL POUNDS COLLECTED</b>	<b>212,833</b>

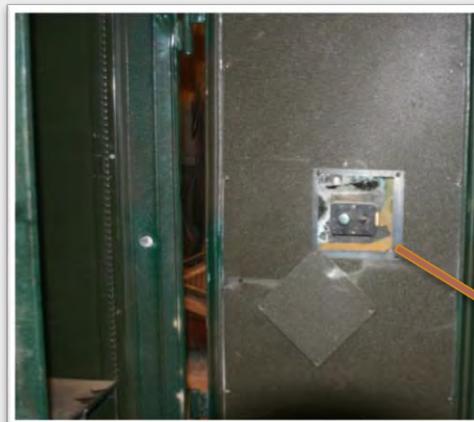
\* acids, aerosols, ammunition, bases, batteries (alkaline & lithium), cleaners, flammable liquids, flares, fluorescent bulbs, mercury, oil based paint, organic peroxides, oxidizers, PCB ballasts, poisons/toxics, propane cylinders (1 pound only)



Keep an eye out  
for 2017  
Contracts!

### Photo(s) of the Quarter

As early as the 1920's, safes and vaults were commonly fitted with chemical theft deterrent devices. Thin glass vials were housed in a metal casing mounted on the back or inside of the safe door in line with the combination dial. If an attempt was made to open the safe by force, the glass vials would break and release chloropicrin, a chemical much like tear gas. In August, the HHW Center received this vial of chloropicrin that came from a safe similar to the one pictured.





STATE OF MICHIGAN

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
PUBLIC SERVICE COMMISSION

SHELLY EDGERTON  
DIRECTOR

RICK SNYDER  
GOVERNOR

NORMAN J. SAARI  
COMMISSIONER

SALLY A. TALBERG  
CHAIRMAN

RACHAEL EUBANKS  
COMMISSIONER

CHARTER TOWNSHIP  
OF KALAMAZOO

OCT 20 2016

October 17, 2016

RECEIVED

To Cities/Villages/Townships:

This letter is being sent to franchise entities (municipalities) within the state of Michigan regarding Public Act 480 of 2006, the Uniform Video Services Local Franchise Act (the Act). The Michigan Public Service Commission (MPSC) is the agency designated to implement the Act. Pursuant to Section 12(2) of the Act, the MPSC shall file an annual report to the Governor and Legislature that includes information on the status of video service competition in Michigan.

To assist MPSC Staff with gathering information for the report, please complete our electronic survey which is located at [michigan.gov/mpsc](http://michigan.gov/mpsc). Beginning **October 21, 2016**, click on the Video/Cable link and look for the survey in the Spotlight section. Please submit your responses to the survey by **November 18, 2016**. *Please note that the survey will not be available on the website after November 18, 2016.*

The survey is quick and easy, and should take only a few minutes of your time. It is important that MPSC Staff receives feedback from franchise entities. Your feedback will help to provide MPSC Staff with a better insight of the video/cable issues that may be occurring in your community.

In addition to the survey, please find attached two Consumer Tips that provide information regarding filing a video/cable complaint with the MPSC. One is relevant to customers, the other to a municipality. We would encourage you to share this information with your residents. You may also find the complaint information online at [michigan.gov/mpsc](http://michigan.gov/mpsc) and click on the Video/Cable link.

Your cooperation in submitting your survey answers to our office is greatly appreciated. Should you have any questions, please contact Janet Schafer at (517) 284-8167 or by email at [schaferja2@michigan.gov](mailto:schaferja2@michigan.gov).

Sincerely,

Ryan McAnany, Manager  
Telecommunications Division

Attachments

LARA is an equal opportunity employer

Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.  
7109 W. SAGINAW HIGHWAY • P.O. BOX 30221 • LANSING, MICHIGAN 48909 • [www.michigan.gov/mpsc](http://www.michigan.gov/mpsc) • (517) 284-8100

THE  
OFFICE OF  
THE  
SECRETARY OF  
THE  
NAVY

NAVY DEPARTMENT

## Filing a Video/Cable Complaint

### The MPSC's role in handling video/cable television complaints

On December 21, 2005, Governor Granholm signed legislation to promote competition for video services in the state of Michigan. Public Act 480 of 2005, or as it is more commonly known, the "Uniform Video Services Local Franchise Act" charges the Michigan Public Service Commission (MPSC) with implementing the Act. The MPSC now has the responsibility to handle cable inquiries and complaints.

### Are you having a problem with your video/cable television provider?

If you are experiencing problems with your provider, you should first contact your provider and attempt to resolve your dispute with them.

### Not satisfied? File an informal complaint with the MPSC

If you are dissatisfied with the provider's response, or the dispute is not resolved to your satisfaction, you may file an informal complaint with the MPSC.

### How does the informal complaint process work?

- A customer contacts the MPSC with a video/cable television complaint.

- MPSC Staff forwards the complaint to the provider & informally mediates (if necessary) between the provider and the customer.

The provider is allowed up to 10 business days (under normal circumstances) to respond and provide a detailed resolution to both the customer and the MPSC.

### Still not satisfied? File a formal complaint and request a hearing

If you remain dissatisfied even after the Staff has completed the informal complaint process, you may file a Formal Complaint.

A customer will be permitted to file a formal complaint **only after**:

- the informal complaint process has been completed; and
- a satisfactory resolution has not been reached between the provider and the customer.

To request a formal hearing, prepare a letter of complaint explaining the problem. Send the original and seven (7) copies of the letter/complaint to the MPSC at the following address:

**Executive Secretary  
MPSC  
P.O. Box 30221  
Lansing, MI 48909**

The written complaint must contain the following information:

- customer name, address, telephone number, and signature;
- the name and address of the provider with whom there is a disagreement;
- the location/address of the disputed action;
- the time and dates of the disputed actions;
- a description of exactly what happened – include all details, the names and addresses of any persons involved, disputed charges and costs.

Identify the specific section(s) of the Video Act that are alleged to have been violated and state sufficient facts to support the alleged violation(s). Specify the relief requested.

#### **Next Action**

MPSC Staff will review the formal complaint, and if the disputed amount is under \$5,000 and all required information is included, the Commission shall appoint a mediator within seven (7) business days of the date the complaint is filed. Mediation may include a review of the complaint and discussions with the customer and company. If through this process the customer and company are still unable to agree, the mediator will issue a recommended solution within 30 days from the date of appointment. The customer and company have 10 days to either accept or reject the recommendation. If the customer or company rejects the solution, the complaint proceeds to a formal hearing. If the dispute involves an amount over \$5,000, it proceeds directly to a contested case hearing with no prior mediation.

#### **Formal Complaint Hearing Process**

A formal complaint hearing is a trial-like proceeding. This means that the customer, the cable company, and MPSC Staff will come before an administrative law judge. A formal complaint

proceeding is separate from any informal proceeding related to the problem that may have taken place. Lawyers represent the cable company. Customers may hire a lawyer, represent themselves (excluding some businesses), or bring someone to assist them. The customer must present information and witnesses, to prove or justify his/her position. The MPSC cannot provide a lawyer or pay any legal fees. After the hearing, the judge will issue a proposed decision. However, the MPSC will make the final decision, and will issue its decision in a MPSC order. During this process the customer and the company may continue to try to settle the problem. However, the MPSC must approve any agreement that is reached.

#### **Required Costs**

If the customer or company rejects the mediator's decision and is found by MPSC order to be at fault, that party will be responsible for the legal costs of the other party. If both the customer and the company reject the mediator's decision, each party pays their own legal costs.

#### **For more information:**

For more information about filing a complaint, PA 480, or the dispute resolution process, go to the MPSC website at: [michigan.gov/mpsc](http://michigan.gov/mpsc). Click on the [video/cable](#) button.

#### **You may also contact the MPSC at:**

Telecommunications Division  
Attn: Video Franchising  
P.O. Box 30221  
Lansing, MI 48909

Phone: (800) 292-9555  
Fax: (517) 284-8200

#### **Filing Satellite Complaints**

The Federal Trade Commission (FTC) at: (877) 382-4357 or [ftc.gov](http://ftc.gov) handles satellite complaints/inquiries.

## Dispute Resolution: Franchise Entity (Municipality) or Provider vs. Provider

The Michigan Public Service Commission's (MPSC) role in informal and formal video/cable television complaints:

Public Act 4 of 2009 — Providing a dispute resolution process for complaints between municipalities of providers and cable providers.

### Who can file an informal complaint on behalf of a municipality/provider?

A municipality/provider may speak on behalf of itself when filing an informal complaint. Legal representation is not required until a formal complaint is filed.

### What does a municipality/provider need to do to file an informal complaint?

The municipality/provider shall file a written notice of the dispute with the MPSC.

### What information is required in the notice of dispute?

- Identifying the nature of the dispute.
- Language that requests an informal dispute resolution process.
- Language stating the other party has been served the notice of the dispute.

### What happens after the notice is filed?

Commission staff will conduct an informal

mediation with both parties in an attempt to resolve the dispute.

### What if the dispute is not resolved with informal mediation?

If a satisfactory resolution to the dispute is not achieved any named party in the complaint may file a formal complaint.

### How does the formal complaint process begin?

A representative submits the following, in writing, to the commission:

- Information that states the section(s) of the public act or franchise agreement that was allegedly violated.
- Sufficient facts to support the allegations.
- The relief requested.
- All information— testimony, exhibits and other documents— in possession the party intends to rely on to support the complaint.

### How does the formal complaint process proceed?

- Once the complaint is filed each party has ten days to agree on alternative means to resolve the complaint.
- If no agreement is reached within 10 days, the Commission shall order mediation.
- Within 60 days from the date mediation is ordered, the mediator shall issue a recommended settlement.

### **What happens after the proposed settlement is presented?**

- Each party shall file, with the Commission, a written acceptance or rejection of the recommended settlement within 7 days.
- If the parties accept the recommendation, then the recommendation shall become the final order.
- If a party rejects or fails to respond within 7 days to a proposed settlement, then the complaint will proceed to a contested case hearing.
- A party that rejects the recommended settlement shall pay the opposing party's actual costs of proceeding to a contested case hearing.

### **What is the format of a contested case hearing?**

A contested case hearing is provided under section 203 of the Michigan telecommunications act, 1991 PA 179, MCL 484.2203

[www.legislature.mi.gov/\(S\(ytxbgg55qxrjz45wc3nmuim\)\)/mileg.aspx?page=GetMCLDocument&objectname=mcl-484-2203a](http://www.legislature.mi.gov/(S(ytxbgg55qxrjz45wc3nmuim))/mileg.aspx?page=GetMCLDocument&objectname=mcl-484-2203a)

### **For more information:**

For more information about filing a formal complaint, Public Act 480, or the dispute resolution process (PA 4 of 2009), go to the MPSC website at: [michigan.gov/mpsc](http://michigan.gov/mpsc); click on the video/cable tab.

### **You may also contact the MPSC at:**

Telecommunications Division  
Attn: Video Franchising  
7109 W. Saginaw Hwy.  
P.O. Box 30221  
Lansing, MI 48909

Phone: (800) 292-9555

Fax: (517) 284-8200

### **Online Formal Complaint Form:**

Complaints can be filed online via the video/cable web site.

[michigan.gov/mpsc/complaints](http://michigan.gov/mpsc/complaints)

**CHARTER TOWNSHIP OF KALAMAZOO  
KALAMAZOO COUNTY, MICHIGAN**

**NOTICE OF GENERAL BUDGET AND CHARTER MILLAGE HEARINGS  
FOR THE 2017 CALENDAR YEAR**

TO: The residents and property owners of the Charter Township of Kalamazoo, Kalamazoo County, Michigan, and all other interested persons.

**PLEASE TAKE NOTICE** that the Township Board of the Charter Township of Kalamazoo has estimated that the total cost and expenses of the general operation of the Township, including fire and police protection service and equipment therefor, recreation, and other general operations and capital expenditures for the **2017** calendar year of the Township will be **\$8,560,025**. A summary of the foregoing by categories is as follows:

Legislative	\$ 91,750
General Government	\$ 1,831,350
Public Safety	\$ 6,401,425
Public Benefit	\$ 215,000
Capital Outlay	\$ 12,000

**PLEASE TAKE FURTHER NOTICE** the total anticipated revenues of the Township including millage of **8.9691** mills, Public Act 198 facilities taxes, state shared revenues, mobile home taxes and miscellaneous fees, fines and other revenues for use in funding the general fund budget totals an estimated **\$7,903,850**.

**PLEASE TAKE FURTHER NOTICE** that the Township Board will conduct public hearings at the Kalamazoo Charter Township Hall, 1720 Riverview Drive on **Monday, October 24, 2016, commencing at 7:30 p.m.** on the budget for the foregoing estimated costs, expenses and capital charges and on the proposed levy of **8.9691** mills within the charter millage previously approved by the electorate and reduced by required millage rollback to the foregoing figure.

**PLEASE TAKE FURTHER NOTICE THAT THE PROPERTY TAX MILLAGE  
RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET  
WILL BE A SUBJECT OF THIS HEARING.**

**PLEASE TAKE FURTHER NOTICE** that a copy of the proposed budget will be on file at the office of the Township Clerk at the Township Hall and available for public inspection during regular office hours of regular business days, from and after the publication of this notice, and until and including the day of said hearing and will be available at said hearing.

**PLEASE TAKE FURTHER NOTICE** that Kalamazoo Charter Township will provide necessary, reasonable auxiliary aids and services for examination of the aforesaid budget prior to the hearing as well as at said hearing upon reasonable notice to the Kalamazoo Township Clerk of the need for the same at least three business days prior to such need. Individuals with disabilities requiring auxiliary aids or services should contact the office of the Township Clerk by writing or calling the undersigned Clerk.

All interested persons are invited to be present at the aforesaid time and place to participate in the discussion upon the proposed budget and the levying of the suggested millage.

**KALAMAZOO CHARTER TOWNSHIP**

Donald Z. Thall, Clerk  
1720 Riverview Drive  
Kalamazoo, MI 49004  
269-381-8080

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 101 - GENERAL</b>									
Revenues									
Dept 000									
101-000-403.00	Operating Levy-C.T.	3,764,543.73	3,720,678.26	3,729,810.81	3,790,595.00	3,767,693.85	99.40%	3,730,000.00	-1.60%
101-000-403.01	In Lieu of Tax	28,213.59	25,436.82	25,717.48	24,000.00	0.00	0.00%	24,000.00	0.00%
101-000-404.00	Act 198	29,668.50	24,565.42	24,213.45	28,000.00	22,994.49	82.12%	25,000.00	-10.71%
101-000-424.00	Trailer Fees	3,179.50	3,150.00	3,031.00	3,000.00	0.00	0.00%	3,000.00	0.00%
101-000-451.00	Cable TV Franchise Fee 3%	244,986.53	208,533.89	208,891.00	210,000.00	160,963.32	76.65%	200,000.00	-4.76%
101-000-473.00	Rental Application Fees	39,056.00	61,929.00	38,075.00	30,000.00	45,202.00	150.67%	30,000.00	0.00%
101-000-474.00	License Fees/Signs	3,245.00	2,695.00	2,775.00	2,500.00	2,035.00	81.40%	2,500.00	0.00%
101-000-477.00	Spec insp/Plan review/Zoning fee	5,265.00	11,815.00	7,525.00	8,000.00	11,440.00	143.00%	9,000.00	12.50%
101-000-575.00	State Shared	2,005,381.00	2,065,330.00	2,043,520.00	2,140,379.00	1,349,197.00	63.04%	2,220,000.00	3.72%
101-000-576.00	Liquor Licenses	8,239.00	7,936.50	8,210.95		55.00	#DIV/0!	8,000.00	
101-000-578.00	Violation Bureau	1,995.00	1,485.00	1,950.00	1,800.00	1,230.00	68.33%	2,000.00	11.11%
101-000-602.00	Witness/Jury	17.50	36.10	0.00		0.00		-	
101-000-622.00	Zoning & Variance Fees	0.00	0.00	14,939.74		19,753.33		20,000.00	
101-000-626.00	Passport Fees/Fire Reports	5,386.00	8,674.24	15,614.99	9,000.00	21,522.95	239.14%	18,000.00	100.00%
101-000-626.01	Copy Fees-Computer	100.00	125.00	0.00	100.00	0.00	0.00%	100.00	0.00%
101-000-629.00	Township Service	10,740.34	155.72	0.00	2,000.00	200.00	10.00%	1,000.00	-50.00%
101-000-630.00	Lease Payments	30,357.19	28,676.68	30,464.37	20,000.00	23,443.34	117.22%	24,000.00	20.00%
101-000-633.00	Monument Installation	1,350.00	300.00	2,300.00	1,000.00	0.00	0.00%	500.00	-50.00%
101-000-634.00	Internment Fees	9,420.00	6,525.00	14,750.00	7,000.00	9,800.00	140.00%	7,500.00	7.14%
101-000-643.00	Sale of Lots-Cemetery	(500.00)	(2,000.00)	(3,875.00)	1,000.00	(750.00)	-75.00%	(1,500.00)	-250.00%
101-000-645.00	Sale of Books & Maps	0.00	0.00	0.00		0.00		-	
101-000-651.00	Tax Admin Fee	218,454.84	215,734.76	217,314.89	220,000.00	223,726.22	101.69%	210,000.00	-4.55%
101-000-652.00	Collection Fees	29,706.50	31,565.62	29,953.38	30,000.00	28,339.50	94.47%	30,000.00	0.00%
101-000-654.00	Water Surcharge Fees	106,713.69	108,489.04	114,580.46	105,000.00	79,451.95	75.67%	105,000.00	0.00%
101-000-660.00	District Court Fees	31,823.70	26,864.87	33,243.26	35,000.00	19,243.54	54.98%	30,000.00	-14.29%
101-000-660.01	False Alarm	1,756.00	3,412.68	3,120.90	3,500.00	1,400.00	40.00%	3,000.00	-14.29%
101-000-664.00	Interest Earned	(13,718.66)	30,140.49	28,759.83	20,000.00	12,414.15	62.07%	20,000.00	0.00%
101-000-667.00	Room Rental - Income	5,375.00	6,200.00	7,325.00	5,500.00	6,300.00	114.55%	6,000.00	9.09%
101-000-673.00	Sale of Twp. Assets	325.17	17,574.95	14,503.00	5,000.00	2,700.00	54.00%	5,000.00	0.00%
101-000-681.00	General Wage Reimbursement			944.50		27.00		-	
101-000-699.00	Unclassified	8,552.30	17,705.70	0.00	10,000.00	35.00	0.35%	-	-100.00%
<b>Total Dept 000</b>		<b>6,579,632.42</b>	<b>6,633,735.74</b>	<b>6,617,659.01</b>	<b>6,712,374.00</b>	<b>5,808,417.64</b>	<b>86.53%</b>	<b>6,732,100.00</b>	<b>0.29%</b>

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
Dept 200-GENERAL SERVICES ADMIN									
101-200-699.00	Reimbursed Wages	0.00	0.00	0.00	0.00	0.00	0.00	-	
Total Dept 200-GENERAL SERVICES ADMIN		0.00	0.00	0.00	0.00	0.00	0.00	-	
<b>TOTAL Revenues</b>									
		6,579,632.42	6,633,735.74	6,617,659.01	6,712,374.00	5,808,417.64	86.53%	6,732,100.00	0.29%
Expenditures									
Dept 000									
101-000-910.00	Debt Service - Principal	18,577.67	18,577.66	6,156.00	2,460.00	0.00		-	
101-000-910.01	Debt Service - Interest			0.00					
Total Dept 000		18,577.67	18,577.66	6,156.00	2,460.00	0.00		0.00	
Dept 101-LEGISLATIVE									
101-101-711.00	Insurance Opt Out	4,792.26	1,059.20	5,110.56	5,200.00	5,984.82	115.09%	6,500.00	
101-101-712.00	Compensation - Trustees	24,990.00	20,900.00	27,300.00	28,000.00	20,880.00	74.57%	28,000.00	0.00%
101-101-715.00	FICA @ 7.65%	1,124.97	868.94	1,842.30	1,800.00	1,543.16	85.73%	1,900.00	5.56%
101-101-716.00	Hospitalization	53,292.27	40,249.66	33,599.31	40,000.00	21,949.78	54.87%	44,000.00	10.00%
101-101-716.01	Hospitalization			0.00	0.00	174.24	#DIV/0!	300.00	#DIV/0!
101-101-717.00	Life Insurance	1,732.75	1,300.28	1,240.80	1,800.00	930.60	51.70%	1,750.00	-2.78%
101-101-718.00	Pension	2,454.00	2,049.00	2,724.00	2,800.00	2,088.00	74.57%	2,800.00	0.00%
101-101-862.00	Travel - Conf.	8,343.98	6,049.05	3,870.25	7,000.00	2,152.02	30.74%	6,500.00	-7.14%
Total Dept 101-LEGISLATIVE		96,730.23	72,476.13	75,687.22	86,600.00	55,702.62	64.32%	91,750.00	5.95%
Dept 171-SUPERVISOR									
101-171-701.00	Wages - Department Head	65,000.00	65,000.00	65,000.00	61,500.00	50,000.00	81.30%	15,000.00	-75.61%
101-171-702.00	Wages	36,566.42	0.00	0.00	0.00	0.00		-	
101-171-711.00	Insurance Opt Out	13,003.62	2,027.52	2,011.68	2,200.00	1,656.00	75.27%	2,300.00	4.55%
101-171-715.00	FICA @ 7.65%	8,407.50	5,120.77	5,118.59	4,800.00	3,945.13	82.19%	1,200.00	-75.00%
101-171-716.00	Hospitalization	(406.46)	356.75	649.96	550.00	305.91	55.62%	550.00	
101-171-716.01	Hospitalization			0.00	0.00	36.32		75.00	
101-171-717.00	Life Insurance	1,172.51	394.89	366.60	500.00	274.95	54.99%	500.00	0.00%
101-171-718.00	Pension	10,942.00	6,500.00	6,500.00	6,150.00	5,000.00	81.30%	1,500.00	-75.61%
101-171-862.00	Travel - Conf. Supervisor only	2,670.80	1,460.30	2,132.92	2,500.00	1,134.38	45.38%	2,500.00	0.00%
Total Dept 171-SUPERVISOR		137,356.39	80,860.23	81,779.75	78,200.00	62,352.69	79.73%	23,625.00	-69.79%
Dept 175-MANAGER									
101-175-701.00	Wages - Department Head				37,500.00	0.00		96,500.00	157.33%
101-175-711.00	Insurance Opt Out							7,200.00	
101-175-715.00	FICA				2,875.00	0.00		7,400.00	157.39%

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget			
101-175-716.00	Hospitalization				6,000.00	0.00		550.00	-90.83%			
101-175-717.00	Life Insurance				150.00	0.00		500.00	233.33%			
101-175-718.00	Pension				3,750.00	0.00		9,650.00	157.33%			
101-101-862.00	Travel - Conf.							3,500.00				
Total Dept 175-MANAGER					50,275.00	0.00		125,300.00	149.23%			
Dept 191-ELECTION												
101-191-702.00	Wages	1,461.24	2,994.35	3,547.77	4,100.00	2,966.87	72.36%	2,000.00	-51.22%			
101-191-703.00	Overtime	2,293.49	7,245.80	8,836.08	9,000.00	6,972.21	77.47%	8,000.00	-11.11%			
101-191-712.00	Election Board	(2,770.85)	20,630.92	20,460.88	32,000.00	7,292.50	22.79%	32,000.00	0.00%			
101-191-712.01	Reimbursement Wages	0.00	0.00	(13,726.44)	0.00	0.00						
101-191-715.00	FICA @ 7.65%	271.38	716.13	862.46	700.00	683.65	97.66%	600.00	-14.29%			
101-191-716.00	Hospitalization	801.65	3,228.29	4,382.65	4,500.00	3,476.86		4,500.00	0.00%			
101-191-716.01	Hospitalization			0.00	0.00	32.16						
101-191-717.00	Life Insurance	60.26	224.44	267.04	300.00	209.46		300.00	0.00%			
101-191-718.00	Pension	377.90	1,136.11	1,486.04	1,700.00	1,191.65		1,200.00	-29.41%			
101-191-727.00	Office Supplies	1,907.75	4,921.60	13,043.72	8,000.00	3,120.91	39.01%	7,000.00	-12.50%			
101-191-742.00	Software Programs	0.00	0.00	0.00	0.00	0.00						
101-191-811.00	Purchased Service	2,608.45	5,485.98	5,007.71	5,000.00	5,076.48	101.53%	5,000.00	0.00%			
101-191-816.00	Purchased Cleaning Serv.	30.00	685.93	523.75	500.00	30.00	6.00%	500.00	0.00%			
101-191-862.00	Travel - Conf.	1,613.56	0.00	0.00	0.00	400.00						
101-191-903.00	Notice & Publ.	0.00	0.00	0.00	0.00	38.23						
101-191-960.00	Schools & Training	0.00	0.00	0.00	0.00	20.00						
Total Dept 191-ELECTION					8,654.83	47,269.55	44,691.66	65,800.00	31,510.98	47.89%	61,100.00	-7.14%
Dept 200-GENERAL SERVICES ADMIN												
101-200-701.00	Wages - Department Head							65,000.00	#DIV/0!			
101-200-702.00	Wages	43,622.22	162,116.91	170,895.23	178,500.00	133,420.77	74.75%	282,000.00	57.98%			
101-200-703.00	Overtime	1,313.26	625.76	2,178.74	1,500.00	1,849.74	123.32%	1,750.00	16.67%			
101-200-711.00	Insurance Opt Out	5,911.44	17,334.00	14,266.98	18,000.00	10,556.00	58.64%	18,000.00	0.00%			
101-200-712.00	Hearing Officer	0.00	130.00	(130.00)	0.00	0.00		-				
101-200-715.00	FICA @ 7.65%	3,889.96	13,416.88	13,885.42	14,500.00	10,718.35	73.92%	27,000.00	86.21%			
101-200-716.00	Hospitalization	8,290.04	11,419.16	30,129.73	41,000.00	25,804.23	62.94%	120,000.00	192.68%			
101-200-716.01	Hospitalization			0.00	0.00	272.99		600.00	#DIV/0!			
101-200-717.00	Life Insurance	820.86	1,751.84	2,792.56	2,500.00	2,287.75	91.51%	4,500.00	80.00%			
101-200-718.00	Pension	5,172.04	18,638.83	19,730.73	21,500.00	15,537.85	72.27%	40,000.00	86.05%			
101-200-727.00	Office Supplies	9,573.72	20,415.61	10,576.67	13,000.00	7,952.22	61.17%	13,000.00	0.00%			
101-200-730.00	Postage	20,044.09	15,190.92	21,737.55	25,000.00	17,990.20	71.96%	25,000.00	0.00%			
101-200-732.00	Dues	6,595.83	6,438.49	6,425.12	8,500.00	6,013.38	70.75%	8,500.00	0.00%			

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
101-200-740.00	Operating Supplies	1,372.28	2,736.97	3,682.51	3,500.00	2,522.06	72.06%	3,500.00	0.00%
101-200-742.00	Software Programs/Fees	2,663.95	15,592.25	14,472.00	20,000.00	15,766.00	78.83%	20,000.00	0.00%
101-200-810.00	Computer Service	8,457.29	8,046.76	10,460.00	17,000.00	18,902.92	111.19%	25,000.00	47.06%
101-200-811.00	Purchased Service	9,960.28	11,876.41	7,895.29	18,000.00	30,150.44	167.50%	20,000.00	11.11%
101-200-814.00	Purchased Maint. Service	16,555.60	11,474.21	9,579.30	20,000.00	3,107.73	15.54%	15,000.00	-25.00%
101-200-817.00	Accounting Service	25,100.00	18,000.00	18,800.00	18,000.00	18,050.00	100.28%	18,500.00	2.78%
101-200-817.01	Audit Services	0.00	9,800.00	10,000.00	10,000.00	10,200.00	102.00%	10,500.00	5.00%
101-200-820.00	Engineering Services	5,865.88	3,561.30	6,011.89	12,000.00	1,391.50	11.60%	8,000.00	-33.33%
101-200-826.00	Legal Services-Bd. Meet.	3,581.30	1,800.00	2,520.00	4,000.00	2,088.00	52.20%	4,000.00	0.00%
101-200-826.01	LEGAL - TELEPHONE	2,705.00	3,898.00	1,816.00	1,500.00	0.00	0.00%	1,500.00	0.00%
101-200-827.00	Legal Service-Gen. Twp.	22,612.65	24,692.66	28,340.00	32,000.00	35,620.10	111.31%	36,000.00	12.50%
101-200-828.00	Legal Services - Labor	0.00	143.50	0.00	5,000.00	4,469.50	89.39%	4,000.00	-20.00%
101-200-853.00	Telephone	20,190.48	22,164.94	16,196.75	25,000.00	5,368.58	21.47%	10,000.00	-60.00%
101-200-861.00	Travel - Auto Expense	9.77	302.62	444.59	250.00	646.49	258.60%	500.00	100.00%
101-200-862.00	Travel - Conferences	813.57	1,697.49	3,120.12	2,500.00	1,543.81	61.75%	2,500.00	0.00%
101-200-903.00	Notices and Publications	5,251.63	5,442.52	10,824.27	8,000.00	8,033.69	100.42%	10,000.00	25.00%
101-200-912.00	Insurance/Bond-General	36,047.96	33,856.74	35,685.89	35,000.00	36,536.06	104.39%	35,000.00	0.00%
101-200-913.00	Worker's Comp.	13,117.38	11,249.96	10,765.80	13,000.00	10,261.76	78.94%	13,000.00	0.00%
101-200-914.00	Vision	952.65	1,000.00	1,332.35	3,000.00	509.98	17.00%	2,500.00	-16.67%
101-200-921.00	Utilities - Electric	31,897.55	30,662.49	26,329.75	33,000.00	20,560.30	62.30%	32,000.00	-3.03%
101-200-923.00	Utilities - Fuel	11,244.80	16,307.56	10,934.93	15,000.00	5,572.38	37.15%	15,000.00	0.00%
101-200-927.00	Utilities - Water	1,964.98	2,324.99	2,354.37	2,500.00	903.16	36.13%	2,000.00	-20.00%
101-200-956.00	Unclassified	37,232.16	27,036.44	31,919.63	10,000.00	1,403.01	14.03%	10,000.00	0.00%
101-200-960.00	Schools & Training	0.00	25.00	0.00	0.00	0.00		-	
<b>Total Dept 200-GENERAL SERVICES ADMIN</b>		<b>362,830.62</b>	<b>531,171.21</b>	<b>555,974.17</b>	<b>632,250.00</b>	<b>466,010.95</b>	<b>73.71%</b>	<b>903,850.00</b>	<b>42.96%</b>
<b>Dept 209-ASSESSOR</b>									
101-209-701.00	Wages - Department Head	66,152.56	63,235.96	68,368.07	71,300.00	54,960.77	77.08%	74,100.00	3.93%
101-209-702.00	WAGES -	67,246.55	52,024.27	49,853.68	48,500.00	36,220.48	74.68%	49,500.00	2.06%
101-209-711.00	Insurance Opt Out	5,519.52	4,655.28	4,621.44	4,600.00	3,808.80	82.80%	5,000.00	8.70%
101-209-712.00	Compensation-Bd. of Review	1,459.00	1,215.00	1,500.00	2,200.00	1,620.00	73.64%	2,200.00	0.00%
101-209-715.00	FICA @ 7.65%	9,813.84	8,527.43	8,831.43	8,700.00	6,810.90	78.29%	9,000.00	3.45%
101-209-716.00	Hospitalization	28,132.71	27,795.86	32,990.45	21,000.00	21,464.15	102.21%	23,100.00	10.00%
101-209-716.01	Hospitalization			0.00	0.00	174.24		200.00	
101-209-717.00	Life Insurance & AD&D	2,325.67	2,040.61	2,068.03	2,200.00	1,721.97	78.27%	2,400.00	9.09%
101-209-718.00	Pension	16,007.90	12,934.74	13,379.81	17,300.00	10,658.45	61.61%	17,750.00	2.60%
101-209-727.00	Office Supplies	478.69	300.25	590.00	400.00	1,007.81	251.95%	500.00	25.00%
101-209-732.00	Publ/Subs/Dues	290.00	1,005.52	440.00	1,500.00	0.00	0.00%	1,500.00	0.00%
101-209-740.00	Operating Supplies/Maps	85.85	458.71	1,135.15	2,000.00	1,381.80	69.09%	1,000.00	-50.00%

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
101-209-751.00	Gas & Oil	240.63	247.10	196.08	250.00	239.55	95.82%	450.00	80.00%
101-209-811.00	Purchased Service	0.00	675.00	122.60	15,000.00	0.00	0.00%	10,000.00	-33.33%
101-209-814.00	Purchased Maint. Service	2,669.50	619.50	803.70	3,000.00	0.00	0.00%	2,500.00	-16.67%
101-209-827.00	Legal Service	13,066.00	2,469.00	3,265.00	10,000.00	2,820.00	28.20%	7,000.00	-30.00%
101-209-861.00	Travel- Auto Expense	58.76	34.16	0.00	100.00	50.44	50.44%	100.00	0.00%
101-209-862.00	Travel - Conferences	33.91	0.00	0.00	200.00	0.00	0.00%	200.00	0.00%
101-209-903.00	Notices	(22.13)	0.00	755.52	1,000.00	984.88	98.49%	1,000.00	0.00%
101-209-939.00	Maint. - Vehicle	477.53	0.00	295.85	2,000.00	0.00	0.00%	750.00	-62.50%
101-209-960.00	Schools & Training	0.00	467.00	60.00	500.00	450.00	90.00%	500.00	0.00%
Total Dept 209-ASSESSOR		214,036.49	178,705.39	189,276.81	211,750.00	144,374.24	68.18%	208,750.00	-1.42%
Dept 215-CLERK									
101-215-701.00	Wages - Department Head	65,000.00	65,000.00	65,000.00	61,150.00	50,000.00	81.77%	15,000.00	-75.47%
101-215-702.00	Wages - Deputy	24,848.47	49,951.70	49,809.82	49,800.00	38,932.19	78.18%		-100.00%
101-215-711.00	Insurance Opt Out	2,956.07	0.00	0.00	0.00	0.00		2,500.00	
101-215-715.00	FICA @ 7.65%	6,458.58	7,310.20	7,660.35	8,500.00	5,860.06	68.94%	1,150.00	-86.47%
101-215-716.00	Hospitalization	18,984.19	41,455.81	31,644.63	41,500.00	26,122.74	62.95%		-100.00%
101-215-716.01	Hospitalization			0.00	0.00	162.48		200.00	#DIV/0!
101-215-717.00	Life Insurance	882.35	1,309.86	1,221.71	1,300.00	898.56	69.12%	600.00	-53.85%
101-215-718.00	Pension	9,175.46	12,370.54	12,456.85	12,300.00	9,671.80	78.63%	1,500.00	-87.80%
101-215-862.00	Travel - Conf. Clerk only	1,778.76	1,359.07	1,235.42	2,000.00	1,040.44	52.02%	2,500.00	25.00%
Total Dept 215-CLERK		130,083.88	178,757.18	169,028.78	176,550.00	132,688.27	75.16%	23,450.00	-86.72%
Dept 253-TREASURER									
101-253-701.00	Wages - Department Head	65,000.00	65,000.00	65,000.00	61,150.00	50,000.00	81.77%	15,000.00	-75.47%
101-253-702.00	Wages - Deputy	90,001.64	49,951.63	49,809.76	49,800.00	38,932.14	78.18%		-100.00%
101-253-711.00	Insurance Opt Out	17,342.40	10,142.88	5,110.56	5,200.00	4,176.00	80.31%	-	-100.00%
101-253-715.00	FICA @ 7.65%	13,033.43	9,340.79	8,785.48	8,500.00	6,829.91	80.35%	1,150.00	-86.47%
101-253-716.00	Hospitalization	4,146.85	0.00	12,425.23	14,000.00	13,358.73	95.42%	6,000.00	-57.14%
101-253-717.00	Life Insurance	1,966.70	1,253.71	1,221.60	1,300.00	898.62	69.12%	600.00	-53.85%
101-253-718.00	Pension	17,300.16	12,370.56	12,456.81	12,300.00	9,671.85	78.63%	1,500.00	-87.80%
101-253-862.00	Travel - Conf. Treasurer only	4,319.91	3,404.49	3,963.86	2,500.00	354.32	14.17%	2,500.00	0.00%
Total Dept 253-TREASURER		213,111.09	151,464.06	158,773.30	154,750.00	124,221.57	80.27%	26,750.00	-82.71%
Dept 258-DATA PROCESSING									
101-258-702.00	Wages	48,197.75							
101-258-703.00	Overtime	0.00							
101-258-715.00	FICA	2,716.56							
101-258-716.00	Hospitalization	19,683.10							

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
101-258-716.01	Hospitalization								
101-258-717.00	Life Insurance & AD&D	828.53							
101-258-718.00	Pension	5,783.75							
101-258-742.00	Software Programs	0.00	12,421.66						
101-258-814.00	Purchased Maint. Service	0.00							
Total Dept 258-DATA PROCESSING		77,209.69	12,421.66						
Dept 265-MAINTENANCE									
101-265-702.00	Wages	119,727.30	123,225.15	113,221.77	125,000.00	90,173.12	72.14%	126,000.00	0.80%
101-265-703.00	Overtime	2,446.49	2,388.71	994.25	2,100.00	370.86	17.66%	2,000.00	-4.76%
101-265-715.00	FICA @ 7.65%	8,770.04	8,581.41	7,979.86	9,700.00	6,288.43	64.83%	9,800.00	1.03%
101-265-716.00	Hospitalization	39,751.13	41,494.85	47,772.82	51,000.00	33,667.54	66.01%	56,000.00	9.80%
101-265-716.01	Hospitalization			0.00	0.00	182.43		200.00	#DIV/0!
101-265-717.00	Life Insurance	2,214.53	2,201.98	2,142.69	2,700.00	1,660.60	61.50%	2,700.00	0.00%
101-265-718.00	Pension	14,706.83	14,742.48	13,748.99	15,500.00	10,865.15	70.10%	16,000.00	3.23%
101-265-740.00	Operating Supplies	4,229.61	4,822.96	4,088.42	4,000.00	4,483.96	112.10%	5,000.00	25.00%
101-265-747.00	Small Tools & Equipment	474.34	439.50	0.00	450.00	283.26	62.95%	1,000.00	122.22%
101-265-748.00	Personal Equip. - Allowance	1,333.95	479.92	1,883.79	1,000.00	993.80	99.38%	1,500.00	50.00%
101-265-751.00	Gas & Oil	4,265.76	5,116.19	2,925.55	4,800.00	1,541.40	32.11%	3,000.00	-37.50%
101-265-811.00	Purchased Service	7,383.16	7,314.00	13,034.80	10,000.00	8,523.44	85.23%	10,000.00	0.00%
101-265-913.00	Worker's Comp.	0.00	0.00	0.00	0.00	0.00		-	
101-265-931.00	Maint. - Building	8,804.88	26,066.34	31,971.16	16,000.00	12,494.88	78.09%	16,000.00	0.00%
101-265-932.00	Maint. - Grounds	2,852.37	4,283.35	9,035.41	4,000.00	12,341.00	308.53%	5,500.00	37.50%
101-265-934.00	Maint. - Machine	792.43	1,268.12	154.90	1,000.00	152.97	15.30%	1,000.00	0.00%
101-265-939.00	Maint. - Vehicle	351.50	4,255.75	1,073.25	1,200.00	1,788.43	149.04%	2,500.00	108.33%
101-265-945.00	Rentals - Equipment	0.00	0.00	412.00	500.00	0.00	0.00%	500.00	0.00%
101-265-956.00	Unclassified	0.00	0.00	0.00	0.00	0.00			
Total Dept 265-MAINTENANCE		218,104.32	246,680.71	250,439.66	248,950.00	185,811.27	74.64%	258,700.00	3.92%
Dept 276-CEMETERY									
101-276-705.00	Wages - Maintenance	8,695.09	8,261.28	9,065.83	10,000.00	7,462.15	74.62%	10,000.00	0.00%
101-276-706.00	Cemetery Overtime	288.78	2,167.44	1,378.26	750.00	177.00	23.60%	750.00	
101-276-715.00	FICA @ 7.65%	628.75	721.18	741.00	825.00	522.95	63.39%	825.00	0.00%
101-276-716.00	Hospitalization	3,024.64	2,914.03	3,609.67	0.00	2,211.87		3,000.00	
101-276-716.01	Hospitalization			0.00	0.00	16.09		-	
101-276-717.00	Life Insurance	144.64	132.02	149.74	0.00	84.99		-	
101-276-718.00	Pension	1,062.66	1,235.86	1,265.26	1,300.00	916.70	70.52%	1,300.00	0.00%
101-276-740.00	Operating Supplies	733.95	0.00	751.75	750.00	71.15	9.49%	750.00	0.00%
101-276-811.00	Purchased Service	1,185.00	2,401.00	1,941.00	2,000.00	1,801.00	90.05%	2,200.00	10.00%

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
101-276-927.00	Utilities - Water	1,727.67	1,717.26	1,772.30	2,500.00	2,987.24	119.49%	2,300.00	-8.00%
101-276-931.00	Repairs - Maint.	50.00	65.98	325.49	750.00	0.00	0.00%	500.00	-33.33%
101-276-932.00	Maint. - Grounds	2,229.93	1,820.19	2,666.89	2,500.00	2,464.47	98.58%	2,500.00	0.00%
101-276-945.00	Rentals - Equipment	992.08	1,900.00	1,388.50	250.00	1,620.00	648.00%	1,200.00	380.00%
Total Dept 276-CEMETERY		20,763.19	23,336.24	25,055.69	21,625.00	20,335.61	94.04%	25,325.00	17.11%
Dept 310-ENFORCEMENT (Ordinance, Unsafe Bdg, Rental)									
101-310-702.00	Wages		13,271.69	16,538.34	18,000.00	15,523.60	86.24%	22,000.00	22.22%
101-310-703.00	Hearing Officer		560.00	270.00	1,500.00	255.00	17.00%	750.00	-50.00%
101-310-715.00	FICA @ 7.65%		1,032.87	1,277.43	1,500.00	1,207.06	80.47%	1,800.00	20.00%
101-310-740.00	Operating Supplies		108.00	64.34	400.00	160.92	40.23%	150.00	-62.50%
101-310-751.00	Gas & Oil		0.00	0.00	0.00	0.00	#DIV/0!	-	#DIV/0!
101-310-811.00	Purchased Service		5,285.00	58,764.20	50,000.00	54,730.00	109.46%	40,000.00	-20.00%
101-310-827.00	Legal Service-Gen. Twp.		15,567.00	27,219.00	7,000.00	24,769.40	353.85%	18,000.00	157.14%
101-310-862.00	Training/Conferences		0.00	392.30	250.00	0.00	0.00%	-	-100.00%
Total Dept 310-ENFORCEMENT			35,824.56	104,525.61	78,650.00	96,645.98	122.88%	82,700.00	5.15%
Dept 371-BUILDING INSPECTIONS									
101-371-704.00	Inspector Wages	3,996.85							
101-371-712.00	Hearing Officer	595.00							
101-371-715.00	FICA	351.27							
101-371-827.00	Legal Service-Gen. Twp.	1,620.00							
101-371-960.00	Schools & Training	50.00							
Total Dept 371-BUILDING INSPECTIONS		6,613.12	0.00						
Dept 400-PLANNING/ZONING									
101-400-702.00	Wages	7,681.05							
101-400-712.00	Planning/Appeals Board	8,995.00	11,330.00	10,530.00	13,000.00	9,500.00	73.08%	13,000.00	0.00%
101-400-715.00	FICA	1,147.44	745.76	783.83	1,000.00	726.78		1,000.00	
101-400-716.00	Hospitalization	88.67	849.58	0.00	0.00	0.00			
101-400-717.00	Life Insurance	7.13	15.37	0.00	0.00	0.00			
101-400-718.00	Pension	90.00	225.00	153.00	0.00	135.00		150.00	
101-400-727.00	Office Supplies	0.00	0.00	0.00	0.00	39.98			
101-400-732.00	Publ., Subscript. & Dues	30.88	327.04	691.65	650.00	0.00	0.00%	650.00	0.00%
101-400-751.00	GAS & OIL	0.00	0.00	0.00	0.00	0.00			
101-400-811.00	Purchased Service	6,744.07	12,785.50	18,565.50	25,000.00	28,284.70	113.14%	15,000.00	-40.00%
101-400-820.00	Engineering Services	1,234.75	2,132.48	3,074.00	4,000.00	6,989.69	174.74%	5,000.00	25.00%
101-400-821.00	Planning Consultant	30,868.84	29,610.96	38,070.00	35,000.00	31,139.98	88.97%	36,000.00	2.86%
101-400-827.00	Legal Services - Gen. Twp.	11,527.65	11,005.43	10,832.00	20,000.00	22,978.64	114.89%	16,000.00	-20.00%

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
101-400-862.00	TRAVEL/CONFERENCES	0.00	677.80	460.00	500.00	0.00	0.00%	500.00	0.00%
101-400-903.00	Notices	3,910.11	2,431.18	3,853.59	4,000.00	7,236.68	180.92%	4,000.00	0.00%
101-400-939.00	Maint. - Vehicle	50.00	0.00	0.00	0.00	0.00		-	#DIV/0!
101-400-960.00	Schools & Training	1,653.00	0.00	405.00	500.00	313.00		500.00	0.00%
Total Dept 400-PLANNING/ZONING		74,028.59	72,136.10	87,418.57	103,650.00	107,344.45	103.56%	91,800.00	-11.43%
Dept 425-EMERGENCY PREPAREDNESS									
101-425-740.00	Disaster Relief	0.00	50,164.16	3,588.39	2,000.00	0.00		2,000.00	0.00%
Total Dept 425-EMERGENCY PREPAREDNESS		0.00	50,164.16	3,588.39	2,000.00	0.00		2,000.00	
Dept 439-OTHER PUBLIC SAFETY									
101-439-854.00	911	(1,918.44)	(2,398.05)	(1,918.44)	(2,000.00)	(479.61)	23.98%	(2,000.00)	0.00%
Total Dept 439-OTHER PUBLIC SAFETY		(1,918.44)	(2,398.05)	(1,918.44)	(2,000.00)	(479.61)	23.98%	(2,000.00)	
Dept 446-STREETS									
101-446-969.00	Roads-Matching Funds	154,274.14	149,539.00	160,746.29	165,000.00	669.60	0.00	165,000.00	0.00%
101-446-969.02	Lake Street @ BL-94 matching	0.00	29,628.75	9,452.12	0.00		#DIV/0!	-	
101-446-969.01	Sidewalks	558.60	37,500.00	0.00	50,000.00	18,701.65	37.40%	50,000.00	
Total Dept 446-STREETS		154,832.74	216,667.75	170,198.41	215,000.00	19,371.25	9.01%	215,000.00	0.00%
Dept 751-RECREATION									
101-751-740.00	Operating Supplies	1,512.00	1,124.67	1,431.37	2,000.00	1,024.00	51.20%	2,000.00	0.00%
101-751-921.00	Utilities - Electric	2,053.46	2,284.98	2,085.01	2,000.00	1,743.49	87.17%	2,000.00	0.00%
101-751-927.00	Utilities - Water	130.50	219.05	176.37	0.00	66.18			
101-751-932.00	Repairs - Maint. Grounds	163.14	2,163.67	2,042.94	3,500.00	0.00		3,500.00	
101-751-956.00	Misc. - AP	0.00	58.14	0.00	0.00	0.00		-	
101-751-970.00	Capital Improvement	0.00	112.45	162.00	1,000.00	8,467.93	846.79%	1,000.00	0.00%
Total Dept 751-RECREATION		3,859.10	5,962.96	5,897.69	8,500.00	11,301.60	132.96%	8,500.00	0.00%
Dept 890-CONTINGENCY									
101-890-955.00	Contingent	0.00	0.00		0.00	0.00	#DIV/0!	-	#DIV/0!
Total Dept 890-CONTINGENCY		0.00	0.00		0.00	0.00	#DIV/0!	-	
Dept 901-CAPITAL OUTLAY_GENERAL									
101-901-983.00	New Equipment - Gen. Govt	32,962.64	6,938.30	50,081.87	12,000.00	30,537.94	254.48%	12,000.00	0.00%
Total Dept 901-CAPITAL OUTLAY_GENERAL		32,962.64	6,938.30	50,081.87	12,000.00	30,537.94	254.48%	12,000.00	0.00%
Dept 999-CATCH ALL									
101-999-265.00	Transfer Out	0.00			0.00	0.00		-	

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
101-999-999.00	Transfer to other Funds	4,144,405.16	4,340,492.35	4,490,709.17	0.00	0.00		-	
Total Dept 999-CATCH ALL		4,144,405.16	4,340,492.35	4,490,709.17	0.00	0.00			
<b>TOTAL Expenditures</b>		5,912,241.31	6,267,508.15	6,467,364.31	2,147,010.00	1,487,729.81 959.22	69.29%	2,158,600.00	0.54%
Fund 101:									
TOTAL REVENUES		6,579,632.42	6,633,735.74	6,617,659.01	6,712,374.00	5,808,417.64	86.53%	6,732,100.00	0.29%
TOTAL EXPENDITURES		5,912,241.31	6,267,508.15	6,467,364.31	2,147,010.00	1,487,729.81	69.29%	2,158,600.00	0.54%
NET OF REVENUES & EXPENDITURES		667,391.11	366,227.59	150,294.70	4,565,364.00	4,320,687.83		4,573,500.00	0.18%
	Transfer to Fire Fund 206	(1,220,560.81)	(1,358,503.40)	(1,407,866.99)	(1,514,150.00)	(1,043,318.19)		(1,528,150.00)	
	Transfer to Police Fund 207	(2,907,741.38)	(3,037,055.27)	(3,034,458.60)	(3,601,067.00)	(2,283,819.40)		(3,701,525.00)	
	Transfer to or (from) fund balance								
	<b>NET</b>	<b>(3,460,911.08)</b>	<b>(4,029,331.08)</b>	<b>(4,292,030.89)</b>	<b>(549,853.00)</b>	993,550.24		<b>(656,175.00)</b>	

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 206 - FIRE</b>									
Revenues									
Dept 000									
206-000-673.02	Sale of Fire Assets				0.00	10,800.00		-	
206-000-681.00	FIRE WAGE REIMBURSEMENTS/WORK COMP			2,766.25		42.70			
206-000-699.00	Transfer from General Fund			1,413,250.95	0.00	0.00		-	
Total Dept 000		0.00	0.00	1,416,017.20	0.00	10,842.70		0.00	
Dept 336-FIRE									
206-336-674.00	Simulator Expenses	0.00		0.00	0.00	0.00		-	
Total Dept 336-FIRE		0.00		0.00	0.00	0.00		-	
<b>TOTAL Revenues</b>		0.00		1,416,017.20	0.00	10,842.70		-	
Expenditures									
Dept 336-FIRE									
206-336-701.00	Wages - Department Head	80,600.00	89,620.00	87,889.36	89,600.00	68,959.40	76.96%	89,600.00	0.00%
206-336-702.00	Wages	194,199.36	201,433.76	206,717.99	209,000.00	162,848.40	77.92%	209,000.00	0.00%
206-336-703.00	Wages - Career Firefighters	111,527.65	124,060.09	114,057.40	121,400.00	95,343.78	78.54%	121,400.00	0.00%
206-336-704.01	Response Time	28,108.89	28,042.07	26,781.54	33,000.00	21,245.67	64.38%	33,000.00	0.00%
206-336-704.02	Response Time	62,125.06	74,587.27	77,455.00	80,000.00	50,462.92	63.08%	80,000.00	0.00%
206-336-704.03	Response Time	7,898.15	9,097.76	8,241.70	10,000.00	7,734.16	77.34%	10,000.00	0.00%
206-336-704.04	Response Time	81,841.53	93,619.55	93,738.87	87,000.00	83,771.04	96.29%	94,000.00	8.05%
206-336-706.01	Sit Time	36,991.90	53,028.39	43,982.36	49,000.00	30,186.04	51.09%	59,000.00	20.41%
206-336-706.02	Sit Time	40,388.19	44,940.01	44,006.94	51,000.00	25,033.63	0.00%	60,500.00	18.63%
206-336-706.03	Sit Time	1,800.91	2,062.71	0.00	3,500.00	0.00	1173.26%	1,500.00	-57.14%
206-336-706.04	Sit Time	43,582.85	52,945.84	50,827.87	51,000.00	41,064.25	61.56%	63,500.00	24.51%
206-336-707.00	Training	26,166.43	47,558.93	41,080.06	45,000.00	31,393.07	9.28%	55,000.00	22.22%
206-336-711.00	Insurance Opt Out	5,911.44	5,071.44	5,110.56	5,125.00	4,176.00	0.00%	5,125.00	0.00%
206-336-713.00	Vehicle Maintenance	255.67	0.00	0.00	-	0.00		-	
206-336-715.00	FICA	34,379.07	37,353.04	36,615.32	42,000.00	29,099.46	152.87%	42,000.00	0.00%
206-336-716.00	Hospitalization	71,431.19	73,412.53	83,184.17	92,000.00	64,203.65	0.49%	101,000.00	9.78%
206-336-716.01	Hospitalization			0.00		450.32			
206-336-717.00	Life Insurance	6,670.47	6,544.71	7,239.02	7,400.00	5,523.86	786.93%	7,400.00	0.00%
206-336-718.00	Pension	67,350.08	75,661.02	74,425.06	75,500.00	58,233.16	7.03%	75,500.00	0.00%
206-336-723.00	Insurance - Vol. Firemen	4,992.00	4,992.00	0.00	5,300.00	5,307.00	20.89%	5,300.00	0.00%
206-336-727.00	Office Supplies	1,885.89	1,985.12	1,640.90	2,250.00	1,107.35	107.87%	2,250.00	0.00%
206-336-732.00	Publ., Subscript., & Dues	2,189.83	3,295.30	2,952.85	2,900.00	2,427.01	466.98%	3,900.00	34.48%
206-336-740.00	Operating Supplies	15,512.15	16,032.19	17,013.79	18,000.00	13,542.37	14.98%	21,000.00	16.67%

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
206-336-742.00	Software Programs	837.66	2,631.78	3,521.78	7,700.00	2,696.58	445.73%	4,000.00	-48.05%
206-336-747.00	Small Tools & Equipment	4,697.58	17,342.03	36,288.12	37,500.00	34,321.53	67.61%	45,000.00	20.00%
206-336-748.00	Personal Equipment Allowance	14,979.56	14,904.09	61,630.29	52,300.00	25,354.59	13.18%	12,000.00	-77.06%
206-336-751.00	Gas & Oil	22,052.19	19,442.79	13,952.22	20,000.00	6,891.44	0.00%	20,000.00	0.00%
206-336-780.05	Fire Prevention	742.78	630.30	1,124.03	1,000.00	0.00	2005.65%	1,000.00	0.00%
206-336-811.00	Purchased & Maint. Service	32,397.17	31,534.99	31,993.55	32,000.00	20,056.49	0.00%	32,000.00	0.00%
206-336-812.00	Employment Testing	0.00	0.00	0.00	-	0.00		-	
206-336-827.00	Legal Service	295.00	0.00	0.00	1,500.00	0.00	655.40%	1,500.00	0.00%
206-336-853.00	Telephone	6,299.76	12,827.12	12,487.55	15,000.00	9,830.97	7.98%	15,000.00	0.00%
206-336-862.00	Travel - Conferences	3,363.82	2,947.68	2,336.47	5,500.00	1,196.29	0.00%	2,500.00	-54.55%
206-336-903.00	Notice & Publications	217.48	0.00	0.00	-	0.00		-	
206-336-912.00	Insurance - General	29,436.74	28,801.07	30,855.14	32,000.00	32,135.11	165.68%	32,000.00	0.00%
206-336-913.00	Insurance - Workers Comp	67,773.12	58,124.70	55,623.32	72,000.00	53,019.00	0.00%	72,000.00	0.00%
206-336-914.00	Vision - Physicals	4,358.00	16,698.22	28,585.00	28,000.00	0.00	16.59%	28,000.00	0.00%
206-336-921.01	Utilities - Electric	5,723.49	6,109.02	6,199.81	6,300.00	4,646.51	100.65%	6,300.00	0.00%
206-336-921.02	Utilities - Electric	8,537.62	8,136.22	7,773.72	8,600.00	6,341.16	14.24%	8,600.00	0.00%
206-336-921.03	Utilities - Electric	1,986.67	2,333.96	1,761.92	2,500.00	1,224.23	223.53%	2,500.00	0.00%
206-336-921.04	Utilities - Electric	8,123.68	7,416.15	6,681.56	8,600.00	5,588.32	0.00%	8,600.00	0.00%
206-336-921.08	Utilities - Electric		0.00	0.00	-	0.00		-	
206-336-923.01	Utilities - Fuel	4,724.24	4,101.09	3,965.72	7,500.00	2,446.46	31.39%	7,500.00	0.00%
206-336-923.02	Utilities - Fuel	5,114.80	5,855.60	3,475.12	8,000.00	2,353.96	18.34%	8,000.00	0.00%
206-336-923.03	Utilities - Fuel	2,789.72	2,994.10	1,730.17	5,000.00	1,467.06	47.12%	5,000.00	0.00%
206-336-923.04	Utilities - Fuel	3,780.17	5,986.30	4,152.31	7,500.00	2,356.18	0.00%	7,500.00	0.00%
206-336-923.08	Utilities - Fuel		0.00	0.00	-	0.00		-	
206-336-927.01	Water	514.25	511.62	510.91	600.00	371.73	161.41%	600.00	0.00%
206-336-927.02	Utilities - Water	962.13	1,237.16	1,235.33	1,400.00	968.44	16.24%	1,400.00	0.00%
206-336-927.03	Utilities - Water	254.09	312.89	276.91	375.00	227.42	173.42%	375.00	0.00%
206-336-927.04	Water	839.71	821.36	900.33	1,300.00	650.32	0.00%	1,300.00	0.00%
206-336-927.08	Water	14.94	0.00	0.00		0.00			
206-336-931.00	Maint. - Building	13,776.91	12,660.27	20,506.72	15,000.00	7,460.31	0.00%	17,500.00	16.67%
206-336-931.08	Maint. - Building	458.08	0.00	0.00	-	0.00	#DIV/0!	-	
206-336-932.00	Maint. - Grounds	2,548.17	2,230.89	4,037.12	2,800.00	1,437.41	36.15%	2,800.00	0.00%
206-336-933.00	Maint. - Radio	3,788.84	2,697.18	2,796.44	4,000.00	1,012.15	16.25%	4,000.00	0.00%
206-336-934.00	Maint. - Machine	1,762.49	2,147.99	1,540.43	2,200.00	650.18	1067.82%	2,200.00	0.00%
206-336-939.00	Maint. - Vehicle	37,462.24	28,882.62	37,187.22	33,000.00	23,492.01	0.00%	33,000.00	0.00%
206-336-944.02	Hydrant Rentals	0.00	50.74	0.00	-	0.00	#DIV/0!	-	#DIV/0!
206-336-960.00	Schools & Training	4,139.00	12,789.74	4,543.27	15,000.00	3,852.50	0.00%	6,000.00	-60.00%
206-336-960.01	Tuition Reimbursement	0.00	0.00	0.00	-	0.00	#REF!	-	#DIV/0!
<b>Total Expenditures</b>		<b>1,220,560.81</b>	<b>1,358,503.40</b>	<b>1,410,633.24</b>	<b>1,514,150.00</b>	<b>1,054,160.89</b>	<b>69.62%</b>	<b>1,528,150.00</b>	<b>0.92%</b>

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
Fund 206:									
	TOTAL REVENUES	0.00	0.00	2,766.25	0.00	10,842.70	0.00	0.00	
	TOTAL EXPENDITURES	1,220,560.81	1,358,503.40	1,410,633.24	1,514,150.00	1,054,160.89		1,528,150.00	0.92%
	NET OF REVENUES & EXPENDITURES	(1,220,560.81)	(1,358,503.40)	(1,407,866.99)	(1,514,150.00)	(1,043,318.19)		(1,528,150.00)	0.92%

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 207 - POLICE</b>									
Revenues									
Dept 000									
				0.00		0.00			
207-000-430.00	Police Operating-SA	595,932.75	588,899.30	592,732.90	542,038.00	603,407.69	111.32%	549,450.00	1.37%
207-000-582.00	Parchment Contract	266,423.52	284,597.04	292,952.04	300,000.00	221,479.17	73.83%	298,500.00	-0.50%
207-000-582.01	Parchment Special Event	0.00	1,870.33	0.00	500.00	0.00	0.00%	0.00	-100.00%
207-000-583.00	Kalamazoo Public Schools Contract	36,608.99	46,048.19	81,427.27	62,000.00	49,416.54	79.70%	62,000.00	0.00%
207-000-584.00	KCMHSAS/Borgess Contract Tower Rental/Reimbursement							93,500.00 16,000.00	
207-000-673.01	Sale of Police Assets	529.60	3,000.00	0.00	200.00	8,586.72	4293.36%	1,000.00	400.00%
207-000-678.00	Annual PSAP operations (911)					9,000.00		9,000.00	
207-000-679.33	DARE Revenue	0.00	0.00	0.00	0.00	0.00			
207-000-680.00	Police Grants	11,807.12	1,687.50	0.00	0.00	0.00			
207-000-680.01	Byrne Memorial	22,962.00	16,120.00	17,155.00	34,000.00	14,000.00	41.18%	14,000.00	-58.82%
207-000-680.02	HIDTA	3,093.52	6,283.91	3,907.39	1,000.00	901.61	90.16%	1,500.00	50.00%
207-000-680.03	OHSP Overtime	3,154.34	19,194.74	8,048.57	500.00	7,324.12		10,000.00	
207-000-680.04	OHSP Equipment	0.00	0.00	0.00	0.00	0.00			
207-000-680.05	Act 302	0.00	0.00	0.00	0.00	0.00			
207-000-680.06	State 911 Funds	6,138.00	5,573.00	5,460.00	1,000.00	2,301.00	230.10%	2,000.00	100.00%
207-000-680.07	COPS Tech 2008	0.00	0.00	0.00	0.00	16,000.00		0.00	
207-000-680.65	ATPA - SCAR	53,761.31	58,210.87	61,248.47	60,000.00	24,864.52	41.44%	60,000.00	0.00%
207-000-681.00	Police Wage Reimbursements	16.00	15,805.91	24,140.87	0.00	13,552.60		4,000.00	
207-000-681.01	Police OT Wage Reimbursements	30,112.36	100,171.15	121,785.69	25,000.00	82,589.57	330.36%	25,000.00	0.00%
207-000-681.65	ATPA - SCAR Clerical Match	19,849.17	19,316.56	16,465.87	8,200.00	9,920.42	120.98%	14,000.00	70.73%
207-000-682.00	Charges for Services	7,250.50	6,302.25	4,316.17	4,000.00	2,271.21	56.78%	3,500.00	-12.50%
207-000-683.00	OWI Reimbursement	7,367.25	6,866.02	7,411.23	7,000.00	4,697.18	67.10%	7,500.00	7.14%
207-000-684.00	Misc. Revenue	1,032.68	13,149.82	1,816.48	2,500.00	50.68	2.03%	500.00	-80.00%
207-000-685.00	Bond Fees		0.00	0.00	300.00	0.00		300.00	0.00%
207-000-699.00	Transfer from General Fund	0.00		3,077,458.22		0.00			
<b>Total Police Revenues</b>		1,066,039.11	1,193,096.59	4,316,326.17	1,048,238.00	1,070,363.03	102.11%	1,171,750.00	11.78%

Expenditures

Dept 301-POLICE

207-301-701.00	Wages - Department Head	98,529.60	100,006.40	101,506.60	103,425.00	79,643.60	77.01%	103,425.00	0.00%
207-301-702.00	Wages -	1,794,948.25	1,892,467.45	1,908,084.39	2,027,000.00	1,498,088.60	73.91%	2,122,500.00	4.71%
207-301-702.01	Dispatcher Wages	125,947.05	173,478.80	208,226.56	214,400.00	129,385.43	60.35%	213,500.00	-0.42%
207-301-703.00	Overtime	61,680.28	81,513.20	69,149.47	75,000.00	83,491.04	111.32%	99,000.00	32.00%

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
207-301-703.01	Outside Overtime	56,427.12	116,030.55	115,657.21	25,000.00	91,496.54	365.99%	25,000.00	0.00%
207-301-704.00	Clerical Wages	155,200.62	160,457.97	164,954.57	189,000.00	128,111.16	67.78%	196,500.00	3.97%
207-301-704.01	Clerical Wages - Svc Officers	32,116.30	33,542.45	37,507.63	55,500.00	25,923.46	46.71%	51,100.00	-7.93%
207-301-705.00	Clerical Wages - OT	5,048.58	4,396.52	5,789.62	6,500.00	3,562.99	54.82%	6,500.00	0.00%
207-301-706.00	Crossing Guards	28,258.05	32,666.91	28,979.25	33,000.00	20,854.75	63.20%	33,000.00	0.00%
207-301-707.00	Officer In Charge	2,613.50	2,466.00	2,433.50	3,000.00	1,920.50	64.02%	3,000.00	0.00%
207-301-708.00	Holiday Pay	36,122.84	32,965.18	40,820.45	35,500.00	25,139.23	70.81%	40,000.00	12.68%
207-301-709.00	Longevity Pay	51,430.00	56,320.00	58,060.00	57,330.00	43,590.00	76.03%	54,700.00	-4.59%
207-301-710.00	Sick Pay Payout	11,316.24	8,162.50	14,866.60	18,000.00	5,702.09	31.68%	15,000.00	-16.67%
207-301-710.01	Vacation Pay	11,523.28	1,004.60	0.00	15,000.00	0.00	0.00%	15,000.00	0.00%
207-301-711.00	Insurance Opt Out	70,365.83	65,882.70	55,859.94	55,000.00	40,628.18	73.87%	60,000.00	9.09%
207-301-712.65	Clerical Wages - SCAR	18,571.44	19,089.72	18,585.36	20,650.00	14,503.17	70.23%	20,650.00	0.00%
207-301-715.00	FICA	188,282.97	204,289.61	208,579.66	225,000.00	161,530.57	71.79%	235,000.00	4.44%
207-301-716.00	Hospitalization	423,343.81	400,234.64	411,188.32	500,000.00	355,187.41	71.04%	550,000.00	10.00%
207-301-716.01	Hospitalization			0.00		2,717.90		4,000.00	#DIV/0!
207-301-717.00	Life Insurance	41,117.63	39,172.16	40,289.21	50,000.00	32,951.99	65.90%	50,000.00	0.00%
207-301-718.00	Clerical Pension	16,811.10	17,049.29	15,373.99	20,000.00	11,320.59	56.60%	20,000.00	0.00%
207-301-718.01	FOP Pension	323,470.33	359,572.51	370,772.15	400,000.00	294,886.50	73.72%	440,000.00	10.00%
207-301-727.00	Office Supplies	4,831.55	7,224.79	7,037.04	7,000.00	2,540.03	36.29%	7,000.00	0.00%
207-301-728.33	DARE Expenses	0.00	0.00	0.00	0.00	0.00		0.00	#DIV/0!
207-301-732.00	Publ., Subscript. & Dues	1,764.56	1,201.12	827.54	1,600.00	1,706.73	106.67%	1,600.00	0.00%
207-301-740.00	Operating Supplies	4,049.64	5,213.73	5,117.02	6,500.00	1,966.95	30.26%	6,000.00	-7.69%
207-301-742.00	Software Programs	1,609.00	296.78	467.58	2,000.00	249.00	12.45%	2,000.00	0.00%
207-301-747.00	Small Tools & Equipment	2,568.06	27,423.16	4,954.48	5,500.00	2,532.99	46.05%	5,000.00	-9.09%
207-301-748.00	Uniforms/Personal Equipment	17,531.75	23,289.70	32,248.47	28,000.00	17,596.63	62.85%	29,000.00	3.57%
207-301-749.00	Uniform Cleaning	4,325.25	4,119.95	3,162.35	5,000.00	1,762.95	35.26%	4,500.00	-10.00%
207-301-751.00	Gas & Oil	74,571.47	73,837.42	47,384.37	80,000.00	30,829.81	38.54%	75,000.00	-6.25%
207-301-780.00	Crime Prevention	482.99	18.92	563.31	1,000.00	0.00	0.00%	1,000.00	0.00%
207-301-782.00	Investigative Operations	4,489.13	3,613.09	2,047.60	6,000.00	2,136.56	35.61%	6,000.00	0.00%
207-301-810.00	Computer Service	2,874.30	5,438.30	3,719.30	5,200.00	139.30	2.68%	5,200.00	0.00%
207-301-811.00	Purchased Service	7,615.05	0.00	1,034.62	10,000.00	6,379.40	63.79%	10,500.00	5.00%
207-301-812.00	Employment Testing	6,208.79	5,204.60	4,356.50	7,000.00	1,308.70	18.70%	6,000.00	-14.29%
207-301-812.01	Background Investigation	146.40	314.65	1,348.95	400.00	389.31	97.33%	800.00	100.00%
207-301-814.00	Purchased Maint. Service	80.00	111.20	503.50	600.00	947.78	157.96%	600.00	0.00%
207-301-827.00	Legal	36,984.95	25,480.00	26,425.65	50,000.00	10,271.00	20.54%	40,000.00	-20.00%
207-301-853.00	Telephone	13,474.86	13,070.76	14,083.46	15,000.00	11,794.73	78.63%	15,000.00	0.00%
207-301-853.01	Lein Billing	1,200.00	1,962.00	2,000.00	2,100.00	2,030.00	96.67%	2,100.00	0.00%
207-301-853.02	Radio Tower T1 Line	4,648.82	4,196.93	4,245.41	4,700.00	3,185.97	67.79%	4,500.00	-4.26%
207-301-862.00	Travel - Conferences	1,641.27	1,441.19	2,727.89	2,500.00	1,853.46	74.14%	2,500.00	0.00%

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
207-301-903.00	Notices	454.98	786.56	0.00	400.00	287.94	71.99%	600.00	50.00%
207-301-912.00	Insurance - General	40,047.55	39,518.19	38,715.47	40,000.00	39,759.83	99.40%	42,000.00	5.00%
207-301-913.00	Worker's Comp.	137,732.50	118,124.34	111,802.88	145,000.00	107,898.24	74.41%	150,000.00	3.45%
207-301-914.00	Vision & Physicals	9,270.66	7,886.36	10,403.50	6,000.00	2,308.00	38.47%	6,000.00	0.00%
207-301-921.00	Ravine Road Tower - Electric			358.07		2,237.18		3,000.00	
207-301-931.65	TOWER RENT - RAVINE ROAD	0.00	0.00	9,000.00	18,000.00	13,500.00		18,000.00	0.00%
207-301-933.00	Maint. - Radio	4,540.75	7,420.15	1,867.00	7,000.00	3,945.49	56.36%	7,000.00	0.00%
207-301-934.00	Maint. - Machine	3,440.06	5,773.39	4,917.78	5,500.00	3,793.19	68.97%	5,500.00	0.00%
207-301-939.00	Maint. - Vehicle	22,905.30	38,615.81	34,844.01	35,000.00	25,421.54	72.63%	35,000.00	0.00%
207-301-945.00	Rentals - Equipment	0.00	0.00	0.00	1,000.00	0.00	0.00%	1,000.00	0.00%
207-301-956.00	Misc. Expense	7,017.68	3,732.50	5,875.96	5,000.00	3,212.28	64.25%	4,000.00	-20.00%
207-301-960.00	Transfer to Fund 266	0.00	269.81	13,000.00	13,000.00	0.00	0.00%	15,000.00	15.38%
207-301-960.01	Tuition Reimbursement	4,148.35	3,797.30	1,602.36	5,000.00	838.94	16.78%	4,000.00	-20.00%
207-301-960.02	Dispatcher Training	0.00	0.00	0.00	0.00	722.80		0.00	
<b>Total Expenditures</b>		<b>3,973,780.49</b>	<b>4,230,151.86</b>	<b>4,273,326.55</b>	<b>4,649,305.00</b>	<b>3,354,182.43</b>	<b>72.14%</b>	<b>4,873,275.00</b>	<b>4.82%</b>
Fund 207:									
TOTAL REVENUES		1,066,039.11	1,193,096.59	1,238,867.95	1,048,238.00	1,070,363.03	102.11%	1,171,750.00	11.78%
TOTAL EXPENDITURES		3,973,780.49	4,230,151.86	4,273,326.55	4,649,305.00	3,354,182.43	72.14%	4,873,275.00	4.82%
NET OF REVENUES & EXPENDITURES		(2,907,741.38)	(3,037,055.27)	(3,034,458.60)	(3,601,067.00)	(2,283,819.40)		(3,701,525.00)	

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 211 - PARKS</b>									
Revenues									
Dept 000									
211-000-664.00	Interest Earned	0.00	0.00	0.00	0.00	0.00		0.00	
211-000-669.00	Contributions	0.00	0.00	0.00	0.00	0.00		0.00	
211-000-699.00	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00		0.00	
Total Dept 000		0.00	0.00	0.00	0.00	0.00		0.00	
<b>TOTAL Revenues</b>		0.00	0.00	0.00	0.00	0.00		0.00	
Expenditures									
Dept 000									
211-000-999.00	Transfer In - Primary Government	0.00	0.00	0.00	0.00	0.00		0.00	
Total Dept 000		0.00	0.00	0.00	0.00	0.00		0.00	
Dept 751-RECREATION									
211-751-983.00	Land & Equipment	1,215.00	0.00	0.00	0.00	0.00		0.00	
Total Dept 751-PARKS		1,215.00	0.00	0.00	0.00	0.00		0.00	
<b>TOTAL Expenditures</b>		1,215.00	0.00		0.00	0.00		0.00	
Fund 211:									
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00		0.00	
TOTAL EXPENDITURES		1,215.00	0.00	0.00	0.00	0.00		0.00	
NET OF REVENUES & EXPENDITURES		(1,215.00)	0.00	0.00	0.00	0.00		0.00	

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 217 - LIVESCAN</b>									
Revenues									
Dept 000									
217-000-580.00	Livescan Revenue	27,804.00	27,005.00	29,830.00		28,410.00			
217-000-580.01	SOR Revenue		400.00	5,350.00		3,500.00			
217-000-664.00	Interest earned	0.00	0.00	0.00		0.00			
Total Dept 000		27,804.00	27,405.00	35,180.00		31,910.00			
<b>TOTAL Revenues</b>		27,804.00	27,405.00	35,180.00		31,910.00			
Expenditures									
Dept 301-POLICE									
217-301-956.00	Live Scan Expense	3,813.00	7,012.50	18,192.13		5,455.75			
217-301-956.01	SOR Expense	0.00	1,890.00	180.00		570.00			
217-301-983.00	New Equipment - Gen. Govt	0.00	0.00	0.00		0.00			
Total Dept 301-POLICE		3,813.00	8,902.50	18,372.13		6,025.75			
<b>TOTAL Expenditures</b>		3,813.00	8,902.50	18,372.13		6,025.75			
Fund 217 - LIVESCAN:									
TOTAL REVENUES		27,804.00	27,405.00	35,180.00		31,910.00			
TOTAL EXPENDITURES		3,813.00	8,902.50	18,372.13		6,025.75			
NET OF REVENUES & EXPENDITURES		23,991.00	18,502.50	16,807.87		25,884.25			

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 219 - STREET LIGHTS</b>									
Revenues									
Dept 000									
219-000-637.00	C.T. Revenue	271,838.42	268,664.61	228,738.17	209,072.00	232,856.52		196,242.00	at .5 mills
219-000-664.00	Interest Earned	(109.16)	1,145.02	1,097.34		411.39			
219-000-672.00	Special Assessments	0.00	0.00	0.00		0.00			
Total Dept 000		271,729.26	269,809.63	229,835.51	209,072.00	233,267.91		196,242.00	
<b>TOTAL Revenues</b>		271,729.26	269,809.63	229,835.51	209,072.00	233,267.91		196,242.00	
Expenditures									
Dept 000									
219-000-999.00	Transfer from other funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 000		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Dept 448-STREET LIGHTS									
219-448-921.00	Utilities - Electric	201,779.20	240,278.24	224,897.84	250,000.00	136,874.03		240,000.00	
Total Dept 448-STREET LIGHTS		201,779.20	240,278.24	224,897.84	250,000.00	136,874.03		240,000.00	
<b>TOTAL Expenditures</b>		201,779.20	240,278.24	224,897.84	250,000.00	136,874.03		240,000.00	
Fund 219:									
TOTAL REVENUES		271,729.26	269,809.63	229,835.51	209,072.00	233,267.91		196,242.00	
TOTAL EXPENDITURES		201,779.20	240,278.24	224,897.84	250,000.00	136,874.03		240,000.00	
NET OF REVENUES & EXPENDITURES		69,950.06	29,531.39	4,937.67	(40,928.00)	96,393.88		(43,758.00)	

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 226 - RECYCLING</b>									
Revenues									
Dept 000									
226-000-655.00	Other	0.00	0.00	0.00	0.00	0.00			
226-000-664.00	Interest Earned	(47.37)	529.78	713.73	0.00	319.12			
226-000-672.00	Special Assessments	356,250.00	392,437.90	428,745.00	428,760.00	429,060.00		443,052.00	at \$62 each
226-000-673.00	Recycling	0.00	0.00	0.00	0.00	0.00			
226-000-699.00	TRANSFER IN	33,326.55	12,040.00	0.00	0.00	0.00			
Total Dept 000		389,529.18	405,007.68	429,458.73	428,760.00	429,379.12		443,052.00	
<b>TOTAL Revenues</b>		389,529.18	405,007.68	429,458.73	428,760.00	429,379.12		443,052.00	
Expenditures									
Dept 527-RECYCLING									
226-527-811.00	Solid Waste	389,529.18	405,007.64	417,413.54	428,760.00	287,266.50		440,000.00	
226-527-956.00	Recycling Bins				-	0.00			
Total Dept 527-RECYCLING		389,529.18	405,007.64	417,413.54	428,760.00	287,266.50		440,000.00	
<b>TOTAL Expenditures</b>		389,529.18	405,007.64	417,413.54	428,760.00	287,266.50		440,000.00	
Fund 226:									
TOTAL REVENUES		389,529.18	405,007.68	429,458.73	428,760.00	429,379.12		443,052.00	
TOTAL EXPENDITURES		389,529.18	405,007.64	417,413.54	428,760.00	287,266.50		440,000.00	
NET OF REVENUES & EXPENDITURES		0.00	0.04	12,045.19	0.00	142,112.62		3,052.00	

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 249 - BUILDING DEPARTMENT</b>									
Fund 249:									
TOTAL REVENUES									
TOTAL EXPENDITURES									
NET OF REVENUES & EXPENDITURES									

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 265 - DRUG LAW ENFORCEMENT</b>									
Revenues									
Dept 000									
265-000-655.00	Drug Forfeiture	6,710.00	7,673.00	951.00	0.00	0.00		-	
265-000-655.01	Pending Drug Forfeiture	(808.05)	9,022.00	6,151.00	0.00	4,852.00			
265-000-664.00	Interest Earned	0.00	0.00		0.00	0.00			
Total Dept 000		5,901.95	16,695.00	7,102.00	0.00	4,852.00		0.00	
<b>TOTAL Revenues</b>		5,901.95	16,695.00	7,102.00	0.00	4,852.00		0.00	
Expenditures									
Dept 333-DRUG LAW ENFORCEMENT									
265-333-782.00	Investigative Operation	0.00			0.00	0.00		0.00	
265-333-827.00	Legal	0.00			0.00	0.00		0.00	
265-333-956.00	Misc. Forfeiture Expenses	0.00		219.91	0.00	0.00		0.00	
Total Dept 333-DRUG LAW ENFORCEMENT		0.00	0.00	219.91	0.00	0.00		0.00	
<b>TOTAL Expenditures</b>		0.00	0.00	219.91	0.00	0.00		0.00	
Fund 265:									
TOTAL REVENUES		5,901.95	16,695.00	7,102.00	0.00	4,852.00		0.00	
TOTAL EXPENDITURES		0.00	0.00	219.91	0.00	0.00		0.00	
NET OF REVENUES & EXPENDITURES		5,901.95	16,695.00	6,882.09	0.00	4,852.00		0.00	

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 266 - LAW ENFORCEMENT TRAINING</b>									
Revenues									
Dept 000									
266-000-573.00	Federal Grant	0.00	0.00		0.00	0.00			
266-000-577.00	PA 302 Funds	5,416.04	5,558.72	5,984.10	6,000.00	3,018.90		6,000.00	
266-000-585.00	Narcotic Forfeitures	0.00	0.00	0.00	0.00	0.00			
266-000-664.00	Interest Earned	0.00	0.00	0.00	0.00	0.00			
266-000-690.00	Other Grants	0.00	0.00	0.00	0.00	0.00			
266-000-699.00	Transfer from General Fund 207-301-9	0.00	0.00	13,000.00	13,000.00	0.00		15,000.00	
<b>Total Dept 000</b>		<b>5,416.04</b>	<b>5,558.72</b>	<b>18,984.10</b>	<b>19,000.00</b>	<b>3,018.90</b>		<b>21,000.00</b>	
<b>TOTAL Revenues</b>		<b>5,416.04</b>	<b>5,558.72</b>	<b>18,984.10</b>	<b>19,000.00</b>	<b>3,018.90</b>		<b>21,000.00</b>	
Expenditures									
Dept 320-STATE TRAINING MONEY									
266-320-960.00	Police Training	12,209.38	13,069.36	16,470.36	19,000.00	14,747.37		21,000.00	
266-320-960.01	Act 32 Dispatcher Training	891.00	2,026.76	2,725.00	0.00	608.60		3,000.00	
266-320-960.02	Federal Fire Grant - 2004	0.00	0.00	0.00	0.00	0.00			
266-320-960.03	Other Police Grants	0.00	0.00	0.00	0.00	0.00			
<b>Total Expenditures</b>		<b>13,100.38</b>	<b>15,096.12</b>	<b>19,195.36</b>	<b>19,000.00</b>	<b>15,355.97</b>		<b>24,000.00</b>	
Fund 266:									
TOTAL REVENUES		5,416.04	5,558.72	18,984.10	19,000.00	3,018.90		21,000.00	
TOTAL EXPENDITURES		13,100.38	15,096.12	19,195.36	19,000.00	15,355.97		24,000.00	
NET OF REVENUES & EXPENDITURES		(7,684.34)	(9,537.40)	(211.26)	0.00	(12,337.07)		(3,000.00)	

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 267 - SWET</b>									
Revenues									
Dept 000									
267-000-574.00	State Grants								
267-000-699.00	Other Revenue								
Total Dept 000									
Dept 301-POLICE									
267-301-574.00	State Grants								
267-301-699.00	SWET Receipts								
Total Dept 301-POLICE									
<b>TOTAL Revenues</b>									
Expenditures									
Dept 301-POLICE									
267-301-702.00	WAGES -								
267-301-710.00	Sick Pay								
267-301-715.00	FICA								
267-301-716.00	Hospitalization								
267-301-717.00	Life Insurance								
267-301-983.00	Capital Outlay								
Total Dept 301-POLICE									
<b>TOTAL Expenditures</b>									
Fund 267:									
TOTAL REVENUES									
TOTAL EXPENDITURES									
NET OF REVENUES & EXPENDITURES									

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 268 - FEMA</b>									
Revenues									
Dept 000									
268-000-573.00	FEMA Revenue								
268-000-699.00	Transfer from General Fund								
Total Dept 000									
<b>TOTAL Revenues</b>									
Expenditures									
Dept 320-STATE TRAINING MONEY									
268-320-960.02	Expense								
268-320-961.00	Township Expense - Matching								
Total Dept 320-STATE TRAINING MONEY									
<b>TOTAL Expenditures</b>									
Fund 268:									
TOTAL REVENUES									
TOTAL EXPENDITURES									
NET OF REVENUES & EXPENDITURES									

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 270 - 911 WIRELESS</b>									
Revenues									
Dept 000									
270-000-580.00	Revenue	50,953.01	147,181.00	48,822.29	44,000.00	35,668.55		44,000.00	
270-000-664.00	Interest Earned	(76.04)	963.95	967.12	0.00	364.92			
270-000-999.00	Unclassified			17,231.00		0.00			
Total Dept 000		50,876.97	148,144.95	67,020.41	44,000.00	36,033.47		44,000.00	
<b>TOTAL Revenues</b>		50,876.97	148,144.95	67,020.41	44,000.00	36,033.47		44,000.00	
Expenditures									
Dept 000									
270-000-999.00	Transfer to other Funds	0.00	168,683.00		0.00	0.00		-	
Total Dept 000		0.00	168,683.00		0.00	0.00		0.00	
Dept 301-POLICE									
270-301-850.00	Expenditures	84,039.00	4,865.45	8,290.39	9,000.00	6,591.86			
Total Dept 301-POLICE		84,039.00	4,865.45	8,290.39	9,000.00	6,591.86		0.00	
<b>TOTAL Expenditures</b>		84,039.00	173,548.45	8,290.39	9,000.00	6,591.86		0.00	
Fund 270:									
TOTAL REVENUES		50,876.97	148,144.95	67,020.41	44,000.00	36,033.47		44,000.00	
TOTAL EXPENDITURES		84,039.00	173,548.45	8,290.39	9,000.00	6,591.86		0.00	
NET OF REVENUES & EXPENDITURES		(33,162.03)	(25,403.50)	58,730.02	35,000.00	29,441.61		44,000.00	

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 301 - ROAD DEBT SERVICE (VOTED BOND)</b>									
Revenues									
Dept 000									
301-000-403.00	Operating Levy-C.T.			0.00	0.00	0.00			
301-000-664.00	Interest Earned			6,365.14		4,949.28			
301-000-690.00	BOND PROCEEDS			9,750,000.00		0.00			
301-000-691.00	ISSUANCE PREMIUMS			85,526.75	0.00	0.00			
Total Dept 000				9,841,891.89	0.00	4,949.28			
<b>TOTAL Revenues</b>				9,841,891.89	0.00	4,949.28			
Expenditures									
Dept 000									
301-000-995.00	Interest on Bonds			0.00	0.00	0.00			
Total Dept 000				0.00	0.00	0.00			
Dept 906-DEBT SERVICE									
301-906-811.00	Purchased Service			14,000.00	0.00	0.00			
301-906-820.00	Engineering Services			0.00	0.00	12,582.00			
301-906-827.00	Legal Service-Gen. Twp.			28,500.00	0.00	0.00			
301-906-853.00	Telephone			0.00	0.00	0.00			
301-906-903.00	Notice & Publ.			5,455.00	0.00	0.00			
301-906-910.00	Debt Service - Principal			0.00	0.00	0.00			
301-906-912.00	Insurance/Bond-General			0.00	0.00	0.00			
301-906-915.00	Debt Service - Interest			0.00	0.00	189,150.00			
301-906-955.00	Contingent			0.00	0.00	0.00			
301-906-956.00	Unclassified			0.00	0.00	34.71			
301-906-967.00	Project Costs			1,000.00	0.00	0.00			
301-906-970.00	Capital Improvement			2,363,255.66	0.00	1,198,365.55		-	
301-906-996.00	Paying Agent Fees			28,492.65	0.00	500.00			
Total Dept 906-DEBT SERVICE				2,440,703.31	0.00	1,400,632.26		0.00	
<b>TOTAL Expenditures</b>				2,440,703.31	0.00	1,400,632.26		0.00	
TOTAL REVENUES				9,841,891.89	0.00	4,949.28		0.00	
TOTAL EXPENDITURES				2,440,703.31	0.00	1,400,632.26		0.00	
NET OF REVENUES & EXPENDITURES				7,401,188.58	0.00	(1,395,682.98)		0.00	

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 407 - RADIO SITE PROJECT</b>									
Revenues									
Dept 000									
407-000-505.00	Federal Grant Revenue			250,775.00	0.00	0.00			
407-000-582.00	Local Revenue			0.00	0.00	117,829.00		208,000.00	
407-000-680.00	Police Grants			0.00					
407-000-699.00	Transfer In		337,366.00	936,118.49	0.00	0.00			
Total Dept 000			337,366.00	1,186,893.49	0.00	117,829.00		208,000.00	
<b>TOTAL Revenues</b>			337,366.00	1,186,893.49	0.00	117,829.00		208,000.00	
Expenditures									
Dept 000									
407-000-999.00	Transfer to other Funds			34,462.00		0.00		208,000.00	
Total Dept 000				34,462.00		0.00		208,000.00	
Dept 301-POLICE									
407-301-900.00	PRINCIPLE			533,611.19					
407-301-915.00	INTEREST			11,764.14					
407-301-983.00	Expenses		337,365.00	607,056.82	208,010.33	208,060.44		-	
Total Dept 301-POLICE			337,365.00	1,152,432.15	208,010.33	208,060.44		-	
<b>TOTAL Expenditures</b>			337,365.00	1,186,894.15	208,010.33	208,060.44		208,000.00	
Fund 407:									
TOTAL REVENUES			337,366.00	1,186,893.49	0.00	117,829.00		208,000.00	
TOTAL EXPENDITURES			337,365.00	1,186,894.15	208,010.33	208,060.44		208,000.00	
NET OF REVENUES & EXPENDITURES			1.00	(0.66)	(208,010.33)	(90,231.44)		0.00	

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 550 - REVOLVING LOAN</b>									
Revenues									
Dept 000									
550-000-664.00	Interest Earned								
Total Dept 000									
<b>TOTAL Revenues</b>									
Expenditures									
Dept 000									
550-000-820.00	Bad Debt Expense								
550-000-999.99	Out of Balance								
Total Dept 000									
Dept 200-GENERAL SERVICES_ADMIN									
550-200-815.00	Other Fees								
550-200-827.00	Legal								
550-200-956.00	Unclassified								
Total Dept 200-GENERAL SERVICES_ADMIN									
<b>TOTAL Expenditures</b>									
Fund 550:									
TOTAL REVENUES									
TOTAL EXPENDITURES									
NET OF REVENUES & EXPENDITURES									

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 584 - GOLF COURSE</b>									
Revenues									
Dept 000									
584-000-607.00	Lease Fees	15,093.43	9,948.28	13,028.48	10,000.00	10,000.00			
584-000-664.00	Interest Earned	0.00	0.00	0.00	0.00	0.00			
584-000-699.00	Unclassified	0.00	0.00	0.00	0.00	0.00			
Total Dept 000		15,093.43	9,948.28	13,028.48	10,000.00	10,000.00			
<b>TOTAL Revenues</b>		15,093.43	9,948.28	13,028.48	10,000.00	10,000.00			
Expenditures									
Dept 000									
584-000-991.00	Transfer In	0.00	0.00	0.00	0.00	0.00			
Total Dept 000		0.00	0.00	0.00	0.00	0.00			
Dept 698-GOLF COURSE									
584-698-740.00	Operating Supplies	0.00	0.00	0.00	0.00	0.00			
584-698-747.00	Small Tools & Equipment	0.00	0.00	0.00	0.00	0.00			
584-698-814.00	Purchased Maint. Service	275.00	275.00	275.00	0.00	0.00			
584-698-904.00	Advertisements	0.00	0.00	0.00	0.00	0.00			
584-698-912.00	Insurance - General	0.00	0.00	0.00	0.00	0.00			
584-698-931.00	Repairs - Maint. - Building	0.00	0.00	0.00	0.00	0.00			
584-698-932.00	Repairs - Maint. - Grounds	2,300.00	0.00	0.00	0.00	0.00			
584-698-934.00	Repairs & Maint. - Machine	0.00	0.00	0.00	0.00	0.00			
584-698-968.00	Depreciation	16,183.00	14,623.00	9,018.00	0.00	0.00			
584-698-970.00	Capital Improvement	0.00	0.00	0.00	0.00	0.00			
584-698-983.00	New Equipment	0.00	0.00	0.00	0.00	28,900.00			
Total Dept 698-GOLF COURSE		18,758.00	14,898.00	9,293.00	0.00	28,900.00			
<b>TOTAL Expenditures</b>		18,758.00	14,898.00	9,293.00	0.00	28,900.00			
Fund 584:									
TOTAL REVENUES		15,093.43	9,948.28	13,028.48	9,948.28	10,000.00			
TOTAL EXPENDITURES		18,758.00	14,898.00	9,293.00	0.00	28,900.00			
NET OF REVENUES & EXPENDITURES		(3,664.57)	(4,949.72)	3,735.48	9,948.28	(18,900.00)			

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 615 - REVOLVING IMPROVEMENT</b>									
Revenues									
Dept 000									
615-000-664.00	Interest Earned	(180.33)	3,099.34	2,752.65	0.00	977.95			
615-000-699.00	Transfers from Other Fund	0.00		0.00	0.00	0.00			
Total Dept 000		(180.33)	3,099.34	2,752.65	0.00	977.95			
<b>TOTAL Revenues</b>		(180.33)	3,099.34	2,752.65	0.00	977.95			
Expenditures									
Dept 000									
615-000-700.00	Proceeds from issuance of debt	0.00	0.00	0.00	0.00	0.00			
615-000-910.00	Debt Service - Principal	3,517.00	2,490.42	0.00	0.00	0.00			
615-000-915.00	Debt Service - Interest	321.00	68.30	0.00	0.00	0.00			
615-000-999.00	Transfer to other Funds	0.00	0.00	0.00	0.00	0.00			
Total Dept 000		3,838.00	2,558.72	0.00	0.00	0.00			
Dept 901-CAPITAL OUTLAY_GENERAL									
615-901-983.00	New Equipment - Gen. Gov't	0.00	0.00	0.00	0.00	0.00			
Total Dept 901-CAPITAL OUTLAY_GENERAL		0.00	0.00	0.00	0.00	0.00			
<b>TOTAL Expenditures</b>		3,838.00	2,558.72	0.00	0.00	0.00			
TOTAL REVENUES		(180.33)	3,099.34	2,752.65	0.00	977.95			
TOTAL EXPENDITURES		3,838.00	2,558.72	0.00	0.00	0.00			
NET OF REVENUES & EXPENDITURES		(4,018.33)	540.62	2,752.65	0.00	977.95			

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 701 - TRUST &amp; AGENCY</b>									
Revenues									
Dept 000									
701-000-452.00	2% Franchise								
701-000-999.99	Trial Balance Errors								
Total Dept 000									
<b>TOTAL Revenues</b>									
Fund 701:									
TOTAL REVENUES									
TOTAL EXPENDITURES									
NET OF REVENUES & EXPENDITURES									

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 704 - CURRENT TAX</b>									
Revenues									
Dept 000									
704-000-212.00	Interest								
Total Dept 000									
<b>TOTAL Revenues</b>									
Fund 704:									
TOTAL REVENUES									
TOTAL EXPENDITURES									
NET OF REVENUES & EXPENDITURES									

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 795 - INVESTMENT</b>									
Revenues									
Dept 000									
795-000-664.00	Interest Earned								
Total Dept 000									
Dept 301-POLICE									
795-301-664.00	Interest Earned								
Total Dept 301-POLICE									
TOTAL Revenues									
Fund 795:									
TOTAL REVENUES									
TOTAL EXPENDITURES									
NET OF REVENUES & EXPENDITURES									

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 810 - POLICE CAPITAL IMPROVEMENT</b>									
Revenues									
Dept 000									
810-000-573.00	Grant Monies	0.00	0.00	0.00	0.00	0.00			
810-000-664.00	Interest Earned	(88.36)	2,580.85	2,619.24	0.00	1,073.98			
810-000-672.00	Police Capital Special Assessm	255,750.07	252,734.24	254,367.79	232,302.00	0.00		235,490.00	
810-000-673.01	Sale of Police Assets	25,000.00	5,115.87	14,000.00	0.00	32,500.00			
810-000-699.00	Transfers from Other Fund	0.00	0.00	17,231.00	0.00	0.00			
Total Dept 000		280,661.71	260,430.96	288,218.03	232,302.00	33,573.98		235,490.00	
<b>TOTAL Revenues</b>		280,661.71	260,430.96	288,218.03	232,302.00	33,573.98		235,490.00	
Expenditures									
Dept 000									
810-000-700.00	Proceeds from issuance of debt	0.00	0.00	0.00	0.00	0.00			
810-000-910.00	Debt Service - Principle	27,948.02	2,490.42	0.00	0.00	0.00			
810-000-915.00	Debt Service - Interest		68.30	0.00					
810-000-999.00	Transfers to Other Fund	2,556.49	168,683.00	0.00	0.00	0.00			
Total Dept 000		30,504.51	171,241.72	0.00	0.00	0.00			
Dept 440-CAPTIAL IMPROVEMENT									
810-440-817.00	Police Capital Improvement Aud	0.00	0.00		0.00	0.00			
810-440-827.00	Police Cap Impr Legal Fees	0.00	0.00		0.00	0.00			
810-440-956.00	Unclassified	0.00	0.00		0.00	0.00			
810-440-983.00	Police Capital Improvement	119,574.02	104,746.49	122,217.67	324,967.00	308,450.21		336,300.00	
Total Dept 440-CAPITAL IMPROVEMENT		119,574.02	104,746.49	122,217.67	324,967.00	308,450.21		336,300.00	
<b>TOTAL Expenditures</b>		150,078.53	275,988.21	122,217.67	324,967.00	308,450.21		336,300.00	
Fund 810:									
TOTAL REVENUES		280,661.71	260,430.96	288,218.03	232,302.00	33,573.98		235,490.00	
TOTAL EXPENDITURES		150,078.53	275,988.21	122,217.67	324,967.00	308,450.21		336,300.00	
NET OF REVENUES & EXPENDITURES		130,583.18	(15,557.25)	166,000.36	(92,665.00)	(274,876.23)		(100,810.00)	

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 811 - FIRE CAPITAL IMPROVEMENT</b>									
Revenues									
Dept 000									
811-000-573.00	Grant Monies	78,799.40	7,871.00	0.00	0.00	268,331.00			
811-000-664.00	Interest Earned	(181.41)	3,583.54	3,700.84	0.00	1,478.42			
811-000-667.00	1219 Woodrow - rental income	1,021.67	9,144.37	9,572.70	0.00	13,222.88			
811-000-668.00	1220 Nasau - rental income		0.00	4,521.00		0.00			
811-000-672.00	Fire Capital Special Assessmen	426,371.49	421,346.97	424,081.90	387,170.00	0.00		392,484.00	
811-000-699.00	Transfers from Other Fund	0.00	0.00	0.00	0.00	0.00			
Total Dept 000		506,011.15	441,945.88	441,876.44	387,170.00	283,032.30		392,484.00	
<b>TOTAL Revenues</b>		506,011.15	441,945.88	441,876.44	387,170.00	283,032.30		392,484.00	
Expenditures									
Dept 000									
811-000-700.00	Proceeds from issuance of debt	0.00	0.00	(199,024.15)	0.00	0.00			
811-000-910.00	Priciple payments	158,196.82	0.00	64,665.25	0.00	0.00			
811-000-915.00	Interest on long term debt	6,809.27	0.00	5,114.92	0.00	0.00			
811-000-983.00	Sale of Assets	0.00	0.00	0.00	0.00	0.00			
Total Dept 000		165,006.09	0.00	(129,243.98)	0.00	0.00		-	
Dept 440-CAPTIAL IMPROVEMENT									
811-440-956.00	Unclassified		0.00		0.00	0.00			
811-440-827.00	Fire Cap Impr Legal Fees		27,368.96						
811-440-983.00	Fire Equipment	149,408.31	0.00	400,698.15	50,000.00	382,710.80		396,500.00	
811-440-983.01	Payment		0.00	0.00	135,000.00	0.00			
811-440-983.02	Ladder 844 Rebuild		0.00	0.00	0.00	0.00			
811-440-983.03	Engine 812 Payment		0.00	0.00	0.00	69,780.17			
811-440-983.04	Engine Replacement - 821		213,663.50	1,854.58	-	0.00			
811-440-983.05	Staff Vehicles		39,151.60	66,090.79	40,000.00	41,225.30			
811-440-983.06	Station Upgrades	19,978.32	39,608.53	0.00	70,000.00	74,863.37			
811-440-983.07	Boiler Replacement		0.00	0.00	0.00	0.00			
811-440-983.08	1219 Woodrow Drive	61,230.60	3,168.55	0.00	0.00	299.17			
811-440-983.09	Misc & Administration	2,131.20	9,874.11	0.00	-	0.00			
811-440-983.10	1220 Nassau		0.00	0.00	-	0.00			
Total Dept 440-CAPTIAL IMPROVEMENT		232,748.43	332,835.25	468,643.52	295,000.00	568,878.81		396,500.00	

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>TOTAL Expenditures</b>		397,754.52	332,835.25	339,399.54	295,000.00	568,878.81		396,500.00	
Fund 811:									
TOTAL REVENUES		506,011.15	441,945.88	441,876.44	387,170.00	283,032.30		392,484.00	
TOTAL EXPENDITURES		397,754.52	332,835.25	339,399.54	295,000.00	568,878.81		396,500.00	
NET OF REVENUES & EXPENDITURES		108,256.63	109,110.63	102,476.90	92,170.00	(285,846.51)		(4,016.00)	

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 812 - STREET IMPROVEMENT</b>									
Revenues									
Dept 000									
812-000-664.00	Interest Earned	0.00		0.00	0.00	0.00			
812-000-669.00	Interest on Spec. Assess.	1,315.19	900.25	755.38	0.00	0.00			
812-000-671.00	Metro Act Payments	10,084.66	9,375.96	8,952.38	0.00	12,108.57			
812-000-672.00	Special Assessments	0.00	0.00	0.00	0.00	0.00			
812-000-673.00	Sidewalk	4,349.75	306.13	0.00	0.00	0.00			
812-000-674.00	Street Reconstruction	2,300.69	2,353.70	2,300.69	0.00	1,314.68			
812-000-675.00	Private Contributions	0.00		0.00	0.00	0.00			
812-000-676.00	Federal Fund	0.00		0.00	0.00	0.00			
812-000-699.00	Transfers from Other Fund	0.00		0.00	0.00	0.00			
Total Dept 000		18,050.29	12,936.04	12,008.45	0.00	13,423.25			
Dept 446-STREETS									
812-446-699.00	Transfers from Other Funds	0.00	0.00	0.00	0.00	0.00			
Total Dept 446-STREETS		0.00	0.00	0.00	0.00	0.00			
<b>TOTAL Revenues</b>		18,050.29	12,936.04	12,008.45	0.00	13,423.25			
Expenditures									
Dept 446-STREETS									
812-446-820.00	Engineering Fees			0.00	0.00	0.00			
812-446-827.00	Legal Fees			0.00	0.00	0.00			
812-446-827.01	Legal Fees - Santos/Cherryhill			0.00	0.00	0.00			
812-446-956.00	Unclassified	3,457.00		0.00	0.00	0.00			
812-446-969.00	Streets & Roads	0.00	9,974.00	0.00	0.00	0.00			
Total Dept 446-STREETS		3,457.00	9,974.00	0.00	0.00	0.00			
<b>TOTAL Expenditures</b>		3,457.00	9,974.00	0.00	0.00	0.00			
Fund 812:									
TOTAL REVENUES		18,050.29	12,936.04	12,008.45	0.00	13,423.25			
TOTAL EXPENDITURES		3,457.00	9,974.00	0.00	0.00	0.00			
NET OF REVENUES & EXPENDITURES		14,593.29	2,962.04	12,008.45	0.00	13,423.25			

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 871 - WATER IMPROVEMENT</b>									
Revenues									
Dept 000									
871-000-664.00	Interest Earned	(64.10)	1,124.08	996.41	0.00	360.22			
871-000-669.00	Interest on Spec. Assess.	700.36	691.81	1,759.58	0.00	174.32			
871-000-672.00	Special Assessments	4,534.02	22,303.48	11,813.08	0.00	472.96			
871-000-677.00	Water Connection Fee	0.00	0.00	17,200.00	0.00	42,298.75			
Total Dept 000		5,170.28	24,119.37	31,769.07	0.00	43,306.25			
<b>TOTAL Revenues</b>		5,170.28	24,119.37	31,769.07	0.00	43,306.25			
Expenditures									
Dept 000									
871-000-956.01	Water Connection Fee	(35,150.00)	(35,350.00)	0.00	0.00	0.00			
871-000-973.00	Construction Deposits	0.00	0.00	0.00	0.00	0.00			
871-000-999.00	Transfer Out	0.00	0.00	0.00	0.00	0.00			
Total Dept 000		(35,150.00)	(35,350.00)	0.00	0.00	0.00			
Dept 441-WATER IMPROVEMENT									
871-441-732.00	Dues	10,725.00	13,750.00	18,150.00	0.00	16,500.00			
871-441-817.00	Audit			0.00	0.00	0.00			
871-441-820.00	Engineering Fees	218.35	0.00	266.00	0.00	732.50			
871-441-827.00	Legal			0.00	0.00	0.00			
871-441-930.00	Maintenance - Operating	0.00	0.00	0.00	0.00	0.00			
871-441-956.00	Unclassified	0.00	0.00	0.00	0.00	0.00			
871-441-967.00	Project Costs	0.00	0.00	0.00	0.00	0.00			
871-441-973.00	Construction Costs	24,184.68	33,944.50	12,909.66	0.00	4,900.00			
Total Dept 441-WATER IMPROVEMENT		35,128.03	47,694.50	31,325.66	0.00	22,132.50			
<b>TOTAL Expenditures</b>		35,128.03	12,344.50	31,325.66	0.00	22,132.50			
Fund 871:									
TOTAL REVENUES		5,170.28	24,119.37	31,769.07	0.00	43,306.25			
TOTAL EXPENDITURES		35,128.03	12,344.50	31,325.66	0.00	22,132.50			
NET OF REVENUES & EXPENDITURES		(29,957.75)	11,774.87	443.41	0.00	21,173.75			

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 883 - SEWER IMPROVEMENT</b>									
Revenues									
Dept 000									
883-000-626.00	Connection Fees	0.00	0.00		0.00	0.00			
883-000-664.00	Interest Earned	(1,803.49)	15,090.34	13,631.26	0.00	4,872.23			
883-000-669.00	Interest on Spec. Assess.	2,916.60	6,782.66	5,496.57	0.00	2,151.96			
883-000-672.00	Special Assessments	4,805.31	107,777.44	68,432.33	0.00	76,205.81			
883-000-699.00	Transfers from Other Funds	0.00	0.00	0.00	0.00	0.00			
<b>Total Revenue</b>		5,918.42	129,650.44	87,560.16	0.00	83,230.00			
Expenditures									
Dept 520-SEWER IMPROVEMENT									
883-520-732.00	Dues	0.00	11,250.00	14,850.00	0.00	4.00			
883-520-817.00	Sewer Twp. Audit	0.00	0.00	0.00	0.00	0.00			
883-520-820.00	Engineering Fees	47.50	3,686.92	1,252.00	0.00	311.75			
883-520-827.00	Legal	0.00	0.00	0.00	0.00	0.00			
883-520-883.00	Administration	0.00	0.00	0.00	0.00	0.00			
883-520-930.00	Maintenance - Sewer	(3,686.10)	11,257.56	472.27	0.00	3,234.10			
883-520-956.00	Unclassified	0.00	0.00	0.00	0.00	0.00			
883-520-964.00	Refunds	0.00	0.00	0.00	0.00	0.00			
883-520-967.00	Project Costs	0.00	0.00	0.00	0.00	0.00			
883-520-973.00	Sewer Construction	0.00	13,250.00	18,152.10	0.00	0.00			
883-520-973.01	Woodland Trails Project Costs	0.00	0.00	0.00	0.00	0.00			
883-520-973.02	Improvements	0.00	0.00	0.00	0.00	0.00			
Total Dept 520-SEWER IMPROVEMENT		(3,638.60)	39,444.48	34,726.37	0.00	3,549.85			
<b>TOTAL Expenditures</b>		(3,638.60)	39,444.48	34,726.37	0.00	3,549.85			
Fund 883:									
TOTAL REVENUES		5,918.42	129,650.44	87,560.16	0.00	83,230.00			
TOTAL EXPENDITURES		(3,638.60)	39,444.48	34,726.37	0.00	3,549.85			
NET OF REVENUES & EXPENDITURES		9,557.02	90,205.96	52,833.79	0.00	79,680.15			

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
TOTAL REVENUES - ALL FUNDS		9,221,735.46	9,789,299.18	15,114,129.74	9,090,916.00	8,130,227.50		9,444,118.00	
TOTAL EXPENDITURES - ALL FUNDS		12,405,433.85	13,724,404.52	17,004,272.97	9,845,202.33	8,888,791.31		10,204,825.00	
NET OF REVENUES & EXPENDITURES		(3,183,698.39)	(3,935,105.34)	(1,890,143.23)	(754,286.33)	(758,563.81)		(760,707.00)	

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 101 - GENERAL</b>									
<b>Revenues</b>									
Dept 000									
101-000-403.00	Operating Levy-C.T.	3,764,543.73	3,720,678.26	3,729,810.81	3,790,595.00	3,767,693.85	99.40%	3,730,000.00	-1.60%
101-000-403.01	In Lieu of Tax	28,213.59	25,436.82	25,717.48	24,000.00	-	0.00%	24,000.00	0.00%
101-000-404.00	Act 198	29,668.50	24,565.42	24,213.45	28,000.00	22,994.49	82.12%	25,000.00	-10.71%
101-000-424.00	Trailer Fees	3,179.50	3,150.00	3,031.00	3,000.00	-	0.00%	3,000.00	0.00%
101-000-451.00	Cable TV Franchise Fee 3%	244,986.53	208,533.89	208,891.00	210,000.00	160,963.32	76.65%	200,000.00	-4.76%
101-000-473.00	Rental Application Fees	39,056.00	61,929.00	38,075.00	30,000.00	45,202.00	150.67%	30,000.00	0.00%
101-000-474.00	License Fees/Signs	3,245.00	2,695.00	2,775.00	2,500.00	2,035.00	81.40%	2,500.00	0.00%
101-000-477.00	Spec insp/Plan review/Zoning fee	5,265.00	11,815.00	7,525.00	8,000.00	11,440.00	143.00%	9,000.00	12.50%
101-000-575.00	State Shared	2,005,381.00	2,065,330.00	2,043,520.00	2,140,379.00	1,349,197.00	63.04%	2,220,000.00	3.72%
101-000-576.00	Liquor Licenses	8,239.00	7,936.50	8,210.95	-	55.00	-	8,000.00	0.00%
101-000-578.00	Violation Bureau	1,995.00	1,485.00	1,950.00	1,800.00	1,230.00	68.33%	2,000.00	11.11%
101-000-602.00	Witness/Jury	17.50	36.10	-	-	-	0.00%	-	0.00%
101-000-622.00	Zoning & Variance Fees	-	-	14,939.74	-	19,753.33	0.00%	20,000.00	0.00%
101-000-626.00	Passport Fees/Fire Reports	5,386.00	8,674.24	15,614.99	9,000.00	21,522.95	239.14%	18,000.00	100.00%
101-000-626.01	Copy Fees-Computer	100.00	125.00	-	100.00	-	0.00%	100.00	0.00%
101-000-629.00	Township Service	10,740.34	155.72	-	2,000.00	200.00	10.00%	1,000.00	-50.00%
101-000-630.00	Lease Payments	30,357.19	28,676.68	30,464.37	20,000.00	23,443.34	117.22%	24,000.00	20.00%
101-000-633.00	Monument Installation	1,350.00	300.00	2,300.00	1,000.00	-	0.00%	500.00	-50.00%
101-000-634.00	Internment Fees	9,420.00	6,525.00	14,750.00	7,000.00	9,800.00	140.00%	7,500.00	7.14%
101-000-643.00	Sale of Lots-Cemetery	(500.00)	(2,000.00)	(3,875.00)	1,000.00	(750.00)	-75.00%	(1,500.00)	-250.00%
101-000-645.00	Sale of Books & Maps	-	-	-	-	-	0.00%	-	0.00%
101-000-651.00	Tax Admin Fee	218,454.84	215,734.76	217,314.89	220,000.00	223,726.22	101.69%	210,000.00	-4.55%
101-000-652.00	Collection Fees	29,706.50	31,565.62	29,953.38	30,000.00	28,339.50	94.47%	30,000.00	0.00%
101-000-654.00	Water Surcharge Fees	106,713.69	108,489.04	114,580.46	105,000.00	79,451.95	75.67%	105,000.00	0.00%
101-000-660.00	District Court Fees	31,823.70	26,864.87	33,243.26	35,000.00	19,243.54	54.98%	30,000.00	-14.29%
101-000-660.01	False Alarm	1,756.00	3,412.68	3,120.90	3,500.00	1,400.00	40.00%	3,000.00	-14.29%
101-000-664.00	Interest Earned	(13,718.66)	30,140.49	28,759.83	20,000.00	12,414.15	62.07%	20,000.00	0.00%
101-000-667.00	Room Rental - Income	5,375.00	6,200.00	7,325.00	5,500.00	6,300.00	114.55%	6,000.00	9.09%
101-000-673.00	Sale of Twp. Assets	325.17	17,574.95	14,503.00	5,000.00	2,700.00	54.00%	5,000.00	0.00%
101-000-681.00	General Wage Reimbursement	-	-	944.50	-	27.00	0.00%	-	0.00%
101-000-699.00	Unclassified	8,552.30	17,705.70	-	10,000.00	35.00	0.35%	-	-100.00%
Total Dept 000									
<b>Fund 101 - GENERAL</b>									
<b>TOTAL Revenues</b>		<b>6,579,632.42</b>	<b>6,633,735.74</b>	<b>6,617,659.01</b>	<b>6,712,374.00</b>	<b>5,808,417.64</b>	<b>86.53%</b>	<b>6,732,100.00</b>	<b>0.29%</b>

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 101 - GENERAL</b>									
<b>Expenditures summarized by general fund department</b>									
Total Dept 000 - DEBT SERVICE		18,577.67	18,577.66	6,156.00	2,460.00	-	-	-	-
Total Dept 101-LEGISLATIVE		96,730.23	72,476.13	75,687.22	86,600.00	55,702.62	64.32%	91,750.00	5.95%
Total Dept 171-SUPERVISOR		137,356.39	80,860.23	81,779.75	78,200.00	62,352.69	79.73%	23,625.00	-69.79%
Total Dept 175-MANAGER					50,275.00			125,300.00	149.23%
Total Dept 191-ELECTION		8,654.83	47,269.55	44,691.66	65,800.00	31,510.98	47.89%	61,100.00	-7.14%
Total Dept 200-GENERAL SERVICES ADMIN		362,830.62	531,171.21	555,974.17	632,250.00	466,010.95	73.71%	903,850.00	42.96%
Total Dept 209-ASSESSOR		214,036.49	178,705.39	189,276.81	211,750.00	144,374.24	68.18%	208,750.00	-1.42%
Total Dept 215-CLERK		130,083.88	178,757.18	169,028.78	176,550.00	132,688.27	75.16%	23,450.00	-86.72%
Total Dept 253-TREASURER		213,111.09	151,464.06	158,773.30	154,750.00	124,221.57	80.27%	26,750.00	-82.71%
Total Dept 258-DATA PROCESSING		77,209.69	12,421.66	-	-	-	0.00%	-	0.00%
Total Dept 265-MAINTENANCE		218,104.32	246,680.71	250,439.66	248,950.00	185,811.27	74.64%	258,700.00	3.92%
Total Dept 276-CEMETERY		20,763.19	23,336.24	25,055.69	21,625.00	20,335.61	94.04%	25,325.00	17.11%
Total Dept 310-ENFORCEMENT		-	35,824.56	104,525.61	78,650.00	96,645.98	122.88%	82,700.00	5.15%
Total Dept 371-BUILDING INSPECTIONS		6,613.12	-	-	-	-	0.00%	-	0.00%
Total Dept 400-PLANNING/ZONING		74,028.59	72,136.10	87,418.57	103,650.00	107,344.45	103.56%	91,800.00	-11.43%
Total Dept 425-EMERGENCY PREPAREDNESS		-	50,164.16	3,588.39	2,000.00	-	0.00%	2,000.00	0.00%
Total Dept 439-OTHER PUBLIC SAFETY		(1,918.44)	(2,398.05)	(1,918.44)	(2,000.00)	(479.61)	23.98%	(2,000.00)	0.00%
Total Dept 446-STREETS		154,832.74	216,667.75	170,198.41	215,000.00	19,371.25	9.01%	215,000.00	0.00%
Total Dept 751-RECREATION		3,859.10	5,962.96	5,897.69	8,500.00	11,301.60	132.96%	8,500.00	0.00%
Total Dept 890-CONTINGENCY		-	-	-	-	-	#DIV/0!	-	0.00%
Total Dept 901-CAPITAL OUTLAY_GENERAL		32,962.64	6,938.30	50,081.87	12,000.00	30,537.94	254.48%	12,000.00	0.00%
Total Dept 999-CATCH ALL					-	-	0.00%	-	0.00%
<b>TOTAL Expenditures</b>		<b>1,767,836.15</b>	<b>1,927,015.80</b>	<b>1,976,655.14</b>	<b>2,147,010.00</b>	<b>1,487,729.81</b>	<b>69.29%</b>	<b>2,158,600.00</b>	<b>0.54%</b>
<b>Fund 206 - FIRE</b>									
<b>TOTAL Revenues</b>		0.00	0.00	2,766.25	0.00	10,842.70	0.00	0.00	<b>0.00</b>
<b>Total Expenditures</b>		1,220,560.81	1,358,503.40	1,410,633.24	1,514,150.00	1,054,160.89	69.62%	1,528,150.00	<b>0.92%</b>
Net of Rev & Expenditures		<b>(1,220,560.81)</b>	<b>(1,358,503.40)</b>	<b>(1,407,866.99)</b>	<b>(1,514,150.00)</b>	<b>(1,043,318.19)</b>		<b>(1,528,150.00)</b>	

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 207 - POLICE</b>									
	<b>TOTAL Revenues</b>	1,066,039.11	1,193,096.59	1,238,867.95	1,048,238.00	1,070,363.03	102.11%	1,171,750.00	<b>11.78%</b>
	<b>Total Expenditures</b>	3,973,780.49	4,230,151.86	4,273,326.55	4,649,305.00	3,354,182.43	72.14%	4,873,275.00	<b>4.82%</b>
	Net of Rev & Expenditures	<b>(2,907,741.38)</b>	<b>(3,037,055.27)</b>	<b>(3,034,458.60)</b>	<b>(3,601,067.00)</b>	<b>(2,283,819.40)</b>		<b>(3,701,525.00)</b>	
<hr/>									
<b>Funds 101, 206 &amp; 207 (General, Fire &amp; Police Funds)</b>									
	<b>TOTAL Revenues</b>	7,645,671.53	7,826,832.33	7,859,293.21	7,760,612.00	6,889,623.37	73.91%	7,903,850.00	<b>1.85%</b>
	<b>Total Expenditures</b>	6,962,177.45	7,515,671.06	7,660,614.93	8,310,465.00	5,896,073.13	60.35%	8,560,025.00	<b>3.00%</b>
	Net of Rev & Expenditures	<b>683,494.08</b>	<b>311,161.27</b>	<b>198,678.28</b>	<b>(549,853.00)</b>	<b>993,550.24</b>		<b>(656,175.00)</b>	
<hr/>									
<b>Fund 211 - Park/Recreation</b>									
	<b>TOTAL Revenues</b>	0.00	0.00		0.00	0.00	#DIV/0!	0.00	<b>#DIV/0!</b>
	<b>Total Expenditures</b>	1,215.00	0.00		0.00	0.00	#DIV/0!	0.00	<b>#DIV/0!</b>
	Net of Rev & Expenditures	<b>(1,215.00)</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	
<hr/>									
<b>Fund 219 - Street Lighting</b>									
	<b>TOTAL Revenues</b>	271,729.26	269,809.63		209,072.00	233,267.91	111.57%	196,242.00	<b>-6.14%</b>
	<b>Total Expenditures</b>	201,779.20	240,278.24		250,000.00	136,874.03	54.75%	240,000.00	<b>-4.00%</b>
	Net of Rev & Expenditures	<b>69,950.06</b>	<b>29,531.39</b>		<b>(40,928.00)</b>	<b>96,393.88</b>		<b>(43,758.00)</b>	
<hr/>									
<b>Fund 226 - Recycling/Rubbish Collection</b>									
	<b>TOTAL Revenues</b>	389,529.18	405,007.68		428,760.00	429,379.12	100.14%	443,052.00	<b>3.33%</b>
	<b>Total Expenditures</b>	389,529.18	405,007.64		428,760.00	287,266.50	67.00%	440,000.00	<b>2.62%</b>
	Net of Rev & Expenditures	<b>0.00</b>	<b>0.04</b>		<b>0.00</b>	<b>142,112.62</b>		<b>3,052.00</b>	
<hr/>									
<b>Fund 265 - Drug Enforcement</b>									
	<b>TOTAL Revenues</b>	5,901.95	16,695.00		0.00	4,852.00	#DIV/0!	0.00	<b>#DIV/0!</b>
	<b>Total Expenditures</b>	0.00	0.00		0.00	0.00	#DIV/0!	0.00	<b>#DIV/0!</b>
	Net of Rev & Expenditures	<b>5,901.95</b>	<b>16,695.00</b>		<b>0.00</b>	<b>4,852.00</b>		<b>0.00</b>	

Proposed 2017 Kalamazoo Charter Township Budget



13 Oct 2016

GL NUMBER	DESCRIPTION	2013 Actual	2014 Actual	2015 Actual	2016 AMENDED BUDGET	Activity thru Sept 2016	2016 Percent Recd/Spent	2017 Proposed Budget	Percent change from 2017 Budget
<b>Fund 266 - Police Training</b>									
	<b>TOTAL Revenues</b>	5,416.04	5,558.72		19,000.00	3,018.90	15.89%	21,000.00	10.53%
	<b>Total Expenditures</b>	13,100.38	15,096.12		19,000.00	15,355.97	80.82%	24,000.00	26.32%
	Net of Rev & Expenditures	(7,684.34)	(9,537.40)		0.00	(12,337.07)		(3,000.00)	
<b>Fund 270 - 911 Wireless</b>									
	<b>TOTAL Revenues</b>	50,876.97	148,144.95		44,000.00	36,033.47	81.89%	44,000.00	0.00%
	<b>Total Expenditures</b>	84,039.00	173,548.45		9,000.00	6,591.86	73.24%	0.00	-100.00%
	Net of Rev & Expenditures	(33,162.03)	(25,403.50)		35,000.00	29,441.61		44,000.00	
<b>Fund 301 - Road Debt Service (VOTED BOND)</b>									
	<b>TOTAL Revenues</b>					0.00	#DIV/0!	0.00	#DIV/0!
	<b>Total Expenditures</b>					1,400,632.26	#DIV/0!	0.00	#DIV/0!
	Net of Rev & Expenditures					(1,400,632.26)		0.00	
<b>Fund 810 - Police Capital Improvement</b>									
	<b>TOTAL Revenues</b>	280,661.71	260,430.96		232,302.00	33,573.98	14.45%	235,490.00	1.37%
	<b>Total Expenditures</b>	150,078.53	275,988.21		324,967.00	308,450.21	94.92%	336,300.00	3.49%
	Net of Rev & Expenditures	130,583.18	(15,557.25)		(92,665.00)	(274,876.23)		(100,810.00)	
<b>Fund 811 - Fire Capital Improvement</b>									
	<b>TOTAL Revenues</b>	506,011.15	441,945.88		387,170.00	283,032.30	73.10%	392,484.00	1.37%
	<b>Total Expenditures</b>	397,754.52	332,835.25		295,000.00	568,878.81	192.84%	396,500.00	34.41%
	Net of Rev & Expenditures	108,256.63	109,110.63		92,170.00	(285,846.51)		(4,016.00)	

*Charter*  
**Township**  
*of Kalamazoo*

TO: Kalamazoo Township Board  
FROM: Supervisor Ronald E. Reid & Treasurer George Cochran  
RE: Recommendation of sale and listing 2105 North Burdick Street property  
DATE: 20 October 2016

As Treasurer Cochran advised us at the last work session meeting, we have sought proposals from two firms to represent us for the sale of the property at 2105 North Burdick Street.

Proposals were received from Callander Commercial and Henry Kellum Realtors. Treasurer Cochran has met on site with both firms and we have received their market analysis for the property.

	<b>Callander</b>	<b>Kellum</b>
Recommended listing amount	\$49,000	\$39,500
Commission	10%	7% Min of \$2,000
Listing length	6 months	180 days
GKAR Uniform Listing Agreement	Yes	Yes

The Treasurer and I recommend that Henry Kellum Realtors be retained to sell our property at 2105 North Burdick Street. Although Henry Kellum Realtors' recommended list price is less than Callander Commercial's proposal, our review of each firm's market analysis leads us to conclude that Henry Kellum Realtors has a better understanding of the market for this property.

The proposed listing agreement has been reviewed by your attorney and was found to be acceptable. As you know, the Board must authorize *by resolution* (and a roll call vote) the sale of any and all township real estate.

I recommend that a motion be made to adopt the following resolution:

Resolved, that the Charter Township of Kalamazoo Board of Trustees

- find that the property addressed as 2105 North Burdick Street, Kalamazoo, Michigan is no longer needed for public purposes;
- approve entering into a listing agreement with Henry Kellum Realtors to accomplish the sale of the 2105 North Burdick Street, Kalamazoo, Michigan property;
- authorize the sale of 2105 North Burdick Street, Kalamazoo, Michigan, and;
- authorize the Supervisor to negotiate the sale of the property with potential buyers in accordance with terms that are in the best interest of the Township.



**UNIFORM LISTING AGREEMENT ("AGREEMENT") OF THE  
GREATER KALAMAZOO ASSOCIATION OF REALTORS® ("GKAR")  
(LIMITED DUAL AGENCY)**



Form # \_\_\_\_\_

MLS # \_\_\_\_\_

For office use only.

AGREEMENT DATE **10/15/2016**

BROKER MEMBER OFFICE

**Henry Kellum realtors**

1. **DURATION AND DESCRIPTION:** In consideration of Broker's efforts to market "The Property" described below, negotiate with potential Buyers and facilitate the details of the transaction, Seller Kalamazoo township

whose address is 2105 N Burdick St  
STREET ADDRESS

Kalamazoo, MI, 49007-1835  
CITY STATE ZIP CODE

hereby grants Broker until 11:59 P.M. the 15th day of February, 2017, the exclusive right to sell The Property

commonly known as 2105 N Burdick St 49007-1835  
PROPERTY STREET ADDRESS ZIP CODE

City,  Village,  Township of Kalamazoo County of Kalamazoo, Michigan TAX ID # 390610190022  
(CHECK ONE)

A. If the property is located in a subdivision or condominium:

Lot(s): \_\_\_\_\_ Unit(s): \_\_\_\_\_ Garage: \_\_\_\_\_ Port: \_\_\_\_\_ Storage Unit: \_\_\_\_\_  
NAME OF SUBDIVISION OR CONDOMINIUM PLAN

B. If unplatted, or if there is additional land, a complete legal description is required. Attach complete legal description or write complete legal description below.

THE PROPERTY

2. **PRICE AND TERMS:** The price of The Property is to be (\$ 39,900.00 ) Thirty-Nine Thousand, Nine Hundred dollars

in cash or any other price, terms, or exchange to which Seller may hereafter consent. All moneys must be paid in U.S. funds.

**ALL IMPROVEMENTS AND FIXTURES ARE INCLUDED** in the purchase price, including, if now in or on The Property, the following: antennas and/or satellite dishes including all accessories and complete rotor equipment (unless rented); all landscaping, including all plantings; landscape lighting; ceiling fans; lighting fixtures, light bulbs, and their shades; built-in sound system wiring and built-in speakers; wall mounted hardware for TV's (excluding TV); security systems; fireplace doors, screens and grates; wood burners and fireplace inserts; drapery and curtain hardware; window shades and blinds; wall to wall carpeting; screens, storm windows and doors; stationary laundry tubs; all water conditioning equipment (unless rented); water heaters (unless rented); sump pumps; heating and air conditioning equipment (excluding window units); LP tanks (unless rented); water pump and pressure tank; underground sprinkling system; built-in kitchen appliances; awnings; mail boxes; garage door openers and transmitters; attached work benches; all attached shelving; stationary outdoor grills; storage sheds; pool and pool equipment; fencing; affixed outdoor play equipment; affixed: smoke/fire detectors, carbon monoxide detectors, thermostats, timers, and under-cabinet appliances; invisible fencing and controllers; hot tub and/or spa and all related equipment; and

except the following **RESERVED ITEMS:** \_\_\_\_\_

Rented Items: \_\_\_\_\_

Rented from: \_\_\_\_\_

3. **LEAD-BASED PAINT:** Seller acknowledges being informed of Seller's responsibility for compliance under 42 U.S.C. 4852d, regarding the disclosure of lead-based paint hazards to potential Buyers.  Seller represents that the above-described residential dwelling was constructed after 12/31/77 and is thereby exempt under 42 U.S.C. 4852d, regarding lead-based paint disclosure regulations.

4. **RESIDENCE EXEMPTION:** Seller represents that the current Homeowner's Principal Residence Exemption on The Property is \_\_\_\_\_ %. Seller agrees to promptly notify Broker and Buyer, if any, in writing of any rescission of their current Principal Residence Exemption and/or any other change/s that may directly affect the exempt status of The Property prior to closing. Seller further agrees to notify Broker of any changes resulting from any reassessment notices.

5. **REQUIRED INFORMATION:** Mortgage/s: Lender name \_\_\_\_\_ Account # \_\_\_\_\_

Other Lenders/Liens/Balances: \_\_\_\_\_

Special assessments: What: \_\_\_\_\_ Amount owed: \$ \_\_\_\_\_ Association fees: \$ \_\_\_\_\_

Buy-in fees: \_\_\_\_\_ Other: \_\_\_\_\_

Home Owners Association: \_\_\_\_\_ Association Contact Info: \_\_\_\_\_

6. **BROKERS AND SALESPERSONS NOT REPRESENTING SELLER:** Seller has been informed by Broker that Seller may be contacted by Brokers or Salespersons who do not represent Seller and who may be representing a potential Buyer as Buyer's Agents. Seller may be contacted by an Agent representing Seller in one transaction who may subsequently act as an Agent for a Buyer in another transaction. Seller understands that an Agent working for a Buyer has a duty to disclose all information to the Buyer that the Agent knows about either Seller or The Property. Seller may also be contacted by Brokers or Salespersons who are not Agents of either the Seller or a potential Buyer. Seller understands that any information disclosed to any Agent or representative from another real estate office may be disclosed to potential Buyers.
7. **BROKER'S POLICY/POSSIBILITY OF DUAL AGENCY:** Broker, from time to time, enters into agreements with Buyers to serve as their Agent, for the purpose of arranging the purchase, lease, exchange or option of property. Seller desires that Broker include Seller's property in offerings to any such potential Buyers. Certain conflicts of interests may arise because Seller and potential Buyer have different interests to protect.
- Seller hereby consents to this Dual Agency, and agrees that, under such circumstances, the following provisions shall govern Broker's actions:
- A. Broker will not knowingly say anything or do anything which might place one party at a disadvantage, such as disclose personal confidences; and
  - B. Broker shall assume a role as an intermediary, facilitator, and/or mediator to assist Buyer and Seller; and
  - C. Broker shall not disclose to Buyer that Seller might accept a price other than the listing price; nor shall Broker disclose to Seller that Buyer might be willing to pay a higher price; and
  - D. The brokerage fee agreed to be paid by seller to Broker in this Listing Agreement shall remain unchanged and the entire brokerage fee shall be paid to Broker.
8. **NON-DISCRIMINATION:** Seller agrees not to discriminate because of race, color, national origin, age, sex, disability, religion, marital or familial status, and agrees to comply with any other applicable federal, State and/or local non-discrimination provisions with respect to the sale or lease of The Property.
9. **SELLER'S REPRESENTATION:** Except as otherwise disclosed in writing, Seller represents to the best of Seller's knowledge and belief that:
- A. There are no existing violations of any laws, statutes, ordinances, regulations, orders or requirements of any governmental authority affecting The Property.
  - B. There is no pending or threatened litigation, administrative action or claim relating to The Property.
  - C. The Seller is the owner of title to The Property in the condition required for performance hereunder.
10. **RENTAL PROPERTY:** If The Property is rented now or if it shall be rented at any time during the term of this listing, Seller shall supply a copy of rental agreement to Broker and disclose the existence and terms of any oral rental agreements. Seller agrees that once a binding Buy & Sell Agreement is executed:
- A. None of the tenants occupying The Property shall be entitled to any concessions, rebates, allowances or free rent for any period after the closing date.
  - B. Seller will not enter into any agreement pertaining to The Property or any modification of, or release from, an existing lease or rental agreement, without the prior written consent of the Buyer.
  - C. Seller shall provide copies of all leases and security deposit information to Buyer or Selling Broker within three days of the last dated acceptance of the Buy & Sell Agreement.
  - D. Seller shall notify Buyer or Selling Broker in writing of the possession rights of any person or entity, including, but not limited to, tenants. If Seller does not provide such notice and copies within such three days, Seller warrants that no other person or entity has possession rights.
11. **SELLER DISCLOSURE:** Seller acknowledges that Seller is bound by the provisions, obligations and penalties of the Michigan Seller's Disclosure Act. Seller further acknowledges that Seller is required to provide Broker or prospective Buyer or Buyer's Agent a written Seller's Disclosure Statement before the execution of a binding Buy & Sell Agreement. Seller shall provide updated Seller's Disclosure Statement if required by law. Seller acknowledges and understands that failure to provide a prospective Buyer a signed Seller's Disclosure Statement may enable Buyer to terminate an otherwise binding Buy & Sell Agreement prior to the close of sale. In addition, Seller acknowledges and understands that in the event Seller provides the Seller's Disclosure Statement after entering an otherwise binding Buy & Sell Agreement, a prospective Buyer may terminate the Buy & Sell Agreement by delivering written notice to the Seller within 72 hours after delivery of the Seller's Disclosure Statement in person, or within 120 hours after delivery of a Seller's Disclosure Statement by registered mail. Seller further acknowledges that if Broker becomes aware of any material defects in The Property, Broker is hereby authorized to disclose same to Buyer.
12. **INVESTIGATIONS:** Broker is hereby authorized to advise any prospective Buyer to have investigations performed as provided for in the GKAR Authorized Buy & Sell Agreement. Seller shall have utilities turned on for investigations.
13. **WELL/WATER QUALITY/SEPTIC EVALUATIONS:** If The Property has a private well and/or septic system, Seller acknowledges that Seller may be required to provide to Buyer an evaluation report of the well/water quality and/or septic system after a Buy & Sell Agreement is signed and prior to closing. Broker recommends that Seller obtain such evaluations in accordance with said Buy & Sell Agreement. Seller may be required by applicable governmental authority, or by contractual provisions, to pump the septic system and/or take other remedial actions regarding the well/water quality and/or septic system.
14. **CANCELLATION:** This contract can be cancelled only if Seller and Broker agree in writing.
15. **LIQUID HEATING FUEL** which is owned by Seller and located on The Property will become the property of Buyer at the time of possession. Seller shall deplete the existing supply only by normal usage.
16. **AUTHORIZATION:** Seller hereby authorizes Listing Broker to place a sign on The Property, place a lockbox (lockbox does not ensure security) on The Property, obtain information on Seller's encumbrances and utility and other costs, photograph The Property and publish pictures, advertise The Property and use the descriptive materials set forth here or on related forms. Seller authorizes Broker to restrict the presentation of any offer to purchase The Property to a time when a licensee from Listing Broker is available to advise Seller with respect to the offer.
17. **MAINTENANCE:** Seller shall be responsible to insure, secure, maintain and winterize The Property. Broker shall not be responsible or liable for such matters.
18. **OFFERS:** Upon acceptance of a Buy & Sell Agreement for The Property, Broker shall not be required to present any subsequent offers.
19. **HEIRS AND SUCCESSORS:** This contract binds Seller, Broker, their personal representatives and heirs, and anyone succeeding to their interest in The Property.

- 20. LAND DIVISION ACT:** If the sale of The Property creates a land division, Seller is advised that Seller must comply with all terms and conditions of the Land Division Act and applicable local ordinances. Broker makes no representations regarding any of Seller's rights or obligations under the Land Division Act. Seller is advised to contact an attorney regarding Seller's rights and obligations under the Land Division Act.
- 21. SALE or SOLD:** The terms "Sale" or "Sold" shall be deemed to include but not be limited to any exchange or trade to which Seller consents. In the event of an exchange or trade, Broker is permitted to represent and receive compensation from Seller and Buyer.
- 22. PAYMENT OF BROKERAGE FEE:** Seller hereby acknowledges that Broker is entitled to payment of the brokerage fee at the time it is earned in accordance with the Brokerage Fee paragraph.
- 23. EARNEST MONEY DEPOSIT:** If Seller authorizes Broker to retain all or part of Buyer's earnest money deposit pursuant to Buy & Sell Agreement, Seller agrees that Broker will receive one-half (½) of said retained earnest money deposit as a brokerage fee for services rendered, but not exceeding the total brokerage fee payable had the sale been completed. If a sale to such Buyer is subsequently completed, Broker shall be entitled to the full brokerage fee, less any amount previously received, regardless of the time the sale is completed.
- 24. NOTE OR CHECK:** Broker will not be responsible for collection of earnest money deposit checks that do not clear or promissory notes on which Buyer defaults. Broker may proceed on Broker's own account to collect Broker's portion of any such note or check, assign Broker's interest without recourse to Seller or take other action as Broker may deem appropriate.
- 25. CONSENT TO FEES:** Seller acknowledges that Broker may be offered placement fees, finder's fees or other consideration from service providers who become involved in the sale of The Property. Seller hereby grants Broker permission to receive such fees and/or consideration.
- 26. IMPUTED KNOWLEDGE:** Imputed Knowledge is knowledge attributed to a person (because of a person's legal responsibility for another's conduct) even though the person does not have actual knowledge. Seller agrees that knowledge of information relating to the Buyer, The Property, or the transaction by Broker or Broker's licensees shall not be imputed to any other licensee affiliated with Broker.
- 27. DATA LICENSE:** Seller acknowledges and represents that Seller has authority to grant and hereby does grant to Broker and Broker's Agent an irrevocable non-exclusive license to (1) use all information, sketches, photographs, digital images, video, audio, and virtual tours, and any compilation thereof (collectively the "Data") provided by Seller or Seller's third party vendor for marketing and advertising Seller's property, including producing compilations and derivatives of the Data and (2) to cooperate with Broker and Broker's licensees to enforce any and all interests, including registering and enforcing copyrights, that Seller or Seller's third party vendor may have in such Data.
- 28. COUNTERPARTS/SIGNATURES:** This Agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Agreement and all of which, when taken together, will be deemed to constitute one Agreement. The exchange of copies of this Agreement and signature by facsimile or other similar electronic device shall constitute effective execution and delivery of this Agreement as to the parties and may be used in lieu of the original Agreement for all purposes. Copies shall be deemed to mean any duplicate, reproduction or similar exact imitation of the original executed Agreement. Signatures of the parties transmitted by facsimile or similar device shall be deemed to be their original signatures for all purposes and shall be deemed valid and binding upon the parties as if their original signatures, initials and modifications were present on the documents in the handwriting of each party. Seller shall not assert the statute of frauds or non-enforceability or validity of this Agreement because of facsimile or similar electronic device copies being used, and Seller specifically waives and relinquishes any such defense. The Seller agrees to provide an original signed document to Broker upon request.
- 29. MARKETABLE TITLE:** Seller agrees to convey marketable title to The Property subject to conditions, limitations, building & use restrictions, and easements of record ("Exceptions"). As evidence of marketable title, Seller shall furnish Buyer, at Seller's expense, an Owner's Policy of Title Insurance, with standard exceptions, in the amount of the purchase price.
- 30. DUE ON SALE:** Seller understands that selling or transferring the Property does not relieve Seller of any mortgage obligation or other indebtedness to which The Property is subject, unless otherwise agreed to by the lender or required by law or regulation.
- 31. ACCESS AND INDEMNIFICATION:** Seller agrees to provide licensees and other parties authorized by Broker with reasonable access to The Property, including all improvements on The Property, for the purpose of showing The Property to prospective Buyers and for service providers to perform services and investigations in conjunction with a proposed sale of The Property. Once a binding Buy & Sell Agreement is executed with a potential Buyer, Seller shall have ALL utilities on for Buyer's investigations and appraisals. Utilities include, but are not limited to, electric, natural gas, propane, heating oil, sewer and water. Seller shall be solely responsible for de-winterization, re-winterization and any and all costs and procedures associated with this subparagraph. If a tenant occupies The Property, consent of the tenant is required. Seller shall cooperate to obtain the consent of the tenant. Seller is advised to verify the existence of or obtain personal property insurance through Seller's insurance agent. Broker recommends that Seller safeguard or remove all valuables and prescription medication. Seller acknowledges that neither GKAR, Multiple Listing Service ("MLS"), SWMRIC, listing and cooperating Brokers nor any of their representatives, employees, licensees or subagents, is an insurer against injury, loss or damage to person(s) or property. Seller releases and agrees to defend, indemnify and hold harmless GKAR, MLS, and all Listing Brokers and cooperating Brokers and any of their representatives, employees, licensees or subagents, from any responsibility for injury, loss or damage to person(s) or property arising out of showing The Property or resulting from the use of a lockbox (additional instructions if any, appear on following page).

Additional Instructions: \_\_\_\_\_

32. **BROKERAGE FEE:** Seller agrees to pay Broker 7.000 (%) percent of the purchase price, plus \$ \_\_\_\_\_ (US Funds), with a minimum fee upon sale of \$ 2,000.00, (collectively, the "Brokerage Fee"), if during said period, The Property is sold by anyone; or if anyone produces a Buyer ready, willing and able to purchase The Property; or if it shall be sold within 6 months after expiration date of this Agreement (Protection Period) to any person or persons with whom Seller, Broker or any licensed real estate broker/agent has had negotiations, offered or dealt with for the sale thereof during the listing period, unless The Property is re-listed with a licensed real estate broker. In the event an option is granted during the term of this Agreement or within the Protection Period to a proposed Buyer with whom anyone has had negotiations, offered or dealt with, for the sale thereof, during the listing period, the fee shall be deemed earned even if the option is exercised after the expiration of the Protection Period. If after expiration of the listing and prior to signing of an option The Property has been re-listed with a licensed real estate broker, the fee shall not be deemed earned.

33. **BROKER FEE SHARING INSTRUCTION:** Seller and Broker agree to offer, as compensation, a portion of the total fee due to other GKAR, MLS, and SWMRIC participants as follows:

- A.  Offer sub-agency to such other MLS participants.  Not offer sub-agency to such other MLS participants. (Check only (1) one)
  - B. Offer as compensation, a portion of the total brokerage fee due to such other MLS participants as follows:  
(fill in a number for each blank; a flat fee amount may be included here as well)
- 3.500 % of the purchase price to Sub-agents with a minimum amount of \$ \_\_\_\_\_ . (Only fill in if sub-agency is offered.)  
3.500 % of the purchase price to Buyer agents with a minimum amount of \$ \$1,000.00  
3.500 % of the purchase price to Agents not representing Buyer or Seller with a minimum amount of \$ \$1,000.00

When an offer is received, the selling fee requested may be higher than the amount being offered. If Seller agrees to pay the higher amount, the Brokerage Fee shall be increased accordingly, but at no time shall the listing broker be required to accept a lesser fee than agreed.

34. **LEASING OF THE PROPERTY:** If Seller leases The Property or any part thereof during the term of this Agreement, Seller agrees to pay a leasing fee to Broker of \_\_\_\_\_ % of the total Rent for the first \_\_\_\_\_ months for which rent is paid plus \$ \_\_\_\_\_ ("Leasing Fee"). A Leasing Fee shall be due in the event The Property is leased during the Protection Period by anyone with whom Seller, Broker or any licensed real estate broker/agent has had negotiations, offered or dealt with for the sale or lease of The Property during the period of the Agreement. For purposes of this paragraph, the Protection Period shall be defined to include \_\_\_\_\_ months after expiration of this Agreement. The Leasing Fee shall be paid by Seller to Broker upon execution of the lease by Seller and a tenant ("Tenant"), unless otherwise agreed to by Seller and Broker, in writing. **Purchase of The Property by Tenant:** If Tenant purchases The Property during (a) the term of the lease; (b) any extension of the lease term; or (c) within \_\_\_\_\_ days after expiration of the lease term, then a Brokerage Fee shall be paid to Broker as otherwise provided for in this Agreement; provided, however, that there shall be a credit against such Brokerage Fee in the amount of the Leasing Fee already paid to Broker.

35. **SELLER'S MOTIVATION:** Seller authorizes Broker to disclose to a Buyer the following reasons for selling The Property: \_\_\_\_\_

36. **GKAR/MLS/SWMRIC AUTHORIZATION AND SELLER OPT-OUT CHOICES:** Seller grants Broker permission to submit The Property to GKAR, MLS, and SWMRIC. In accordance with the policies and procedures adopted by GKAR, unless Seller chooses otherwise, Seller's property listing will be displayed on the Internet, the address of the listed property will be displayed on the Internet, third parties may be allowed to write comments or reviews about the listed property, and an automated estimate of the market value of the listed property (or hyperlink to such estimate) may be displayed in conjunction with the listing for the listed property, except as noted below. Broker's obligations under this section shall be limited to those matters within Broker's direct control.

- A.  Seller hereby advises Broker that **Seller does not want the listed property to be displayed on the Internet.** Seller understands and acknowledges that consumers who conduct searches for listings on the Internet will not see information about Seller's Property in response to Internet searches.
- B.  Seller hereby advises Broker that, although **Seller does want the listed property to be displayed on the Internet,** Seller **does not want the address of the listed property to be displayed** on the Internet.

Regarding "Virtual Office Websites", as defined by the Bylaws of the Greater Kalamazoo Association of REALTORS®:

- C.  Seller hereby advises Broker that **Seller does not want to allow third parties to write comments or reviews** about the listed property or display a hyperlink to such comments or reviews in immediate conjunction with the listing for the listed property.
- D.  Seller hereby advises Broker that **Seller does not want to allow third parties to display an automated estimate of the market value** of the listed property (or hyperlink to such estimate) in immediate conjunction with the listing for the listed property.

37. **OTHER ITEMS:** \_\_\_\_\_

38. **SELLER ACKNOWLEDGES THAT SELLER HAS CAREFULLY READ THIS AGREEMENT, INCLUDING PAGES 1, 2, 3 & 4 AS WELL AS ANY ATTACHMENTS, BEFORE SIGNING.**

39. **RECEIPT, ACKNOWLEDGMENT & ACCEPTANCE:** Seller acknowledges receipt of a copy of this Agreement which contains all terms agreed to by the parties. This

Agreement is accepted by Henry Kellum, Agent(s) for Broker.  
(PRINT NAME)

**Signature(s)**  
 (Broker's Agent): Henry Kellum Seller: Kalamazoo township Seller: \_\_\_\_\_  
 Primary Phone: \_\_\_\_\_ Primary Phone: \_\_\_\_\_ Primary Phone: \_\_\_\_\_  
 Secondary Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_  
 Fax: \_\_\_\_\_ Fax: \_\_\_\_\_ Fax: \_\_\_\_\_  
 E-mail: \_\_\_\_\_ E-mail: \_\_\_\_\_ E-mail: \_\_\_\_\_

# **KALAMAZOO CHARTER TOWNSHIP**

## **BOARD AGENDA ITEM**

**BOARD MEETING DATE:** October 24, 2016

**SUBJECT:** SAW Grant Application and Agreement between Owner and Engineer

### **SPECIFIC ACTION REQUESTED:**

- 1) Motion to accept Agreement Between Owner and Engineer and authorizing the Township Supervisor to sign on behalf of the Township;
- 2) Motion to Approve SAW (Stormwater, Asset Management, and Wastewater) Grant Agreement with Michigan Department of Environmental Quality and Michigan Finance Authority and authorizing Township Supervisor to sign on behalf of the Township.

### **OTHER PERTINENT INFORMATION:**

The Charter Township of Kalamazoo has been awarded a SAW (Stormwater, Asset Management, and Wastewater) Grant in the amount of \$ 1,181,892 by the Michigan Department of Environmental Quality. During the month of November, 2016 the Township expects to receive a letter from the state requesting:

- 1) The Township's Approval of the SAW grant agreement with the DEQ, the MFA and the Township; and
- 2) The executed Agreement Between Owner and Engineer.

Historically, the state has only permitted a 3 or 4 day turnaround period in which to get these documents signed and returned. Furthermore, the state does not permit changes to the grant agreement itself. The Township's Attorney has reviewed the Agreement Between Owner (Kalamazoo Township) and Engineer (Prein and Newhof) and finds it to be in acceptable form for signature. Additionally, a sample agreement between the Township, the DEQ and the MFA has been provided to the Township and was included in the grant application. There will be no modifications allowed to this agreement and the Township Attorney has found no reason to request any. It is, therefore, also in a form to be signed by the Township when it is transmitted to us in November, 2016. Township Engineer Michael Schwartz will be at the Township Board meeting if there are any questions respecting this matter.

# Agreement Between Owner and Engineer

THIS AGREEMENT made as of this \_\_\_\_ day of \_\_\_\_\_, 2016, between  
OWNER: Charter Township of Kalamazoo  
 and ENGINEER: Prein&Newhof, Inc.

FOR THE FOLLOWING PROJECT: *Kalamazoo Township Asset Management Plan*

ENGINEER will provide professional engineering services for OWNER in connection with the Project and will serve as OWNER'S professional engineering representative on the Project.

The OWNER and ENGINEER agree as set forth below:

1. Agreement Commencement. ENGINEER shall commence to provide services under this agreement upon written authorization of OWNER. OWNER may authorize ENGINEER to proceed with specific services prior to OWNER being awarded an Asset Management Grant by the Michigan Department of Environmental Quality SAW program. Said services shall be rendered and invoiced in accordance with this agreement. If, by the end of the SAW Grant program as determined by the MDEQ, the OWNER has not been awarded a SAW Grant, this contract shall be terminated.
2. Services of ENGINEER. ENGINEER will provide professional services to develop an Asset Management Plan in accordance with the *Kalamazoo Township* SAW Application(s) dated December 2, 2013.
3. Engineering Fees.
  - a. OWNER agrees to pay ENGINEER in accordance with the progress of the services (percent complete) by project phase as defined below.

Services Phase	Total Fee
Pre-Application Costs	\$5,000
Inventory/Data Collection	\$49,666
Condition Assessment	\$160,377
Level of Service	\$15,909
Risk/Consequence	\$59,771
Asset Management Plan	\$115,668
Metering/Modeling	\$82,723
Mapping (Equipment)*	\$17,560
Cleaning/Televising*	\$582,400
Level of Service (Admin.)	\$38,672
MACP/PACP Training	\$0
Rates/User Charge Dev.*	\$54,146
Total	\$1,181,892

\* At OWNER's option, P&N sub-contractor can provide direct billing to OWNER.

- b. Services performed and expenses incurred by ENGINEER will be invoiced on a monthly

basis. The invoice shall indicate the progress of the services and monthly billings will include all expenses and subconsultant costs. Should full payment not be received within 30 days of the date of invoice, the amount due shall bear interest at the rate of one and one-half percent (1 1/2%) per month until paid, plus the cost of collection and attorney fees.

- c. OWNER agrees that payment to ENGINEER is not contingent upon receipt of reimbursement from the State of Michigan.

4. Administration of Field Services.

- a. ENGINEER will make visits to the site at intervals appropriate to the stages of the project to observe any services provided by others, to become generally familiar with the progress and quality of those services, and to determine in general if those services are proceeding in accordance with the project schedule.
- b. ENGINEER shall not have control or charge of and shall not be responsible for means, methods, techniques, sequences, or procedures, or for any safety precautions and programs in connection with the services by anyone other than direct employees of ENGINEER, for the acts or omissions of Subconsultants, or any other persons performing any of the services, or for the failure of any of them to carry out the services in accordance with the contract documents.

5. OWNER'S Responsibilities.

- a. OWNER shall furnish to ENGINEER all utility record drawings, investigatory data, mapping (hard copy or digital media), and other information regarding utility location, material, age, condition, and other pertinent information in the OWNER's possession.
- b. OWNER shall provide ENGINEER access to secured assets such as pump stations, fenced/gated areas, buildings, mechanical areas, or other assets to be located and/or inspected.

6. Electronic Data Files.

- a. Ownership: ENGINEER will provide OWNER with copies of electronic data for GIS mapping and GIS data base files. Both ENGINEER and OWNER shall retain ownership of finished product files. ENGINEER shall retain sole ownership of data and files in the development of finished product files.
- b. Files will be compatible with ESRI ArcGIS, Microsoft Excel, and the Microsoft Windows operating system in use at the time by ENGINEER. ENGINEER makes no representation as to the compatibility of these files beyond those specifications. OWNER agrees to save and hold ENGINEER harmless for uses of the file data outside or beyond the scope of this agreement.
- c. Data stored on electronic media can deteriorate undetected. OWNER is responsible for determining the readability of the media upon receipt and has ten (10) calendar days from the dated transmittal to notify ENGINEER if media is unreadable. Also, since data stored on electronic media can be modified and/or be used to generate additional data without ENGINEER'S knowledge, any modifications made to the data and/or additional data generated from the original data by OWNER will be at OWNER'S own risk and OWNER will indemnify and hold harmless ENGINEER for any and all claims, losses, costs, damages, awards, or judgments arising from such modifications and/or additional data. ENGINEER agrees that it is responsible for the accuracy of the sealed documentation that accompanies the submittal, in accordance with the standard of care described below.

7. Limitation of Liability.

- a. OWNER and persons claiming through OWNER agree to limit the liability of

ENGINEER, its agents and employees, for all claims arising out of, in connection with, or resulting from, the performance of services under this Contract to the amount of fees paid to ENGINEER.

- b. OWNER acknowledges that ENGINEER is a corporation and agrees that any claim made by OWNER arising out of any act or omission of any director, officer, or employee of ENGINEER, in the execution or performance of this Agreement, shall be made against ENGINEER and not against such director, officer, or employee.
  - c. OWNER further acknowledges that ENGINEER has not agreed to provide and is not responsible for safety precautions and programs in connection with the Project or the services, including but not limited to signs, markings, barricades, temporary or permanent traffic control markings or devices, or temporary or permanent warning signs, devices, or markings except those needed for services provided by ENGINEER's direct employees.
8. Disclaimer of Warranties. Nothing contained in this Agreement shall require ENGINEER to exercise professional skill and judgment greater than that ordinarily used by members of ENGINEER'S profession practicing under similar conditions at the same time and in the same locality. ENGINEER makes no warranties, expressed or implied, under this agreement or otherwise, in connection with ENGINEER'S services.
9. Binding Effect. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective heirs, administrative representatives, successors, and assigns. The Agreement may not be modified except in writing signed by the Party against whom a modification is sought to be enforced.
10. Termination for Cause. This contract may be terminated by either party with seven (7) days written notice to the other party if the other party fails to perform its obligations under this contract after being requested to do so. ENGINEER shall be paid for its fees in accordance with this contract prior to termination.
11. Additional Services. Additional services beyond the scope of this Agreement will only be performed after there is a written agreement to do so with the total fee adjustment included.

WITNESSES:

\_\_\_\_\_

OWNER:

CHARTER TOWNSHIP OF  
KALAMAZOO

By:

\_\_\_\_\_

Its:

\_\_\_\_\_

ENGINEER:

PREIN&NEWHOF, INC.

By:

\_\_\_\_\_

Its:

\_\_\_\_\_



## Michigan Finance Authority

### Stormwater, Asset Management, and Wastewater (SAW) GRANT AGREEMENT

This Grant Agreement ("Agreement") is made as of \_\_\_\_\_ 20\_\_\_\_, among the Michigan Department of Environmental Quality, Office of Drinking Water and Municipal Assistance (the "DEQ"), the Michigan Finance Authority (the "Authority") (the DEQ and the Authority are collectively, the "State") and the \_\_\_\_\_, County of \_\_\_\_\_ ("Grantee") in consideration for providing grant assistance to the Grantee.

The purpose of this Agreement is to provide funding for the project named below. The State is authorized to provide grant assistance pursuant to the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended. Legislative appropriation of funds for grant disclosure is set forth in 2013 Public Act 59.

**The Grantee shall be required to repay the grant made under this Agreement (the "Grant"), within 90 days of being informed by the State to do so, under certain conditions, as set forth in Section XVIII. Program Specific Requirements: SAW Grant.**

Award of a Grant under this Agreement and completion of the activities identified in Exhibit A does not guarantee loan assistance from the State Revolving Fund, Strategic Water Quality Initiatives Fund, or Stormwater, Asset Management or Wastewater.

#### GRANTEE INFORMATION:

\_\_\_\_\_  
Name/Title of Authorized Representative

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
E-mail address

#### GRANT INFORMATION:

Project Name: \_\_\_\_\_

Project #: \_\_\_\_\_

Amount of Grant: \$ \_\_\_\_\_

Amount of Match \$ \_\_\_\_\_

Project Total \$ \_\_\_\_\_ (grant plus match)

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

#### DEQ REPRESENTATIVE:

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
E-mail address

#### AUTHORITY REPRESENTATIVE:

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
E-mail address

THE FORM WILL NOT BE ACCEPTED IF IT HAS BEEN EDITED, ALTERED, RETYPED, OR CONVERTED TO ANY OTHER FORMAT.

The individuals signing below certify by their signatures that they are authorized to sign this Grant Agreement on behalf of their respective parties, and that the parties will fulfill the terms of this Agreement, including the attached Exhibit A, and use this Grant only as set forth in this Agreement.

GRANTEE

\_\_\_\_\_  
Signature of Grantee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name and title (typed or printed)

MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY

\_\_\_\_\_  
Its Authorized Officer

\_\_\_\_\_  
Date

MICHIGAN FINANCE AUTHORITY

\_\_\_\_\_  
Its Authorized Officer

\_\_\_\_\_  
Date

**I. PROJECT SCOPE**

This Agreement shall be in addition to any other contractual undertaking by the Grantee contained in the Resolution authorizing the Grant (the "Resolution").

This Agreement, including its exhibit(s), constitutes the entire agreement between the DEQ, the Authority, and the Grantee.

- (A) The scope of this Grant is limited to the activities specified in Exhibit A (the "Project"), and such activities as are authorized by the State under this Agreement. Any change in project scope requires prior written approval in accordance with Section III, Changes, in this Agreement.
- (B) By acceptance of this Agreement, the Grantee commits to complete the Project identified in Exhibit A within the time period allowed for in this Agreement and in accordance with the terms and conditions of this Agreement.

**II. AGREEMENT PERIOD**

This Agreement shall take effect on the date that it has been signed by all parties (the "Effective Date"). The Grantee shall complete the Project in accordance with all the terms and conditions specified in this Agreement no later than the End Date shown on page one. **Only costs incurred on or after January 2, 2013 and between the Start Date and the End Date shall be eligible for payment under this Grant.**

THE FORM WILL NOT BE ACCEPTED IF IT HAS BEEN EDITED, ALTERED, RETYPED, OR CONVERTED TO ANY OTHER FORMAT.

### **III. CHANGES**

Any decreases in the amount of the Grantee's compensation, significant changes to the Project, or extension of the End Date, shall be requested by the Grantee in writing, and approved in writing by the State in advance. The State reserves the right to deny requests for changes to the Agreement including its Exhibit A. No changes can be implemented without approval by the State.

### **IV. GRANTEE PAYMENTS AND REPORTING REQUIREMENTS**

The Grantee shall meet the reporting requirements specified in Section XVIII of this Agreement.

### **V. GRANTEE RESPONSIBILITIES**

- (A) The Grantee agrees to abide by all local, state, and federal laws, rules, ordinances and regulations in the performance of this Grant.
- (B) All local, state, and federal permits, if required, are the responsibility of the Grantee. Award of this Grant is not a guarantee of permit approval by the state.
- (C) The Grantee shall be solely responsible to pay all taxes, if any, that arise from the Grantee's receipt of this Grant.
- (D) The Grantee is responsible for the professional quality, technical accuracy, timely completion, and coordination of all designs, drawings, specifications, reports, and other services furnished by its subcontractors under this Agreement. The State will consider the Grantee to be the sole point of contact concerning contractual matters, including payment resulting from this Grant. The Grantee or its subcontractor shall, without additional grant award, correct or revise any errors, omissions, or other deficiencies in designs, drawings, specifications, reports, or other services.
- (E) The DEQ's approval of drawings, designs, specifications, reports, and incidental work or materials furnished hereunder shall not in any way relieve the Grantee of responsibility for the technical adequacy of the work. The DEQ's review, approval, acceptance, or payment for any of the services shall not be construed as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.
- (F) The Grantee acknowledges that it is a crime to knowingly and willfully file false information with the State for the purpose of obtaining this Agreement or any payment under the Agreement, and that any such filing may subject the Grantee, its agents, and/or employees to criminal and civil prosecution and/or termination of the Grant.

### **VI. ASSIGNABILITY**

The Grantee shall not assign this Agreement or assign or delegate any of its duties or obligations under this Agreement to any other party without the prior written consent of the State. The State does not assume responsibility regarding the contractual relationships between the Grantee and any subcontractor.

## **VII. NON-DISCRIMINATION**

The Grantee shall comply with the Elliott Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 *et seq.*, the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, state, and local fair employment practices and equal opportunity laws and covenants that it shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, or physical or mental disability that is unrelated to the individual's ability to perform the duties of a particular job or position. The Grantee agrees to include in every subcontract entered into for the performance of this Agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of this Agreement.

## **VIII. UNFAIR LABOR PRACTICES**

The Grantee shall comply with the Employers Engaging in Unfair Labor Practices Act, 1980 PA 278, as amended, MCL 423.321 *et seq.*

## **IX. LIABILITY**

(A) The Grantee, not the State, is responsible for all liabilities as a result of claims, judgments, or costs arising out of activities to be carried out by the Grantee under this Agreement, if the liability is caused by the Grantee, any subcontractor, or anyone employed by the Grantee.

(B) All liability as a result of claims, demands, costs, or judgments arising out of activities to be carried out by the State in the performance of this Agreement is the responsibility of the State and not the responsibility of the Grantee if the liability is materially caused by any State employee or agent.

(C) In the event that liability arises as a result of activities conducted jointly by the Grantee and the State in fulfillment of their responsibilities under this Agreement, such liability is held by the Grantee and the State in relation to each party's responsibilities under these joint activities.

(D) Nothing in this Agreement should be construed as a waiver of any governmental immunity by the Grantee, the State, its agencies, or their employees as provided by statute or court decisions.

## **X. CONFLICT OF INTEREST**

No government employee or member of the legislative, judicial, or executive branches or member of the Grantee's governing body, its employees, partner, agencies or their families shall have benefit financially from any part of this Agreement.

## **XI. AUDIT AND ACCESS TO RECORDS**

See Section XVIII (C).

## **XII. INSURANCE**

(A) The Grantee shall maintain insurance or self insurance that will protect it from claims that may arise from the Grantee's actions under this Agreement or from the actions of others for whom the Grantee may be held liable.

THE FORM WILL NOT BE ACCEPTED IF IT HAS BEEN EDITED, ALTERED, RETYPED, OR CONVERTED TO ANY OTHER FORMAT.

- (B) The Grantee must comply with applicant workers' compensation laws while engaging in activities authorized under this Agreement.

### **XIII. OTHER SOURCES OF FUNDING**

The Grantee guarantees that any claims for reimbursement made to the State under this Agreement shall not be financed by any source other than the State under the terms of this Agreement. If funding is received through any other source, the Grantee agrees to delete from Grantee's billings or to immediately refund to the State, the total amount representing such duplication of funding.

### **XIV. COMPENSATION**

- (A) A breakdown of Project costs covered under this Agreement is identified in Exhibit A. The State will pay the Grantee a total amount not to exceed the amount on page one of this Agreement, in accordance with Exhibit A, and only for expenses incurred. All other costs over and above the Grant amount, necessary to complete the Project, are the sole responsibility of the Grantee.
- (B) The Grantee is committed to the match amount on page one of this Agreement, in accordance with Exhibit A. The Grantee shall expend all local match committed to the Project by the End Date of this Agreement.
- (C) The State will approve payment requests after approval of reports and related documentation as required under this Agreement.
- (D) The State reserves the right to request additional information necessary to substantiate payment requests.

### **XV. CLOSEOUT**

- (A) A determination of Project completion shall be made by the DEQ after the Grantee has met any match obligations and satisfactorily completed the activities and provided products and deliverables described in Exhibit A.
- (B) Upon issuance of final payment from the State, the Grantee releases the State of all claims against the State arising under this Agreement. Unless otherwise provided in this Agreement or by State law, final payment under this Agreement shall not constitute a waiver of the State's claims against the Grantee.
- (C) The Grantee shall immediately refund to the State any payments or funds in excess of the costs allowed by this Agreement.

### **XVI. CANCELLATION**

This Agreement may be canceled by the State, upon 30 days written notice, due to Executive Order, budgetary reduction, or other lack of funding upon request by Grantee or upon mutual agreement by the State and Grantee. The State reserves the right to provide just and equitable compensation to the Grantee for all satisfactory work completed under this Agreement.

## **XVII. TERMINATION**

(A) This Agreement may also be terminated by the State for any of the following reasons upon 30 days written notice to the Grantee:

(1) If the Grantee fails to comply with the terms and conditions of the Agreement or with the requirements of the authorizing legislation cited on page 1 or the rules promulgated thereunder, or with other applicable law or rules.

(2) If the Grantee knowingly and willfully presents false information to the State for the purpose of obtaining this Agreement or any payment under this Agreement.

(3) If the State finds that the Grantee, or any of the Grantee's agents or representatives, offered or gave gratuities, favors, or gifts of monetary value to any official, employee, or agent of the State in an attempt to secure a subcontract or favorable treatment in awarding, amending, or making any determinations related to the performance of this Agreement.

(4) During the 30-day written notice period, the State shall also withhold payment for any findings under subparagraphs 1 through 3, above.

(5) If the Grantee or any subcontractor, manufacturer, or supplier of the Grantee appears in the register of persons engaging in unfair labor practices that is compiled by the Michigan Department of Licensing and Regulatory Affairs or its successor.

(B) The State may immediately terminate this Agreement without further liability if the Grantee, or any agent of the Grantee, or any agent of any subagreement, is:

(1) Convicted of a criminal offense incident to the application for or performance of a state, public, or private contract or subcontract;

(2) Convicted of a criminal offense, including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees;

(3) Convicted under state or federal antitrust statutes;

(4) Convicted of any other criminal offense which, in the sole discretion of the State, reflects on the Grantee's business integrity; or

(C) If a grant is terminated, the State reserves the right to require the Grantee to repay all or a portion of funds received under this Agreement.

## **XVIII. PROGRAM-SPECIFIC REQUIREMENTS: SAW REPAYABLE GRANT**

(A) **General Representations.** The Grantee represents and warrants to, and agrees with, the Authority and DEQ, as of the date hereof as follows:

(1) Grant funds shall be expended only to cover costs for the development of an Asset Management Plan, Stormwater Management Plan, innovative wastewater or stormwater technology, construction costs for disadvantaged communities, or for planning, design and user charge development.

THE FORM WILL NOT BE ACCEPTED IF IT HAS BEEN EDITED, ALTERED, RETYPED, OR CONVERTED TO ANY OTHER FORMAT.

(2) Grant funds used for administrative activities or activities performed by municipal employees shall be limited to work that is directly related to the Project and is conducted by employees of the Grantee.

(3) The Grantee has full legal right, power and authority to execute this Agreement, and to consummate all transactions contemplated by this Agreement, the Resolution, and any and all other agreements relating thereto. The Grantee has duly authorized and approved the execution and delivery of this Agreement, the performance by the Grantee of its obligations contained in this Agreement, and this Agreement is a valid, legally binding action of the Grantee, enforceable in accordance with the terms thereof except as enforceability may be limited by bankruptcy, insolvency, reorganization, moratorium and other similar laws affecting the rights of creditors generally, and by principles of equity if equitable remedies are sought.

(4) The Resolution has been duly adopted by the Grantee, acting through its executive(s) or governing body, is in full force and effect as of the date hereof, and is a valid, legally binding action of the Grantee, enforceable in accordance with the terms thereof except as enforceability may be limited by bankruptcy, insolvency, reorganization, moratorium and other similar laws affecting the rights of creditors generally, and by principles of equity if equitable remedies are sought.

(5) The execution and delivery of this Agreement by the Grantee, and the fulfillment of the terms and conditions of, and the carrying out of the transactions contemplated by the Resolution and this Agreement do not and will not conflict with or constitute on the part of the Grantee a breach of, or a default under any existing law (including, without limitation, the Michigan Constitution), any court or administrative regulation, decree or order or any agreement, indenture, mortgage, obligation, lease or other instrument to which the Grantee is subject or by which it is bound and which breach or default would materially affect the validity or binding effect of the Grant, or result in a default or lien on any assets of the Grantee. No event has occurred or is continuing which with the lapse of time or the giving of notice, or both, would constitute a default by the Grantee under the Resolution or this Agreement.

(6) No consent or approval of, or registration or declaration with, or permit from, any federal, state or other governmental body or instrumentality, is or was required in connection with enactment by the Grantee of the Resolution, or execution and delivery by the Grantee of this Agreement which has not already been obtained, nor is any further election or referendum of voters required in connection therewith which has not already been held and certified and all applicable referendum periods have expired.

(7) Proceeds of the Grant will be applied (i) to the financing of the Project or a portion thereof as set forth in the Resolution and Exhibit A or (ii) to reimburse the Grantee for a portion of the cost of the Project. The Grantee will expend the proceeds of each disbursement of the Grant for the governmental purpose for which the Grant was issued.

(8) The attached Exhibit A contains a summary of the estimated cost of the Project, which the Grantee certifies is a reasonable and accurate estimate.

(9) The Grantee reasonably expects (i) to fulfill all conditions set forth in this Agreement to receive and to keep the Grant, and (ii) that no event will occur as set forth in this Agreement which will require the Grantee to repay the Grant.

(B) Repayment of Grant. The Grantee shall repay the Grant, within 90 days of being informed to do so, with interest calculated from the date Grant funds are first drawn at a rate not to exceed 8% per year, to be determined by the Authority, to the Authority for deposit into the SWQIF.

"(a) A grant recipient (shall) proceed with a project for which grant funding is provided within 3 years after the department approves the grant (executed grant agreement). For asset management programs related to sewage collection and treatment systems, this includes significant progress, as determined by the department, toward achieving the funding structure necessary to implement the program.

(b) The grant recipient (shall) repay the grant, within 90 days of being informed to do so, with interest at a rate not to exceed 8 percent per year, to the Authority for deposit into the fund if the applicant is unable to, or decides not to, proceed with a construction project or begin implementation of an asset management program for which grant funding is provided."

SAW grant recipients for wastewater system asset management plans are required to make significant progress on the funding structure. Significant progress is defined as a 5-year plan to eliminate the gap with a minimum initial rate increase to close at least 10 percent of the funding gap. The first rate increase must be implemented within three years of the executed grant. The applicant will need to certify that all grant activities have been completed at the end of three years. Asset management plans for stormwater systems are to be implemented. Stormwater management grant recipients must develop a stormwater management plan. Innovative project grant recipients must proceed with full implementation or certify that the project is not financially or technically feasible.

(C) Covenants and Certifications.

(1) The Grantee has the legal, managerial, institutional, and financial capability to plan, design, and build the Project, or cause the Project to be built, and cause all facilities eventually constructed to be adequately operated.

(2) The Grantee certifies that no undisclosed fact or event, or pending litigation, will materially or adversely affect the Project, the prospects for its completion, or the Grantee's ability to make timely repayments of the grant if any of the two (2) conditions identified under Section XVII(B) occur.

(3) The Grantee agrees to provide the minimum appropriate local match for grant-eligible costs and disburse match funds to service providers concurrent with grant disbursements.

(4) The Grantee agrees to maintain complete books and records relating to the grant and financial affairs of the Project in accordance with generally accepted accounting principles ("GAAP") and generally accepted government auditing standards ("GAGAS").

(5) The Grantee agrees that all municipal contracts related to the Project will provide that the contractor and any subcontractor may be subject to a financial audit and must comply with GAAP and GAGAS.

(6) The Grantee agrees to provide any necessary written authorizations to the DEQ and the Authority for the purpose of examining, reviewing, or auditing the financial records of the Project. The applicant also agrees to require similar authorizations from all contractors, consultants, property owners or agents with which the applicant negotiates an agreement.

THE FORM WILL NOT BE ACCEPTED IF IT HAS BEEN EDITED, ALTERED, RETYPED, OR CONVERTED TO ANY OTHER FORMAT.

(7) The Grantee agrees that all pertinent records shall be retained and available to the DEQ and the Authority for a minimum of three years after satisfactory completion of the Project and final payment. If litigation, a claim, an appeal, or an audit is begun before the end of the three-year period, records shall be retained and available until the three years have passed or until the action is completed and resolved, whichever is longer.

(8) The Grantee agrees to ensure that planning and design activities of the Project are conducted in compliance with the requirements of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, its Administrative Rules; and all applicable state and federal laws, executive orders, regulations, policies, and procedures.

(9) The Grantee agrees that the Project shall proceed in a timely fashion and will exercise its best efforts to satisfy the program requirements as identified under Section XVIII(B) within three years of award of the SAW Grant from the Strategic Water Quality Initiatives Fund in accordance with Section 5204(e) of the Natural Resources and Environmental Protection Act 1994, PA 451, as amended.

(10) The Grantee acknowledges that acceptance of a wastewater asset management grant will subsequently affect future NPDES permits to include asset management language as applicable.

**(D) Grantee Reimbursements and Deliverables**

The Grantee may request grant disbursements no more frequently than monthly, using the Disbursement Request Form provided by the DEQ. Upon receipt of a disbursement request, the DEQ will notify the Authority, which will in turn disburse grant funds equal to 75 percent, 90 percent, or 100 percent of eligible costs, whichever percentage is applicable, that have been adequately documented. The forms provided by the State will include instructions on their use and shall be submitted to the DEQ representative at the address on page 1. All required supporting documentation (invoices) for expenses must be included with the disbursement request form. The Grantee is responsible for the final submittal of all documents prepared under this Grant and included in the Project Scope identified in Exhibit A.

**(E) Miscellaneous Provisions**

(1) Applicable Law and Nonassignability. This Agreement shall be governed by the laws of the State of Michigan.

(2) Severability. If any clause, provision or section of this Agreement be ruled invalid or unenforceable by any court of competent jurisdiction, the invalidity or unenforceability of such clause, provision or section shall not affect any of the remaining clauses, provisions or sections.

(3) Execution of Counterparts. This Agreement may be executed in several counterparts each of which shall be regarded as an original and all of which shall constitute one and the same document.

**XIX. USE OF MATERIAL**

Unless otherwise specified in this Agreement, the Grantee may release information or material developed under this Agreement, provided it is acknowledged that the DEQ funded all or a portion of its development.

THE FORM WILL NOT BE ACCEPTED IF IT HAS BEEN EDITED, ALTERED, RETYPED, OR CONVERTED TO ANY OTHER FORMAT.

## **XX. SUBCONTRACTS**

The State reserves the right to deny the use of any consultant, contractor, associate or other personnel to perform any portion of the project. The Grantee is solely responsible for all contractual activities performed under this Agreement. Further, the State will consider the Grantee to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the anticipated Grant. All subcontractors used by the Grantee in performing the project shall be subject to the provisions of this Agreement and shall be qualified to perform the duties required.

## **XXI. ANTI-LOBBYING**

If all or a portion of this Agreement is funded with state funds, then the Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of lobbying as defined in the State of Michigan's lobbying statute, MCL 4.415(2). "Lobbying" means communicating directly with an official of the executive branch of state government or an official in the legislative branch of state government for the purpose of influencing legislative or administrative action." The Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of litigation against the State. Further, the Grantee shall require that language of this assurance be included in the award documents of all subawards at all tiers.

## **XXII. IRAN SANCTIONS ACT**

By signing this Agreement, the Grantee is certifying that it is not an Iran linked business, and that its contractors are not Iran linked businesses as outlined in Michigan Compiled Law 129.312

## **XXIII. DEBARMENT AND SUSPENSION**

By signing this Agreement, the Grantee certifies to the best of its knowledge and belief that it, its agents, and its subcontractors:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or the state.
- (2) Have not within a 3-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction as defined in 45 CFR 1185; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- (3) Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in subsection (2).
- (4) Have not within a 3-year period preceding this Agreement had one or more public transactions (federal, state, or local) terminated for cause or default.
- (5) Will comply with all applicable requirements of all other state or federal laws, executive orders, regulations, and policies governing this program.

THE FORM WILL NOT BE ACCEPTED IF IT HAS BEEN EDITED, ALTERED, RETYPED, OR CONVERTED TO ANY OTHER FORMAT.

**SAW Grant Program**

Project No. \_\_\_\_\_

**Exhibit A**

Grantee: \_\_\_\_\_

Project Name: \_\_\_\_\_

DEQ Approved Grant Amount: \$ \_\_\_\_\_

Dollars

Time Period for Eligible Costs: Start Date \_\_\_\_\_ (month/year)

End Date \_\_\_\_\_ (month/year)

Description of Approved Project Scope:

\_\_\_\_\_  
 \_\_\_\_\_

DEQ Approved Project Costs	
1. Project Planning Costs	
2. Design Engineering Costs	
3. User Charge Development Costs	
4. Wastewater Asset Management Plan Costs	
5. Stormwater Asset Management Plan Costs	
6. Stormwater Management Plan Costs	
7. Innovative Wastewater and Stormwater Technology Costs	
8. Disadvantaged Community Construction Cost	
9. Cost Subtotal	
10. LESS Local Match	
11. Requested SAW Grant Amount (Line 9 minus Line 10)	

The following services have been determined to be ineligible for SAW Grant assistance, for the reasons listed, and have been excluded from the approved project costs shown above:

\_\_\_\_\_  
 \_\_\_\_\_

THE FORM WILL NOT BE ACCEPTED IF IT HAS BEEN EDITED, ALTERED, RETYPED, OR CONVERTED TO ANY OTHER FORMAT.

*Charter*  
***Township***  
*of Kalamazoo*

TO: Kalamazoo Township Board  
FROM: Supervisor Ronald E. Reid  
RE: Request for Group Life Insurance Amendment  
DATE: 20 October 2016

We continue to prepare to welcome our new manager and change to part-time status for the clerk, treasurer and supervisor we discovered a need to update life insurance and AD&D benefits for clerk, treasurer and supervisor.

Currently, active full time elected officials, who work at least 33 hours per week on a regularly scheduled basis, the clerk, treasurer and supervisor, receive a life insurance benefit of 1 times annual salary to a maximum of \$75,000. As you know, on 20 November these offices become part-time.

The other active elected officials, the trustees, receive life insurance and AD&D benefits of \$55,000. It would seem appropriate for all of the active elected officials to receive the same level of life insurance coverages.

In order to address this change of status for the clerk, treasurer and supervisor for terms beginning 20 November 2016, I respectfully recommend that the Board of Trustee adopt a motion to approve an amendment with Standard Insurance Company to modify our Group Life Insurance coverage in order to change the life and AD&D schedule for Active Elected Officials to a Flat Benefit Amount of \$55,000 effective November 20, 2016.



**Request for Group Insurance Amendment**

Standard Insurance Company  
900 SW Fifth Avenue  
Portland, OR 97204-1282

Employee Benefits Consultant: Dennis Forth  
Employee Benefits Service Representative: Kali Bloom (OOO until Tuesday, October 25th)  
Employee Benefits Sales and Service Office: Detroit

Employer Name: Charter Township of Kalamazoo  
Group Number: 154444

As an authorized representative of the Employer, I request that Standard Insurance Company ("The Standard") amend the above Employer's coverage under the Group Policy to make the following change(s):

Change Life and AD&D schedule for Class 1 (Active Elected Officials) to:

- Flat Benefit Amount: \$55,000

I request that the amendment become effective on 11/01/2016<sup>20</sup>. I understand that the amendment will not become effective unless approved and issued by The Standard.

RR

I request that the amendment be approved by The Standard subject to The Standard's usual underwriting requirements, including, if applicable, Evidence of Insurability or a Pre-existing Condition provision.

I understand that the amendment, if approved by The Standard, will be issued in the policy language customarily used by The Standard.

I understand that any increase in Insurance for a Member who is not Actively At Work all day on the Member's last regular work day before the scheduled effective date of the amendment will be deferred until the first day after the Member completes one full day of Active Work.

I request that the amendment, if approved and issued by The Standard, become effective by its terms without any further acceptance by the Employer, and that a copy of this Request for Group Insurance Amendment form be attached to and made a part of the amendment.

Sign Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Authorized Representative

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Date: October 20, 2016

To: Supervisor Ronald E. Reid, Police Commissioner & the Kalamazoo Township Board of Trustees

From: Police Chief Tim Bourgeois *TBB*

Re: LexisNexis contracts

**Information:**

The Police Department uses an electronic citation (e-citation) software program and an electronic crash (e-crash) reporting system developed several years ago by iyeTek, Inc. Both systems transfer data electronically to the district court and the state, respectively. We (along with other Kalamazoo County agencies) were not charged for use of these applications as we were involved in the development of the systems, which were ultimately marketed nationwide, however no written agreements existed to that effect. Subsequently, iyeTek also developed an electronic payment portal for citations that many courts used and also developed a portal to provide the crash reports. Crash reports can also be obtained here or on-line through the state.

iyeTek was acquired about 3 years ago by LexisNexis. They continued the informal arrangements with the Kalamazoo County agencies because they used some of the revenue generated by the on-line payment of citations to cover maintenance costs. LexisNexis recently made a business decision to discontinue the on-line payment portion of the former iyeTek business. They are now requesting fees to cover the cost of the applications and to enter a formal contractual arrangement.

The attached contract (Law Enforcement Agreement) and addendums (Order 1 for e-crash and Order 2 for e-citation) sets forth the terms and establishes fees of \$5 for the e-crash application and \$1,860.30 for the e-citation application.

We have been in extensive discussions with our partner law enforcement agencies, the Michigan Department of State Police and the 8<sup>th</sup> District Court and have concluded it is in our mutual best interest to continue this relationship under these terms.

Township Attorney Roxanne Seeber has reviewed the agreements. She suggested a few changes, which were accommodated by LexisNexis. She approves them in their present form.

**Request**

That the Charter Township of Kalamazoo contract with LexisNexis as described in the 3 attached agreements for e-crash and e-citation applications in the amount of \$1,865.30 and authorize the supervisor to sign on behalf of the Township.

# Memo

To: Ron Reid, Supervisor Kalamazoo Township  
From: Dexter Mitchell, Manager Kalamazoo Township  
Subject: Economic Development Finance  
Date: October 20, 2016

Supervisor Reid, the purpose of this memo is to ask to attend the Economic Development Financing course. I professionally and personally feel that the Economic Financing course would be an added benefit to Kalamazoo Township, as we advance the Township into the future having a frontline understanding of the economic financing would be beneficial for any projects. I believe this is a strong component to help with the economic partnership of Southwest first.

The Economic Development Finance class will be November 14 - 18, 2016 at the East Lansing Marriott at University Place, 300 M. A. C. Ave, East Lansing, MI 48823. The Hotel Reservations: Hotel rooms are available at the Marriott for \$142 per night. I am a member of the MEDA and the price is \$1,250. Below you will find a brief description of the course.

The ED101 course explores the financial skills required for the successful practice of economic development within the context of an overall economic development finance system. This course provides a conceptual framework for the role of economic development finance in the larger economy and involves participants in analyzing and structuring financing for operating businesses and commercial real estate development projects. Specific topics included in this course are:

- Financing gaps in the private capital markets
- Plugging the gaps with economic development financing incentives
- Business Credit Analysis
- Financial statement spreading and analysis
- Quality indicators and ratio analysis
- Calculating debt capacity

Should you have any questions, comments or concerns, please do not hesitate to contact me, Thank you in advance.

[Member Login](#)

## *The Leading Voice for Economic Developers in Michigan* NDC ED101 - Economic Development Finance

---

**Dates:** November 14 - 18, 2016

**Location:** East Lansing Marriott at University Place, 300 M. A. C. Ave, East Lansing, MI 48823

**Hotel Reservations:** Hotel rooms are available at the Marriott for \$142++/night. Call 517-337-4440 by 10/17/16 to receive this special rate (be sure to say that you are attending a MEDA event and not NDC). OR, [click here](#) to reserve your stay online.

**REQUIREMENTS:** None

**MEDA Member and Non-Member Price:** \$1,250

**Description:** The first course in the [EDFP Certification Program™](#), ED101 explores the financial skills required for the successful practice of economic development within the context of an overall economic development finance system. This course provides a conceptual framework for the role of economic development finance in the larger economy and involves participants in analyzing and structuring financing for operating businesses and commercial real estate development projects. Specific topics include:

### **Economic Development Finance Overview**

- Financing gaps in the private capital markets
- Underwriting practices of private sector lenders
- Plugging the gaps with economic development financing incentives

- Implementing financing programs through an economic development finance system

#### **Business Credit Analysis**

- Financial statement spreading and analysis
- Quality indicators and ratio analysis
- Calculating debt capacity

#### **Fixed Asset Financing**

- Measuring repayment-ability
- Structuring incentive financing

#### **Real Estate Financing**

- Developer's pro forma income and expense statement
- Measuring return on investment
- Calculating the financing gap

#### **Economic Development Finance Programs**

- Programs under the Stimulus
- SBA 504 and 7(a)
- HUD CDBG and 108
- New Markets Tax Credits
- Revolving loan funds and interim financing
- Loan packaging procedures

[View All Events](#) | [Register](#)